Volunteer Role Profile

Volunteer Role	**Volunteer Collection Box Coordinator**
Volunteer Manager	**Public Fundraising**
Where you will be based	**Community**

Why we want you

Martlets, Chestnut Tree House and St Barnabas House have collection tins hosted by a wide variety of businesses across Worthing, Sussex, Brighton and Hove and surrounding areas. Our tins continue to play an important role in raising money and awareness for the hospices so that we can continue to provide specialist care.

These tins need to be collected, replaced, and returned to our fundraising offices or shops on a regular basis.

We are looking for friendly, reliable people to help us with this important fundraising and community liaison role.

You will be the face of the Fundraising team in your locality, representing the hospices when collecting. This is a chance to involve yourself with the community by building a relationship with our collection tin hosts and keeping them up to date with any news from us.

This is the perfect opportunity for anyone looking for a flexible volunteering role to fit around other commitments.

What you will be doing

- Talking to local business about placing tins at their locations
- Collecting empty tins from the fundraising office to distribute
- Collecting and swapping tins from a variety of hosts in your agreed area
- Maintaining relationships with these local businesses and keeping them up to date on our campaigns
- Reacting to occasional additional requests for collections

The skills you need

- Knowledge of your local area
- Reliable, organised and trustworthy
- Friendly and approachable
- Excellent people skills and the ability to build relationships
- Confident in talking to a variety of different people
- An awareness of the potential emotional connection between a collection tin host and the hospice

- Ability to drive and access to your own vehicle

What's in it for you

- Reimbursement of agreed out of pocket expenses
- Meeting new people
- Support your local community and raise much needed funds for the hospices
- An opportunity to be part of a team

Disclaimer

We are committed to protecting and keeping you safe. Therefore, we have a comprehensive selection, checking and ongoing management process in place. A Disclosure and Barring check may be necessary for this role, which we will carry out. All mandatory training must be completed, and our policies and procedures complied with.