



Board of Trustees

Role Description

Through training and empowering individuals who serve people of all faiths and none within our diverse communities, OneSpirit is contributing to the awakening of an inclusive global spirituality.

OneSpirit Interfaith Foundation is inclusive, embracing the universal truth at the heart of all spiritual traditions. We celebrate the values of respect, reconciliation, forgiveness and fellowship. We honour and support peace-making and the awareness of our unity in Spirit. We believe that differences should be celebrated and serve as a source of enrichment. Old dichotomies of 'us' versus 'them' do not serve the healing of our world. Thus, our focus is on removing, within ourselves, the obstacles to unity.

We wholeheartedly support all the many interfaith initiatives that encourage dialogue and understanding between religions. We look for even deeper dimensions of unity, where we can recognise every human being as a facet of the One Spirit, a reflection of something in ourselves. The interfaith concept invites tolerance, acceptance, and meaningful dialogue within communities.

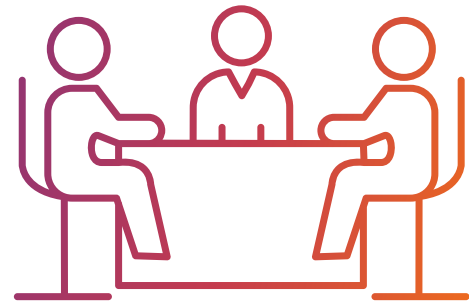
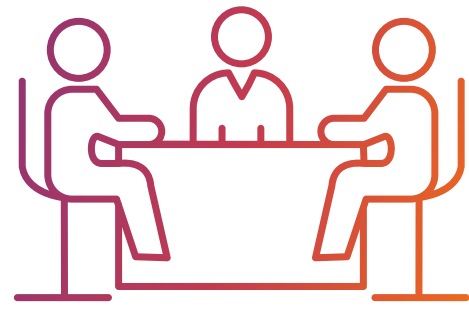
We support people who wish to dig deeper into their own spiritual traditions and soul. Our graduate ministers are active across the UK, Ireland, France, Germany, Denmark, New Zealand, Australia and the US.

The Role

OneSpirit is seeking additional trustees to join the board. The current process for appointing trustees involves shortlisting candidates based on skills, experience, and personal qualities, followed by interviews. Trustees set the charity's objectives, monitor performance, and work alongside the leadership team to ensure that the organisation fulfils its charitable purpose. Trustees are responsible for supporting our organisation's mission of spiritual development through their own practice and bringing in relevant experience.

Through recruitment, we seek to enhance the board's skills, diversity, experience and capacity to further develop the organisation and its work as a spiritual, educational charity. We welcome applications from those with the skills and experience listed below. We are particularly keen to hear from those with a background in finance and business development, previous trustee or board work, fundraising and marketing and education.

Through all aspects of our work, OneSpirit invites open-minded and open-hearted people from all walks of life. We invite you to learn more about becoming a member of our Board of Trustees if you value our mission and culture.



Collective responsibilities of Trustees

Under charity law, OneSpirit trustees have and must accept the ultimate responsibility for directing the affairs of OneSpirit, ensuring that it is solvent, well-run and delivering charitable outcomes for the benefit of the public it serves. In law, trustees have three particular duties – care, compliance and prudence – which are set out below following the wording given by the Charity Commission.



Duty of care – Trustees must:

- Use reasonable care and skill in their work as trustees, using their personal skills and experience to ensure that OneSpirit is well-run and efficient.
- Consider getting external professional advice on all matters where there may be material risk to OneSpirit, or where the trustees may breach their duties.

Duty of compliance – Trustees must:

- Ensure that OneSpirit complies with charity law, and with the requirements of the Charity Commission as regulator; in particular, ensure that the charity prepares reports on what it has achieved and Annual Returns and accounts as required by law.
- Ensure that OneSpirit complies with its Memorandum and Articles of Association and that we pursue our charitable objectives, apply resources exclusively in pursuance of the goals and follow our code of conduct.
- Comply with the requirements of other legislation and other regulators which govern the activities of OneSpirit.
- Act with integrity, and avoid any personal conflicts of interest or misuse of OneSpirit funds or assets.

Duty of prudence – Trustees must:

- Ensure that OneSpirit is and will remain solvent.
- Use OneSpirit's funds and assets reasonably, and only in furtherance of our objectives.
- Avoid undertaking activities that might place OneSpirit's funds, assets or reputation at undue risk.
- Take special care when investing OneSpirit funds, or borrowing funds for OneSpirit to use.

Specific duties of Trustees of OneSpirit

Vision, values and strategic direction

- To contribute actively to the board of trustees' role in working with the leadership team giving firm strategic direction to OneSpirit, setting a vision, goals, policy and plans, and targets and key performance indicators.
- To ensure that OneSpirit seeks and considers the views of beneficiaries and stakeholders in setting strategic direction and policy.
- To ensure breadth and diversity in the vision, values, policy and strategy of OneSpirit.
- To serve as an ambassador for the charity, promoting understanding and recognition of, and support for, OneSpirit's vision and values, enhancing its public image and safeguarding its values and reputation.
- To support the spiritual focus of the work of OneSpirit.

Performance management

- To monitor and evaluate performance against plans, targets and key performance indicators, and their wider impact on stakeholders.
- To appoint the executive team and monitor their performance.
- To respect and support the delegated authority and the role of staff.
- To safeguard the reputation and values of OneSpirit.



Compliance

- To ensure that OneSpirit complies with all legal and regulatory requirements.
- To ensure that key risks to OneSpirit are identified and effectively managed and that professional advice is sought and considered where appropriate.

Good governance

- To comply at all times with the Trustee Board Code of Conduct and other Trustee policies.
- To uphold the principles and practice of good governance.
- To participate in Trustee development and training as appropriate.
- To prepare for and attend Trustee Board meetings regularly and contribute to the discussion and collective decision-making.
- To use any particular personal knowledge, skills and experience to help the Board of Trustees to further the objectives of the charity.

Prudent management of assets

- To ensure the financial stability of OneSpirit through the creation of an effective fundraising strategy.
- To ensure the proper management of the charity's assets both physical and intellectual; and sound financial management.

Skills and Personal Qualities

OneSpirit actively works to ensure that its Trustee Board has the right skills and experience to lead the charity effectively. OneSpirit Board vacancies are normally advertised, although the board also retains the option of co-opting members when appropriate. Application is by written application, followed by an interview. The application form and interview are evidence-based. We will look for clear examples of how candidates can demonstrate that they:

Commitment

- Understand and accept the duties and liabilities of being a charity Trustee. Have empathy with, and commitment to, the vision, mission and aims of OneSpirit.
- Embody Nolan's seven principles of public life which are: selflessness, integrity, objectivity, accountability, openness, honesty and leadership.
- Have excellent judgement, analytical and strategic thinking skills and the ability to apply these in a compassionate and impartial way.
- Are willing and able to devote the necessary time and effort.



Focus and team working

- Have the ability to think creatively while keeping mission-focused.
- Are willing to listen and learn.
- Are able to communicate clearly and sensitively and take an active part in discussions.
- Can work effectively in a group, being willing to express their own opinion in a reasoned way, while also listening to the views of others.
- Are able to challenge constructively and ask questions appropriately.

Accountability

- Are able to exercise sound and independent judgement.
- Are willing to make and stand by collective decisions, including those which may be unpopular.
- Are able to manage difficult and/or challenging situations.
- Are able to maintain confidentiality on confidential and/or sensitive information.



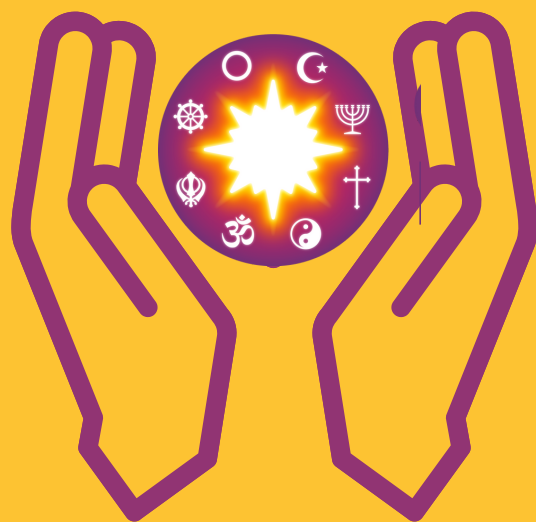
Experience Disclaimer

While we are keen to see the following skills and experience represented on our board, ***please do not be discouraged from applying*** – what is most important is your willingness to serve and your passion for the work we do.

- Senior-level strategic management experience within a third, commercial or public-sector organisation.
- Recent experience (within the last 5 years) of fundraising for, or in, a third-sector organisation.
- Experience at a senior level of financial management.
- Experience at a senior level of strategic human resources or organisational development.
- A professional qualification and significant practitioner experience in an area of relevance to OneSpirit such as accountancy, charity law, or project or programme management.
- Knowledge and experience in marketing or public relations in the third sector.
- Experience as a trustee in a similar size or larger organisation, together with the implementation of best practice in corporate governance.

Terms and Conditions

Appointments to the Board are preceded by a six-month period of attunement, during which time they will attend Board meetings but will not have voting rights. They will only be registered as trustees with the Charity Commission & Companies House following review and mutual agreement following after this six-month term to proceed with the appointment. All appointments will be for a four-year term. It is an unpaid, voluntary role and all reasonable expenses will be reimbursed.



Board meetings currently take place four times a year via Zoom video calls. Occasionally there is a need for the board to meet face to face, in which case meetings are held in venues which take into account the geographical location of the members as far as possible, but this will involve travelling to different venues. Application forms are available from admin@osif.org.uk. For more information visit our website: www.interfaithfoundation.org. We look forward to hearing from you!