



# TRUSTEE



# WELCOME FROM THE CHAIR

**EVERY YEAR, AROUND 560 PEOPLE WILL DEVELOP PRIMARY BONE CANCER, A RARE FORM OF CANCER THAT AFFECTS CHILDREN, ADOLESCENTS, AND YOUNG ADULTS AS WELL AS OLDER ADULTS. EVERY YEAR AROUND 365 PATIENTS DIE FROM THEIR DISEASE – ROUGHLY ONE A DAY.**

For decades, attention and investment in primary bone cancer has been limited, leading to little improvements in 5-year survival which currently sits at 61% in the UK. Treatment options for patients are extremely limited, with the brutal and highly toxic treatments having a significant impact on patients during and after treatment. Primary bone cancer also puts families through immense financial and emotional pressure. We're here to help all those affected by this cruel disease... Until there's a cure.

Our charity started in 2004, when a group of families who had lost children and young people to primary bone cancer (PBC) came together. They wanted to tackle head-on the fact that there was virtually no accessible bone cancer information, and practically no funding for research into this disease. In 2006, they registered the Bone Cancer Research Trust (BCRT). Since then, BCRT has become the leading charity dedicated to fighting this disease and we have transformed the primary bone cancer landscape. But much more needs to be done and we are delighted that you are interested in being part of our future as a Trustee.

Included in this pack is a little background information about the organisation along with details of the Trustee role. BCRT currently employs 34 members of staff, and we have a voluntary Trustee board of 13, based across the UK.

We are a highly driven and ambitious charity and at the centre of our plans are our patients. They are the driving force of our 2022 – 2032 strategy More Patients Surviving. More Patients Thriving. We are looking for equally driven and motivated individuals to help us achieve our strategic aims.

We are looking for new exceptional individuals to join our board of Trustees with specific skills and experience in the areas of Finance and Policy.

If you feel you have the experience, knowledge and skills we are looking for, or feel you can add significant value to BCRT's board in other ways, we would like to hear from you.



With best wishes,

**Professor Alison Gartland**  
Chair of Trustees

# OUR VISION

A world where primary bone cancer is cured.

# OUR MISSION

To save lives and improve outcomes for people affected by primary bone cancer.

# OUR VALUES

**PIONEERING.** We lead the way, we leave no stone unturned, we are prepared to take risks.

**DYNAMIC.** We don't stand still, we innovate, we celebrate every success.

**SUPPORTIVE.** We listen, we understand, we care.

**KNOWLEDGEABLE.** We know our stuff; we are eager to know more.

**TRUSTWORTHY.** We do what we say we're going to do; we do the things that matter.

# MORE PATIENTS SURVIVING. MORE PATIENTS THRIVING.

**OUR 2022-2032 STRATEGY PLACES OUR PATIENTS UPFRONT AND CENTRAL ACROSS THREE STRATEGIC FOUNDATIONS:**

**RESEARCH  
AWARENESS  
SUPPORT & INFORMATION**

Our plan encapsulates our values and sets a framework for change that will drive significant improvements for patients and their families, ultimately resulting in more patients surviving and more patients thriving. We have three strategic aims, they are:

Research. There will be new, kinder, and more effective treatments available for primary bone cancer patients by 2033. As a result, more patients will be surviving.

Awareness. By 2033 all patients will have an accurate and timely diagnosis, being referred within 1 month of first seeking healthcare professional advice following onset of symptoms, ensuring more patients survive and thrive after treatment.

Support & Information. We will reach all newly diagnosed patients in the UK, providing the support and information they need through and beyond treatment, equipping them with the tools and knowledge to thrive after primary bone cancer.

You can read more about our strategy and objectives at [bcrt.org.uk/about](https://bcrt.org.uk/about)

## GOVERNANCE & STRUCTURE

The Bone Cancer Research Trust is Charitable Incorporated Organisation (CIO) in England & Wales, registration number: 1159590. The charitable object of the CIO is the relief of sickness generally and in particular but not so as to limit the generality of the foregoing: -

- Promoting research into the causes and treatment of primary bone cancer and publishing the useful results thereof
- Providing support and information services for persons suffering from primary bone cancer and their families

We currently have a board of 13 Trustees which meet quarterly. We also have several sub-committees which meet quarterly, including:

- Research & Awareness Committee
- Fundraising Committee
- Finance & Audit Committee
- HR, H&S & Remuneration Committee

### Current Trustees:

- Professor Alison Gartland (Chair)
- Margaret Moore OBE (Deputy Chair)
- Gill Johnston (Founder)
- Professor Bernadette Brennan
- Mr Jonathan Stevenson
- Dr Darrell Green
- Damian Harper
- David Elston
- Charlene Young
- Mike Ashton
- Frankie Robinson
- Andrew Booth
- Anthea Martin

### Executive Team

The day-to-day operations of BCRT is led by a Senior Leadership Team, which comprises:

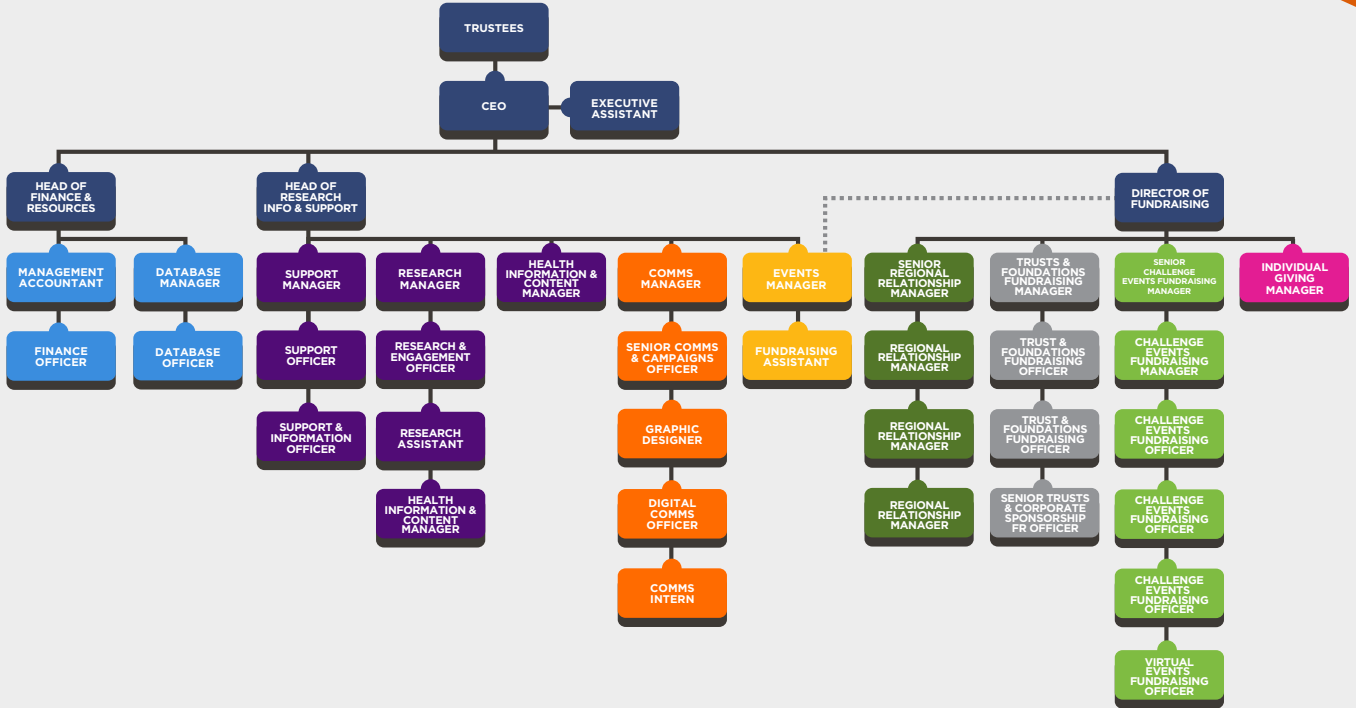
- Will Burchell- Chief Executive Officer
- Dr Zoe Davison – Director of Research & Information and Deputy CEO
- Andrew Westwood – Director of Finance & Resources

The board are also supported by an Independent Scientific Advisory Panel (ISAP). ISAP meets periodically to evaluate and rank research grant applications prior to making its funding recommendations to the board or Trustees. Members of the ISAP are independent, drawn from various disciplines associated with primary bone cancer from around the globe.

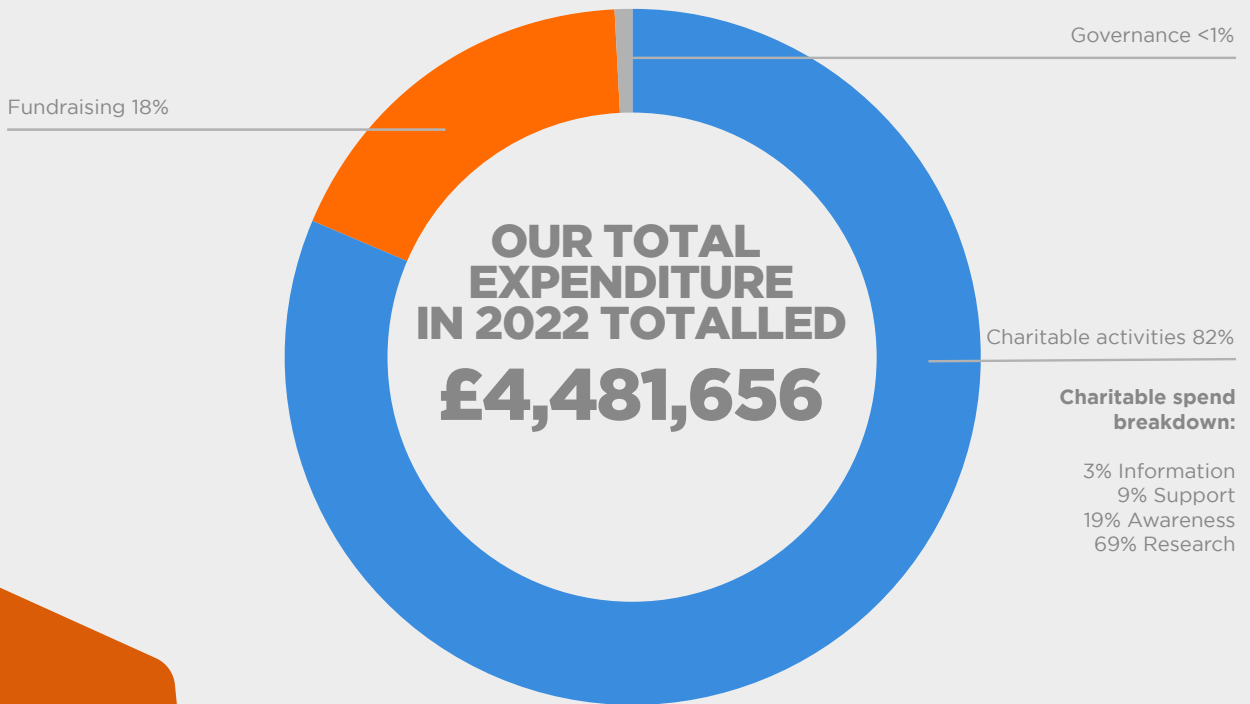
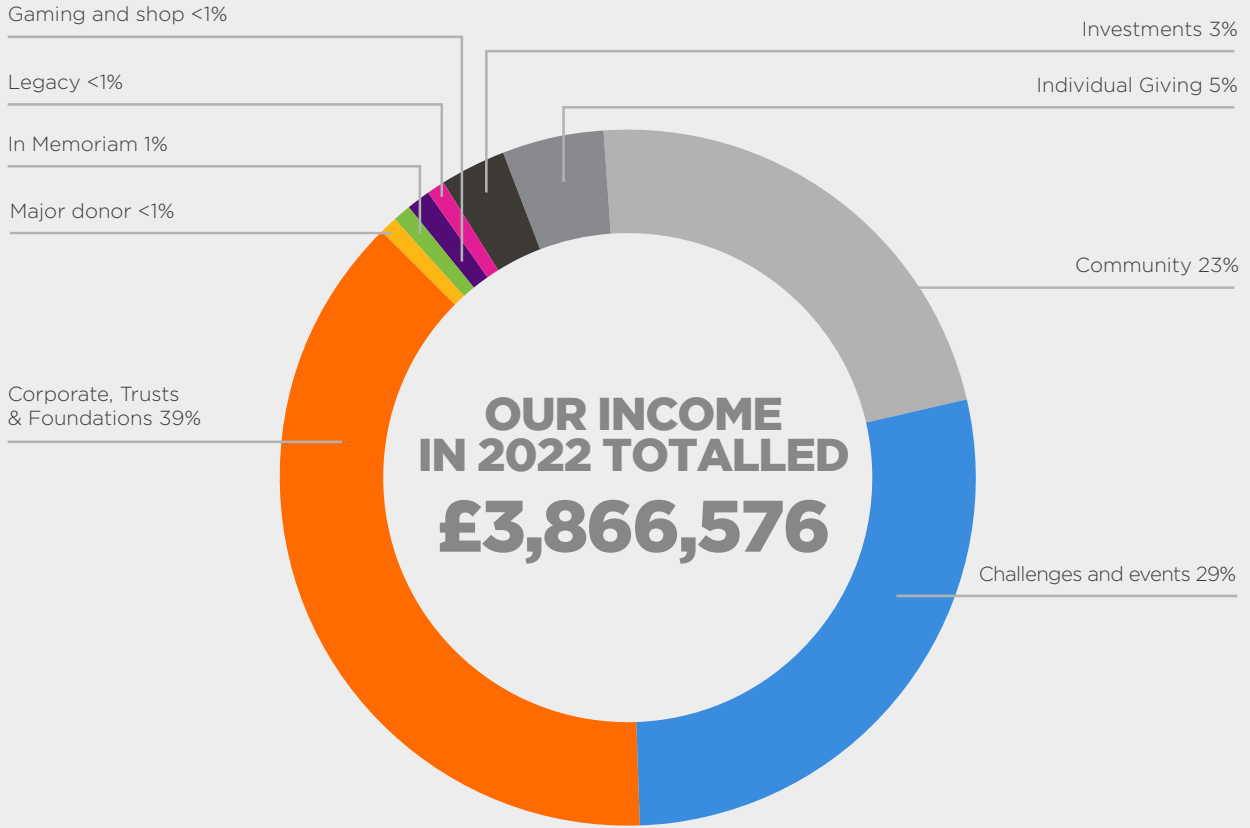
### Current ISAP members:

- Professor Pamela Kearns (Chair)
- Mr Piers Gaunt
- Dr Paulo Ribeiro
- Professor Thomas Grünewald
- Dr Nathalie Gaspar
- Dr Didier Surdez
- Dr Olivia Rossanese

# ORGANISATION CHART



# INCOME & EXPENDITURE 2022



# THE ROLE OF A TRUSTEE

**TRUSTEES HAVE OVERALL CONTROL OF THE CHARITY AND ARE RESPONSIBLE FOR MAKING SURE IT'S DOING WHAT IT WAS SET UP TO DO. AS A TRUSTEE, YOU WILL USE YOUR SKILLS AND EXPERIENCE TO SUPPORT BCRT, HELPING IT ACHIEVE ITS AIMS.**

Each member of the BCRT Board is expected to hold themselves, and each other, to account and to the highest standards of governance to ensure the fulfilment of our charitable objects. BCRT has Trustee liability insurance.

Each BCRT Trustee has the following responsibilities for which they are accountable to the Board:

- Ensuring that the organisation pursues its stated objects (purposes), as defined in its governing document, by developing and agreeing a long-term strategy
- Ensuring that the organisation complies with its governing document, charity law, company law and any other relevant legislation or regulations
- Ensuring that the organisation applies its resources exclusively in pursuance of its charitable objects (i.e. the charity must not spend money on activities that are not included in its own objects, however worthwhile or charitable those activities are) for the benefit of the public
- Ensuring that the organisation defines its goals and evaluates performance against agreed targets
- Safeguarding the good name and values of the organisation
- Ensuring the effective and efficient administration of the organisation, including having appropriate policies and procedures in place
- Ensuring the financial stability of the organisation
- Protecting and managing the property of the charity and ensuring the proper investment of the charity's funds
- Following proper and formal arrangements for the appointment, supervision, support, appraisal, and remuneration of the CEO

In addition to the above statutory duties, each trustee should use any specific skills, knowledge or experience they have to help the board of Trustees reach sound decisions. This may involve scrutinising board papers, leading discussions, focusing on key issues, providing advice and guidance on new initiatives, or other issues in which the trustee has special expertise.



## PERSON SPECIFICATION

- A commitment to the organisation
- A willingness to devote the necessary time and effort
- Strategic vision
- Good, independent judgement
- An ability to think creatively
- A willingness to speak their mind
- An understanding and acceptance of the legal duties, responsibilities, and liabilities of trusteeship
- An ability to work effectively as a member of a team
- A commitment to Nolan's seven principles of public life: selflessness, integrity, objectivity, accountability, openness, honesty, and leadership.

## EXPERIENCE

We are looking to recruit two individuals and are particularly interested in candidates who might have experience in the areas of finance or policy.

## APPLICATION PROCESS

To apply for this role, please complete an application form with particular attention to the personal statement including your reasons for being interested in the role and highlighting the key skills and strengths you consider to be most relevant.

Please email your application to [paula.barber@inconsulting.co.uk](mailto:paula.barber@inconsulting.co.uk)

Applications will be processed as they are received prior to being selected for interview. If you would like to discuss the role prior to application please call Paula Barber on 07858 518413

Applications to be received by: **15th November 2024**

Final interviews to take place: **Wednesday 27th November in person at Bone Cancer Research Offices in Horsforth**

10 Feast Field, Horsforth, Leeds LS18 4TJ

Visit: [bcrt.org.uk](http://bcrt.org.uk)

Call: 0113 258 5934

Email: [info@bcrt.org.uk](mailto:info@bcrt.org.uk)

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Bone Cancer Research Trust is a Charitable Incorporated Organisation (CIO), registered at the Charity Commission with Charity Registration Number 1159590.