

Trustee application form

About you

Name	
Home address (including postcode)	
Telephone	
Date of birth	
Email address	
Current employer	
Current job title	
Qualifications (highest and most relevant)	

Trustees are appointed for an initial term of three years, with the possibility of two further terms of the same length.

To help us assess your suitability for the role of trustee, please complete the questions below.

You may also want to enclose your CV with this application.

The closing date for applications is 31st January 2025.



THE
CHESTER
BLUECOAT
CHARITY

Why do you wish to become a trustee of The Chester Bluecoat Charity?

THE CHESTER BLUECOAT CHARITY

The Bluecoat, Upper Northgate Street, Chester, CH1 4EE
01244 345787
office@thechesterbluecoatcharity.co.uk
thechesterbluecoatcharity.co.uk
Charity registration number: 1186378

Skills and experience

Please indicate which of the areas below you consider to be principal or secondary areas of knowledge, experience, or skill.

Business Management	IT
Education/Youth Services	Leadership
Financial/Accounting	Legal
Fundraising	Marketing/PR
Governance	Strategic planning
Health and Social Care	Third Sector
Human Resources	
Others (please specify)	

Please indicate how you feel your skills and experience would enable you to fulfil the role of a trustee, as detailed in the trustee application pack.

Membership of other organisations

Please provide details of other charities and/or organisations that you are an active member of; eg trustee, volunteer, supporter. Please indicate a description of your role(s).

Any other information

Please provide any other information which you feel may be relevant to your application.

References

Please give the details of two people who would be willing to provide a reference.

Name	Name
Address including postcode	Address including postcode
Telephone	Telephone
Email address	Email address

Trustee Declaration – PART A

By signing this declaration, you confirm that you have read the automatic disqualification guidance detailed below and confirm that you are not disqualified from acting as a trustee.

You are automatically disqualified from acting as a trustee if:

1. You have an unspent conviction for any of the following
 - a) an offence involving deception or dishonesty
 - b) a terrorism offence
 - a. to which Part 4 of the Counter-Terrorism Act 2008 applies
 - b. under sections 13 or 19 of the Terrorism Act 2000
 - c) a money laundering offence within the meaning of section 415 of the Proceeds of Crime Act 2002
 - d) a bribery offence under sections 1, 2, 6 or 7 of the Bribery Act 2010
 - e) an offence of contravening a Commission Order or Direction under section 77 of the Charities Act 2011
 - f) an offence of misconduct in public office, perjury or perverting the course of justice yes/no
 - g) In relation to the above offences, an offence of: attempt, conspiracy, or incitement to commit the offence; aiding, or abetting, counselling or procuring the commission of the offence; or, under Part 2 of the Serious Crime Act 2007(encouraging or assisting) in relation to the offence
2. You are on the sex offenders register (ie. subject to notification requirements of Part 2 of the Sexual Offences Act 2003)
3. You have an unspent sanction for contempt of court for making, or causing to be made, a false statement or for making, or causing to be made, a false statement in a document verified by a statement of truth
4. You have been found guilty of disobedience to an order or direction of the Commission under section 336(1) of the Charities Act 2011.
5. You are a designated person for the purposes of Part 1 of the Terrorist Asset-Freezing etc. Act 2010, or the Al Qaida (Asset Freezing) Regulations 2011.
6. You have previously been removed as an officer, agent, or employee of a charity by the Charity Commission, the Scottish charity regulator, or the High Court due to misconduct or mismanagement
7. You have previously been removed as a trustee of a charity by the Charity Commission, the Scottish charity regulator, or the High Court due to misconduct or mismanagement
8. You have been removed from management or control of anybody under section s34(5)(e) of the Charities and Trustee Investment (Scotland) Act 2005 (or earlier legislation)

9. You are disqualified from being a company director, or have given a disqualification undertaking, and leave has not been granted (as described in section 180 of the Charities Act) for you to act as director of the charity
10. You are currently declared bankrupt (or subject to bankruptcy restrictions or an interim order)
11. You have an individual voluntary arrangement (IVA) to pay off debts with creditors
12. You are subject to a moratorium period under a debt relief order, or a debt relief restrictions order, or an interim order
13. You are subject to an order made under s.429(2) of the Insolvency Act 1986. (Failure to pay under a County Court Administration Order.)

Declaration

I declare that:

- I am not disqualified from acting as a trustee; and
- I will inform the trustees promptly if, after the date of this declaration, one or more of the disqualification reasons applies to me.

Full Name:

Signature:

Date:

Trustee Declaration - PART B

By signing this form, you declare that you:

- are willing to act as a trustee of The Chester Bluecoat Charity (the 'Charity')
- understand the Charity's purposes (objects) and rules set out in its governing document

If the Charity pays (or will pay) any trustee for being a trustee OR any trustee or person connected to them for providing goods and services, you declare that this will:

- be in the Charity's best interests
- be lawful and authorised
- help the Charity carry out its purposes (or be a necessary by-product of it carrying out its purposes)

You also declare that:

- the information you provide to the Charity Commission is true, complete, and correct
- you understand that it's an offence under section 60(1)(b) of the Charities Act 2011 to provide false or misleading information knowingly or recklessly
- you will comply with your responsibilities as trustees – these are set out in the Charity Commission guidance 'The essential trustee (CC3)'

Declaration

I declare that:

- I am not disqualified from acting as a trustee; and
- I will inform the trustees promptly if, after the date of this declaration, one or more of the disqualification reasons applies to me.

Full Name:

Signature:

Date:



THE
CHESTER
BLUECOAT
CHARITY

GDPR

Please note that all data will be held in the strictest confidence and in compliance with the General Data Protection Regulation and will only be used for the purposes of recruitment selection. Your data will be held securely and will only be shared with the Board of Trustees for their consideration.

I confirm that my application to become a trustee to The Chester Bluecoat Charity and all of the above is genuine and honest and the work I carry out will be in the best interests of the charity.

Thank you for completing this form.

Send your completed application clearly marked 'Trustee application' either by email to office@thechesterbluecoatcharity.co.uk or by post to The Chester Bluecoat Charity, The Bluecoat, Upper Northgate Street, Chester, CH1 4EE

THE CHESTER BLUECOAT CHARITY

The Bluecoat, Upper Northgate Street, Chester, CH1 4EE
01244 345787
office@thechesterbluecoatcharity.co.uk
thechesterbluecoatcharity.co.uk
Charity registration number: 1186378