

Volunteer CMS/WordPress User

Maintain and Enhance Legasee's Online Presence

About the opportunity

Join us at Legasee in our mission to honour the legacy of the Women's Royal Army Corps (WRAC) by preserving their stories and making them accessible to all. We're seeking a dedicated and detail-oriented **Volunteer CMS/WordPress User** to assist in managing our website. Your role will be crucial in ensuring that our digital platform effectively showcases the remarkable history of the WRAC and provides a seamless user experience for visitors.

About Legasee

At Legasee, we're committed to providing unparalleled access to first-hand accounts from veterans, ensuring that their stories of sacrifice and bravery endure for future generations. Our website serves as a vital platform for sharing these stories and engaging with military enthusiasts, researchers, students, and teachers. Explore our work at www.legasee.org.uk.

Tasks and duties

- Inputting descriptions, photos, and Vimeo codes to the website, following established protocols and procedures.
- Ensuring that all content is accurately and efficiently entered into the CMS/WordPress platform.
- Collaborating with the project team to prioritise content updates and improvements.
- Making suggestions for website enhancements and improvements based on user feedback and best practices.

Desirable skills and knowledge

- Detail-oriented with excellent organisational skills.
- Proficiency in using content management systems (CMS), particularly WordPress (prior experience preferred).
- Ability to follow instructions carefully and adhere to established protocols.
- Strong communication skills and ability to work collaboratively with team members.

Support and benefits

- Comprehensive induction and training provided to familiarise you with our website and procedures.
- Gain valuable experience in website management and digital content publishing.
- Join a community dedicated to preserving the voices of courageous women in military history and making their stories accessible to a global audience.

Further information	How to apply
<p>When: Flexible, as agreed</p> <p>Commitment: Prefer minimum 3 months (but can be flexible)</p>	<p>To find out more or express interest: email trailblazers@legasee.org.uk or call Lucy Smith on 07736 150195.</p>

**Join us in honouring the legacy of the WRAC
and ensuring that their stories are preserved and celebrated online!**