

Volunteer Role Profile



Volunteer Role

Volunteer fundraiser - bid writer

Volunteer Manager

Chair

Where you will be based

Community

Why we want you

By volunteering with us you'll be helping to find positive solutions for the issues facing the countryside and the environment. By applying your skills and experience you can make a real difference and be a central part of a friendly and passionate charity.

As a bid-writing volunteer, you'll be investigating possible sources of funding and writing fundraising bids. You'll also manage relationships with funding bodies and charitable trusts.

We're ideally looking for volunteers with experience in writing funding bids and an interest in environmental and countryside issues.

Please look at our other opportunities to find one that's just right for you.

What you will be doing

- Researching and identifying funding bodies with potential to benefit our charity
- Coordinating, writing and submitting funding bids
- Developing relationships with existing and potential funders
- Stewarding donors and writing thank you letters
- Contacting trusts and foundations on the phone
- Maintaining a database of funding trusts and foundations
- Regular reporting to the board of trustees
- Keeping up to date with developments in the funding sector
- Liaising with the fundraising team national CPRE
- You may be occasionally asked to attend committee meetings as part of this role

The skills you need

- An interest in countryside and environmental issues
- Some knowledge of charity funding and experience of writing successful funding bids
- An understanding of donor requirements and how to demonstrate these in applications
- Excellent written communication skills
- An organised and self-motivated personality

- Happy to carry out tasks independently and as part of a team
- Access to a computer and the internet at home and be comfortable using them
- Be able to commit to volunteering regularly to suit your availability with occasional attendance at meetings

What's in it for you

- Use your skills and experience to contribute to the success of our charity and make a positive difference to the countryside
- Meet like-minded people and enjoy being part of a team
- Enhance your CV by developing new skills and gaining valuable experience
- We'll support you to develop in your volunteering role and provide you with relevant training
- We'll give you a reference for your future work or volunteering
- Get involved with social events and workshops on a local and national level, including the annual CPRE conference
- The opportunity to attend a volunteer induction day at CPRE's national office in London or a regional centre
- We provide out-of-pocket travel expenses