

# Job Description: Volunteer Medical Content Researcher

**Organisation:** ACT for Cancer Foundation

Location: Remote or at ACT's offices Unit 3, 42 Orchard Road, London N6 5TR

Commitment: Part-Time, Flexible Hours: 5 hours per week

## **About ACT for Cancer Foundation:**

ACT for Cancer Foundation is dedicated to empowering patients and clinicians by providing comprehensive information on cancer treatments and trials that are currently outside of NHS standard care. We focus on improving access to innovative treatments, conducting qualitative research, and engaging clinicians in meaningful conversations about advanced cancer therapies.

#### **Role Overview:**

The Volunteer Medical Content Researcher will support the Medical Content Editor in researching and developing accurate, up-to-date information for the <u>ACT Info Hub</u>. This role is crucial for ensuring that patients and healthcare professionals have access to reliable information about innovative cancer treatments and clinical trials.

## **Key Responsibilities:**

- Assist in gathering and reviewing scientific literature, clinical trial data, and other relevant medical information.
- Help in organising and maintaining the <u>ACT Info Hub database</u> with new and updated content.
- Collaborate with the medical content team to ensure all information is accurately sourced and cited.
- Contribute to the creation of written content for the Info Hub, including summaries of new treatments and trial updates.
- Participate in regular team meetings and provide input on content development strategies.

## **Desired Skills and Qualifications:**

- People with lived experience of cancer are encouraged to apply.
- Background in medical research, biology, oncology, or a related field (students and recent graduates are encouraged to apply).

- Strong research skills with the ability to analyse and synthesise complex medical

information.

- Excellent written communication skills and attention to detail.

- Familiarity with clinical trials and non-standard cancer treatments is a plus.

- Ability to work independently and manage time effectively.

**Benefits:** 

- Gain experience in medical content development and research.

- Contribute to a meaningful cause by helping cancer patients access innovative

treatments.

- Work with a dedicated and passionate team of professionals.

- Flexible working hours to accommodate your schedule.

This volunteer opportunity offers a unique chance to make a significant impact on the lives of cancer patients by providing them with the information they need to explore

advanced treatment options. Join us in our mission to offer every chance for everyone.

**Application Process:** 

To apply, please send your CV and a brief cover letter explaining your interest in the role to marje@actforcancer.org.uk. We look forward to hearing from you and exploring how you

can contribute to our mission.

**Contact Information:** 

**ACT for Cancer Foundation** 

Unit 3, 42 Orchard Road, London N6 5TR

Email: marje@actforcancer.org.uk

Website: <a href="https://www.actforcancer.org.uk">https://www.actforcancer.org.uk</a>