



Greville House
10 Jury Street
Warwick
CV34 4EW

www.panspandasuk.org

Charity No: England – 1178484 | Scotland - SC053206

ROLE DESCRIPTION – YOUTH WORKER

Job Title:	Youth Worker
Reporting to:	Health and Policy Lead
Location:	Home Based
Hours:	Part time – 15 hours per week
Terms:	Fixed Term Contract – 3 years
Annual Salary:	£11,200 - £12,000 (£28,000 - £30,000 FTE)
Annual Leave:	28 days pro-rata (inclusive of bank holidays)
Normal working week:	37.5 hours

What we can offer you:

- Flexible, remote-working from home.
- A positive and friendly staff culture.
- Annual in-person meet-ups as a team.
- Option to discuss and set your own regular working hours (within restrictions of the role).
- The opportunity to make a difference to a growing charity and a large, engaged community.
- Organisation-wide shutdown at Christmas in addition to your holiday entitlement.

ABOUT US

PANS and PANDAS are complex neuropsychiatric conditions which are frequently misunderstood and misdiagnosed. PANS PANDAS UK are the only charity in the UK working to improve outcomes and ensure brighter futures for people affected by PANS and PANDAS.

We provide support and information to families, and work tirelessly to inform medical practice, raise awareness, engage with medical, social work and educational professionals, and much more.

We're a small team based at home in various UK locations. We keep in touch frequently online and have a warm, supportive and positive culture.

OVERALL PURPOSE

This is a Children in Need-funded role. The purpose of this role is to work closely with our established Youth Board to ensure that the voices of young people affected by PANS and PANDAS are heard, valued, and reflected in our work. The successful applicant will support the Youth Board in identifying, developing, and delivering youth-led projects that align with their priorities and lived experiences.

Current Youth Board priorities include:

- Influencing decision makers and key stakeholders such as MPs, health care professionals and school staff to shift attitudes and increase understanding of PANS and PANDAS
- Raising public awareness of PANS and PANDAS through campaigns and merchandise
- Informing PANS and PANDAS research to ensure their experiences are represented
- Creating more avenues for peer support

KEY RESPONSIBILITIES

- Take overall responsibility for the Youth Board, ensuring it operates effectively and remains focused on its goals.
- Plan, organise, and chair regular virtual Youth Board meetings, creating a supportive and engaging environment.
- Actively listen to the needs, ideas, and concerns of Youth Board members and communicate these effectively to the CEO and Health and Policy Lead.
- Work with the Grants & Trusts Manager to report back to Children in Need on project progress
- Support the Youth Board in identifying, planning, and delivering youth-led projects that reflect their priorities.
- Build strong relationships with parents and community groups to gain support and buy-in for Youth Board initiatives.
- Act as a passionate advocate for the Youth Board, championing the interests of young people to decision makers, the wider community, and within the charity.
- Establish trust and mutual respect with Youth Board members, fostering meaningful and lasting relationships.
- Manage and moderate the Youth Board's Discord server, ensuring it remains a safe and positive space for communication.
- Support Youth Board members to develop youth leadership skills, by creating opportunities for them to meaningfully lead projects and influence organisational decision making.
- Set clear targets for project development and progression.

- Maintain accurate record keeping in order to monitor the quality and impact of Youth Board activities.
- Keeping an eye out for opportunities to amplify the voice of the Youth Board and supporting young people to engage with them.
- Ownership and review of the consents, permissions, GDPR compliance and safeguarding policies and processes.
- Participate in an annual planning day/weekend with the charity's executive team and trustees, as well as other meetings as required.

SKILLS REQUIREMENTS

- Relevant qualifications (e.g. youth work, social work, psychology, education, or related fields).
- A minimum of two years' experience working directly with young people in youth voice, participation or youth leadership.
- A warm, friendly, and approachable manner with the ability to build rapport quickly.
- Excellent communication skills and a genuine enthusiasm for engaging and building positive relationships with young people, families, and decision makers.
- An understanding of the impact of living with a rare debilitating and misunderstood condition (such as PANS and PANDAS) on children, young people, and their families.
- Ability to develop a strong working knowledge of the resources and support available through PANS PANDAS UK and relevant external agencies, with the ability to effectively signpost individuals and families.

The purpose of this job description is to focus attention on the most important aspects of the role, it is not intended to be a complete list of the duties and may require flexibility and change.