



ADVOCACY ACADEMY

Trustee

Information For Prospective Applicants

CONTACT FOR ENQUIRIES

recruitment@theadvocacyacademy.com

SUMMARY

Role Description: Treasurer and Campaigning/Mobilisation Trustee

Remuneration: Like most Trustee roles, these roles are unremunerated

Reports to: Chair of the Board of Trustees

Start date: As soon as possible

Benefits: In addition to making a real difference in the lives of and deepening your understanding of youth organising, you will receive:

- Safeguarding Training and support in developing expertise here
- Reimbursement of expenses incurred in your role

At **The Advocacy Academy**, we envision a world where young people with lived experience of injustice (LEofI) harness their collective power to shape a more fair, just, and equal society. Our mission is to organise and support these young people to drive systemic change on the most pressing issues of our time.

We do this by offering deep coaching, delivering transformative leadership programmes, and creating clear pathways for sustained action. Through shared learning and community-building, we help young leaders build the knowledge, skills, and confidence to launch and lead proactive campaigns. We also recognise that real change starts from within - so we're committed to a governance structure that is values-driven, participatory, and beyond reproach, ensuring TAA is as accountable to young people as it is to the communities we serve and its wider responsibilities.

We're now looking to recruit two new Trustees to join our Board and help steer this work. We're especially keen to hear from people with leadership experience in one or more of the following areas: **Finance, Treasurer, Community Organising and Campaigns.**

Trustees of The Advocacy Academy play a unique role in delivery of our mission. They are collectively responsible for the governance of the organisation, represent it to the community, and accept ultimate compliance authority for the charity and its activities. As a Trustee with experience in the UK's youth sector, you will support the Board and the Executives in ensuring that TAA continues to deliver an exceptional quality of youth work, and the role that safeguarding plays in achieving this. As a trustee, you will:

- Work with the Chair, Trustees and Senior Leadership team (SLT) to ensure there is a clear, long-term and strategic vision The Advocacy Academy.
- Work with the Board to ensure we function within the financial requirements of a UK registered charity and company, our constitution and that we strive for best practice
- Take responsibility with the other trustees so that the charity has effective practice to safeguard the people it works with
- Act as an ambassador, spokesperson and champion our work supporting our income activities, and fostering networks that can help generate income.

About Our Board of Trustees

- Our Board currently consists of six members, recruited, selected, and approved by the Board of Trustees.
- Each trustee serves a three-year term, and we are made up of individuals from diverse backgrounds and ethnicities.
- The Board meets quarterly (four times per year) to provide strategic oversight and governance. Operations/day to day are managed by the Executives.
- Given the size of the board, we expect all trustees to join at least one subcommittee meeting per year, unless there are extenuating circumstances. The subcommittee meets are typically held prior to full Board meetings.
- Board meetings are held at our Liberation Centre in Brixton and subcommittee meets are held virtually
- The role of trustee is voluntary, though reasonable expenses are reimbursed.

- Trustees are expected to prepare in advance by reading reports and meeting papers and are also warmly invited to attend our events throughout the year.

AREAS OF RESPONSIBILITY

1. **The Campaigning/Mobilisation Trustee** - will provide mobilisation and campaigns governance oversight of The Advocacy Academy, including but not limited to: **Working closely with our Director of Organising and Campaigns and fellow trustees, they will:**
 - Provide strategic oversight of The Advocacy Academy's organising and campaigning activities and priorities.
 - Ensure campaigns are ethical, legally compliant, and aligned with the organisation's values.
 - Support the development of effective, youth-led organising and campaigning strategies.
 - Offer insight into advocacy trends, movement-building, and political landscapes.
 - Serve as a sounding board for the team, offering critical friend feedback without operational interference.
 - Help the board assess risks and opportunities related to public positioning, reputation, and partnerships.
 - Good governance, diversity and teamwork are at the core of the Board's values. We want to ensure trustees represent the young people we work with and we are particularly interested in applications from people with lived experience.
2. **The Treasurer** - will provide charity financial governance oversight of The Advocacy Academy, including but not limited to: **Working closely with our Finance Director and the Finance & Risk Committee and fellow Trustees, they will:**
 - Provide support on financial oversight and ensure compliance with relevant charity and regulatory requirements.
 - Review and co-present financial reports and key insights to the Board of Trustees.
 - Actively participate in the Finance and Risk Committee, ensuring effective financial scrutiny.
 - Strategic contribution to long-term financial and fundraising planning and support the organisation's risk management framework.
 - Attend Finance and Risk subcommittee meetings quarterly

PERSON SPECIFICATION

1. **The Campaigning/Mobilisation Trustee** -
 - Understanding of power-building, community organising, or movement strategy (essential).
 - Experience in grassroots organising and campaigns, advocacy, or social justice movements.
 - Familiarity with political or social justice contexts in the UK.
 - Willingness to support youth leadership and work in solidarity with young campaigners.
 - Previous board or governance experience is helpful but not essential.
 - Ability to work collaboratively in a diverse team environment.
2. **The Treasurer** -
 - Proven expertise in charity fundraising and financial management.
 - Experience of charity finance and fundraising is essential.
 - Experience of supporting organisational growth
 - Previous board or trustee experience.
 - Ability to work collaboratively in a diverse team environment.

EXPECTATIONS & ENTITLEMENT

- Attend at least one training programme that we run, so that you understand the work we deliver
- Attend trustee meetings, which are held four times a year in London or virtually, and last between 3-4 hours – trustees are expected to attend at least three each year.
- Participate in one of our sub-committees as may be required by the trustee role
- Demonstrate commitment to The Advocacy Academy by supporting fundraising efforts.
- Serve for a term of three years and be able to stand for re-election for a further term and possibly two.
- Work with the Chair to review your performance
- Claim reasonable travel and accommodation expenses to attend meetings

This is an outline of the responsibilities and duties of the Trustee roles; it is not intended as an exhaustive list and may change from time to time to meet the changing needs of The Advocacy Academy's board. Any changes will be made in consultation with the post holders.

HOW TO APPLY

Please apply to be our Trustee by sending your CV together with a supporting statement to us.

Apply here – Your supporting statement should explain why you would like to be our Trustee and the contribution you believe you would make to The Advocacy Academy, with particular reference to the specific Trustee role of your preference and requirements above.

If you have any questions, please email us on: recruitment@theadvocacyacademy.com

DATES

Closing Date: The deadline for applications is **24th September 2026 at 10:00am.**

First Round of Interviews: will be scheduled for 28th -30th September 2026 (Dates are subject to change)

Second Round of Interviews: will be scheduled for 6th -7th October 2026 (Dates are subject to change)

A NOTE ON USING AI TOOLS IN YOUR APPLICATION

We understand that AI tools like ChatGPT can be helpful when preparing an application, and you're welcome to use them as a support. However, we're most interested in hearing directly from you. Please ensure your application reflects your own voice, experiences, and perspective.

We value the unique insights, lived experiences, and ways of thinking that each candidate brings. These are what help us understand who you are and what you would bring to the role, and they are an important part of how we assess applications.

If you require any adjustments or support during the application process, please don't hesitate to let us know. We're committed to making our recruitment process as accessible and inclusive as possible.

NOTHING ABOUT US WITHOUT US

We aim to be representative of the community we are working with. We encourage applications from people of colour, those who identify as LGBTQIA, working class as well as disabled people, those living with mental health conditions, refugees and migrants. We welcome people from all identities who are made to feel marginalised.

We're not just committed to being an equal opportunity employer, we actively celebrate diversity in all its forms. Let us know if we can do anything to make the application or interview process more accessible. If you are invited to interview, we will at that point ask you for any accessibility requirements or preferences.

As an employer we make all reasonable adjustments to support employees in their work if they are disabled or have a health condition. We support the Access to Work scheme which could provide you with financial support to get the help you need to do all tasks successfully. We are happy to facilitate Access to Work assessments and reclaims and would actively welcome applicants who would need this in order to do the job.

All staff who work on our programme must have, prior to starting work, a returned satisfactory enhanced **Disclosure and Barring Service (DBS)** dated within 3 years. The Advocacy Academy will assist the application for, and pay for the processing of, a new DBS for staff members where required.

We welcome applications from people with **convictions**. Please disclose in your application if you have any convictions, cautions, reprimands or final warnings that are not "protected" (as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013)). **We consider each person on their own merits, taking into account all the circumstances.**