



Trustee – Role Description

Our trustees play a vital role in making sure that Barking Mad Dog Rescue achieves its core purpose. They oversee the overall management and administration of the charity. They also ensure that Barking Mad Dog Rescue has a clear strategy and that our work and goals are in line with our vision. Just as importantly, they support and contribute to the strategic oversight and governance of the charity to enable Barking Mad Dog Rescue to grow and thrive, and through this, achieve our mission.

Board members have a collective responsibility. This means that trustees always act as a group and not as individuals.

Duties:

- Support and provide advice on Barking Mad Dog Rescue's purpose, vision, goals and activities.
- Contribute to and approve operational strategies and policies, and monitor and evaluate their implementation.
- Oversee Barking Mad Dog Rescue's financial plans and budgets and monitor and evaluate progress.
- Ensure the effective and efficient administration of the organisation.
- Ensure that key risks are being identified, monitored and controlled effectively.
- Review and approve Barking Mad Dog Rescue's financial statements.
- Keep abreast of changes in Barking Mad Dog Rescue's operating environment and bring insights to Trustee meetings.
- Contribute to regular reviews of Barking Mad Dog Rescue's own governance. Attend Board meetings, adequately prepared to contribute to discussions.
- Provide advice and guidance on new initiatives
- Use independent judgment, acting legally and in good faith to promote and protect Barking Mad Dog Rescue's interests, to the exclusion of their own personal and/or any third party interests.
- Contribute to the broader promotion of Barking Mad Dog Rescue's objects, aims and reputation by applying your skills, expertise, knowledge and contacts.

Terms of appointment

Terms of office

- Trustees are appointed for a 3-year term of office, but may opt to renew this.
- This is a voluntary position, but reasonable expenses are reimbursed.

Time commitment

- Attending four Board meetings annually. Currently meetings are held remotely
- Providing additional time and expertise via e-mail, ad hoc meetings as relevant
- Membership of working groups where relevant, to support the charity and its projects (time commitment agreed as part of working group set up)