

SUTTON MENTAL HEALTH FOUNDATION (SMHF)

TRUSTEE ROLE DESCRIPTION.

The duties of a Trustee Board member are to:

- ensure that SMHF complies with its governing document (its Articles of Association), charity law, company law and any other relevant legislation or regulations
- ensure that SMHF pursues its objects as defined in its governing document
- ensure SMHF applies its resources exclusively in pursuance of its objects. For example, it must not spend money on activities which are not included in the objects, however worthwhile they may be
- contribute actively to the board of trustees by giving firm strategic direction to SMHF, setting overall policy, defining goals, setting targets, and evaluating performance against agreed targets
- safeguard the good name and values of SMHF
- ensure the financial stability of SMHF.
- establish and monitor policies and procedures
- be involved in the recruitment of the CEO.
- duty to protect the Charity's property

Each trustee must have:

- a commitment to the mission of SMHF
- a willingness to meet the minimum time requirement
- integrity
- strategic vision
- good, independent judgement
- an ability to think creatively
- a willingness to speak their mind
- an understanding and acceptance of the legal duties, responsibilities and liabilities of trusteeship
- an ability to work effectively as a member of a team and to take decisions for the good of SMHF.