



Charity Trustee Job Description

London, United Kingdom.

About Hope Africa Trust

Within the next decade and beyond, Hope Africa Trust wants to be one of the leading providers of solutions that focus on creating avenues for educational growth and development in Africa. We have a strong desire and passion to see the same international standards of education and quality of education targeted at African Children where they are well educated, given access, protected by law, and nurtured properly.

Mission: To provide a suitable environment, leadership & an enriching community to educate, support & nurture children in Africa.

Role Purpose:

As a Trustee of Hope Africa Trust, you will play a crucial role in shaping the future of countless African children. You will contribute to the strategic direction of the organisation, ensuring that our mission and vision are realised. You will provide oversight, guidance, and support to the Board of Trustees and the Executive Team.

Key Responsibilities:

- **Strategic Direction:**
 - Contribute to the development and review of the organisation's strategic plan.
 - Ensure the organisation's activities align with its mission and vision.
 - Monitor the organisation's performance against its strategic objectives.
- **Governance:**
 - Attend and actively participate in Board meetings.
 - Serve on committees as required.
 - Ensure compliance with all relevant laws, regulations, and governance best practices.
 - Uphold the highest standards of ethical behaviour and integrity.
- **Financial Oversight:**
 - Review and approve the annual budget and financial statements.
 - Ensure the organisation's financial sustainability.
 - Monitor the organisation's financial performance.
- **Fundraising and Resource Development:**
 - Support fundraising initiatives and donor relationships.
 - Identify potential funding sources and partnerships.
 - Encourage philanthropy and corporate social responsibility.

- **Risk Management:**
 - Identify and mitigate potential risks to the organisation.
 - Ensure effective risk management practices are in place.
- **Staff and Volunteer Support:**
 - Support the Executive Team in recruiting, hiring, and retaining talented staff.
 - Encourage and support volunteer engagement.
 - Foster a positive and supportive organisational culture.

Skills and Experience:

- Strong commitment to the mission and vision of Hope Africa Trust.
- Proven leadership and governance experience.
- Financial acumen and understanding of nonprofit accounting.
- Strong interpersonal and communication skills.
- Ability to work collaboratively with diverse groups of people.
- A passion for education and social justice.
- Experience in the nonprofit sector is preferred.

Time Commitment:

- Attend Board meetings and committee meetings as required (once every quarter).
- Dedicate time to review materials and prepare for meetings.
- Participate in fundraising and other special events.

If you share our passion for empowering African children and have the skills and experience to make a significant impact, we encourage you to apply. Please submit your CV and a cover letter outlining your interest and qualifications to hr@hopeafricatrust.com.