



## Fundraising Trustee Role Description

Responsible to: Chair

Key relationships: CEO, Board of Trustees

Location: Meetings are held virtually and in person

Salary: Unpaid

Hours: Four board meetings and four sub-committee meetings per year plus in person events.

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### About Yes to Life

Yes to Life was created in 2004, after our founder, Robin, lost his daughter to cancer in her early twenties. Robin found that there was a woeful lack of information around treatment options, not to mention support for beneficiaries and their families. In response to this, Yes to Life was born. Our aim is simple: to treat beneficiaries with the dignity and respect they deserve. We provide judgement-free, impartial emotional support to beneficiaries, survivors and their families to help ensure that they live the best lives possible, in spite of their diagnosis.

Yes to Life also helps people with cancer make informed decisions about using integrative medicine to improve their care. We offer of a large range of services (website, Life Directory, Helpline, Cancer Support Groups, Forums, Conferences, publications, counselling and support)

### Trustee role summary

We are looking to appoint a new trustee with a professional background in charity fundraising to join Yes to Life's Board of Trustees.

### The role of trustee

The Trustees of the Yes to Life Board share ultimate responsibility for governing the charity and directing how it is managed and run.

As a member of the Board of Trustees you will help set the strategic aims, objectives, and direction of the charity. The skills and knowledge you bring will enhance the Board and support Yes to Life in achieving its charitable objectives and:

- Set and maintain the vision, mission and values of the charity
- Ensure the charity complies with charity law requirements and other laws that apply to the charity
- Ensure the charity's resources are responsibly managed
- Act in, and further, the charity's best interests.

### Key roles and accountabilities

- Act as an ambassador for the charity and represent the interests of all stakeholders

### Yes to Life

71-75 Shelton Street, London W2CH 9JQ

Telephone: 0203 222 0587 [office@yestolife.org.uk](mailto:office@yestolife.org.uk) [www.yestolife.org.uk](http://www.yestolife.org.uk)

Company No: 05495576 Registered Office: as above Registered Charity No: 1112812



- Actively participate in all Board meetings and other Trustee activities as they arise
- Contribute to the effective performance of the Board
- Support the executive team in managing the charity
- Support the fundraising team with advice and guidance
- Chair the Development subcommittee group.

#### Skills and knowledge

- 3 to 4 years professional charity fundraising experience, notably in individual giving (including digital), corporate and major donor fundraising and community fundraising
- Knowledge of the UK charity fundraising sector
- Strategic planning skills
- Data analysis skills.
- A willingness to devote the necessary time and effort to effectively support the organisation.
- An understanding and acceptance of the legal duties, responsibilities and liabilities of Trusteeship.
- Good, independent judgement.
- An ability to think creatively.
- A willingness to speak their mind.

#### Time commitment

Trustees attend four Board meetings annually, with papers sent out ahead of the meetings. There will be occasions when Trustees are required to attend other planned meetings i.e. strategy planning meetings, committee meetings and events. Dates for such meetings will be circulated in good time.

#### To be considered for the role

To be considered for the role, please send your CV and a supporting statement outlining your suitability for the role to [miquel.leon@yestolife.org.uk](mailto:miquel.leon@yestolife.org.uk) (CEO).

For further information about Yes to Life please visit our website [yestolife.org.uk](http://yestolife.org.uk)

Under the General Data Protection Regulation (GDPR) Yes to Life is committed to processing your data securely, lawfully and transparently. We will process the data on your CV and supporting statement for the purpose of application processing only, and, in line with data protection principles, we only keep your data for as long as we need it for and this will depend on whether or not you are successful in your application. For further information on how we will use your data please visit our privacy policy page on our website [Disclaimer & Privacy Policy - Yes to Life](#)

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