



OMF International UK
Workplace Ministry Manager

Recruitment Pack



Are you passionate about developing ministries which inspire and equip Christians in the workplace and to share the good news of Jesus Christ across cultures? Are you keen to see East Asian workplaces transformed by the good news of Jesus Christ?

In a fast-changing church and mission landscape OMF International (UK) aims to become a centre for sharing the good news of Jesus with East Asia's peoples in, to and from the UK.

The UK is not just a place where missionaries are sent from, it is also a context into which missionaries are being received and where intercultural ministry is being carried out.

OMF International is seeking to develop its strategy to better facilitate the equipping of people in the workplace in being involved in cross cultural missions to East Asian peoples. To do this, we are looking for a self-motivated Workplace Ministry Manager to develop this ministry within OMF UK as an effective and accessible pathway for people to use their vocation in the marketplaces of East Asia to share Jesus Christ.

The ideal candidate will demonstrate proven experience in building purposeful networks across cultures, developing organisational infrastructure and an ability to identify workplace opportunities and create promotional resources. In addition to this, the candidate should have excellent organisational skills, interpersonal skills, and a strong personal drive to grow & develop this workplace ministry pathway into the workplaces of East Asia. Above all, the ideal candidate will have a deep commitment to world mission and to sharing the good news of Jesus.

Who are OMF?

We are a forward-thinking, gospel-focused charity that pursues every avenue to share Jesus with East Asia's people. Globally OMF partners with over 2,000 workers from over 40 nations to serve more than 100 East Asian people groups. We support the growth of the East Asian church, serve its communities and take the good news of Jesus to people that have not heard it.

The organisation was founded by James Hudson Taylor as the China Inland Mission in 1865. Following the withdrawal of our workers from China in 1951, the China Inland Mission started working in the surrounding countries of East Asia. In 1964 the CIM became the Overseas Missionary Fellowship, reflecting our new work of serving Chinese people overseas. Our ministries quickly expanded to other East Asian people groups and increasingly serve East Asians around the world. In 1993 we became OMF International.

We exist to bring hope to East Asia's billions through sharing the good news of Jesus Christ in all its fullness for the advancement of his Church. We've been on the same mission for over 150 years. But like the rest of the world, East Asia is changing fast. So we're always looking for new ways to be more effective and adapt our methods for maximum impact. Our passion is to see local communities of believers worshipping God in their heart language and bringing glory to him by following Jesus wholeheartedly and reaching out in mission to their own people and beyond in the power of the Holy Spirit.

You can read more about our journey at:
omf.org/uk/about-us/our-story/



Job Description

Job Title/Position	Workplace Ministry Manager [£36-40,000]
Accountable to	Director of Mobilisation & Media
Normal Work Hours	35 hours per week
Appointment Period	Funding secured initially for 3 years with the prospect of extension if the project is successful and subject to budget constraints.
Key Relationships	Director of Mobilisation & Media (DMM) OMF UK Leadership team OMF UK Finance Manager Strategic Church & Business leaders in the UK Workplace/Marketplace workers from the UK OMF International Workplace/Marketplace influencers
Location	Hybrid working in compliance with organisational policy
Requirement	It is an occupational requirement for this post to be filled by a committed Christian

VISION & MISSION OF WORKPLACE/MARKETPLACE MINISTRY

To see East Asian workplaces/marketplaces shaped by the good news of Jesus Christ.

To inspire & equip people in work from the UK & Ireland church to share Jesus Christ through their vocational skills & faith in East Asian workplaces/marketplaces across the street and across the world.

WORKPLACE MINISTRY MANAGER RESPONSIBILITIES

Area	Details
Purpose #1: To Inspire through constructing purposeful networks	Build networks of Church & marketplace/business leaders in the UK (to strategically include Manchester, London, Glasgow & Belfast). Build networks of Church, OMF & marketplace/business leaders in East Asia (to strategically include Tokyo, Shanghai, Bangkok & Phnom Penh). Build networks with likeminded practitioners within OMF International in USA, Canada, Germany, Switzerland, NZ, Australia & Singapore. Build networks with likeminded practitioners outside OMF (such as Interserve, OM, WEC, ScatterGlobal etc...).
Purpose #2: To inspire through developing & managing infrastructure	Develop and roll out systems, training, timelines, finance etc...that are fit for purpose, flexible and accessible for workplace/marketplace ministry applicants in the Work+Go pathway. These will facilitate 3 months onboarding (The time from initial enquiry to departure for East Asia). Manage applicants accordingly through application process, East Asia relocation and ongoing workplace/marketplace ministry practice.

WORKPLACE MINISTRY MANAGER RESPONSIBILITIES	
Area	Details
Purpose #3: To inspire through establishing opportunities	Identify, gather, publicise & organise opportunities (through events or seminars) in collaboration with networks above and other similar initiatives (Note: OMF UK is not responsible for creating jobs).
Purpose #4: To inspire through creating promotional material	Develop high quality, dynamic and accessible mobilizing material for workplace/marketplace ministry that takes into account audience (generation, age, theology etc...) in both digital & hard copy.
Purpose #5: To equip through developing a UK-based orientation program	Develop accessible orientation packages that can be purchased by a prospective Workplace/Marketplace Ministry Worker prior to departure for East Asia. These may include: language introduction for target country; culture introduction to target country; OMF introduction including Vision, Mission & Values; and a 'theology of work in a cross-cultural context' course.
Purpose #6: To equip through developing an East Asia-based orientation program	Develop accessible orientation packages that can be purchased by a prospective Workplace/Marketplace Ministry Worker when resident in East Asia. These may include: language, culture & theology of work continuation packages; and OMF (destination centre specific) orientation.
Purpose #7: To strategically repeat by raising awareness through sharing stories	Create a system of cataloguing inspiring Workplace/Marketplace Ministry stories (in a variety of media) that can continue to inspire people into Workplace/Marketplace missions.

Other Duties	
Leadership	Contribute to the governance & administration of the Mobilisation & Media team in the area of Workplace/Marketplace Ministry. Attend OMF UK Leadership Team meetings, when required, to provide Workplace/Marketplace Ministry information and updates.
Finance	Manage expenses and budget responsibly and transparently.
Support	Continue to reflect and develop Workplace/Marketplace Ministry strategy for OMF UK and advise the DMM accordingly.
Represent	Represent OMF's Christian ethos in all work activities by applying a Christian mind and attitude in all communications and interactions with people – inside & outside OMF.
Participate	Participate as appropriate during daily national office prayers for the furtherance of the organisation's objectives.
Other	Undertake any other reasonable ad-hoc duties as specified by the DMM.

Person Specification

	Essential	Desirable
Exhibits godly character	<p>Committed Christian</p> <p>Listens to God and to all parties involved in Workplace/Marketplace Ministry.</p> <p>Joyfully accepts advice from others and proactively draws on their strength and expertise.</p> <p>Committed to the OMF UK vision, mission & values.</p>	<p>Church responsibility role.</p> <p>Cross cultural missions experience.</p>
Leadership skills and competencies	<p>Has proven leadership experience.</p> <p>Can communicate effectively, both verbally and in writing.</p> <p>Is self-motivated.</p> <p>Is organised & strives for excellence.</p> <p>Can think strategically and help others to think strategically.</p> <p>Good & proven networking skills.</p> <p>Evidence of being a self-starter: able to anticipate & initiate projects.</p> <p>Has the flexibility to cope with change.</p> <p>Good public speaking skills with the ability to produce effective & inspiring presentations.</p>	<p>Proven experience of developing individuals in or out of the work context.</p> <p>Experience of communicating with people for whom English is not their first language.</p>
Background and experience	<p>Has a developed theological and missiological understanding of integral/holistic mission.</p> <p>Has current workplace/marketplace experience (5 years +), and thus is familiar with the practical aspects of working in the secular world.</p> <p>Able to work independently & collaboratively in a team.</p> <p>Proven experience of meeting deadlines, project management and constructing similar systems as described in the seven areas above.</p> <p>Friendly & courteous to colleagues & others.</p>	<p>Good understanding of the UK Christian context and cross-cultural mission.</p> <p>The ability to challenge and question the status quo in an appropriate manner.</p> <p>A sense of humour.</p>

Areas of knowledge	<p>Evidence of IT competence including Microsoft 365 package (Teams, excel, word, email).</p> <p>Good understanding of the secular UK workplace and its characteristics.</p>	<p>Evidence of formal business training & professional qualifications.</p> <p>Evidence of a nuanced understanding of geo-political realities in East Asia.</p>
Circumstances	<p>Able to be physically present in the OMF UK national office currently, in Borough Green, Kent - a number of days each week (to be agreed in alignment with organisational working policy).</p> <p>An office relocation to either Birmingham or Manchester (still to be determined) is anticipated between summer 2025 and the end of 2026.</p> <p>Proof of ability to work efficiently in a remote context.</p> <p>Willing to travel to East Asia for work purposes at least once a year.</p> <p>Eligible to work in the UK.</p>	

Terms of Appointment

- Salary £36,000-£40,000 per annum commensurate with experience.
- Non-contributory pension of 8% of salary on completion of a probationary period and backdated to start date.
- Paid annual leave entitlement of 25 days in addition to public holidays.
- 35 hours a week initially based from Borough Green until office relocation to Birmingham or Manchester (still to be determined) sometime between summer 2025 and the end of 2026.
- Applicants must be eligible to work in the UK.

Your application

To apply for this role, please submit a CV and covering letter to uk.humanresources@omfmail.com

Closing date: Monday 15 July 10am.