

**Trustee Opportunities: role description
November 2024**

The Rights Practice, a registered UK charity, works to advance human rights in Asia with a particular focus on China and Hong Kong. The organisation operates in a challenging environment and we are seeking to strengthen our board by appointing 1-3 new trustees. We are now inviting applications and particularly welcome persons with an interest in playing a leadership role on the board. The deadline for this round of applications is 10th January 2025.

Role and responsibility of trustees, to ensure:

- * The Rights Practice delivers its purpose with due diligence. See <https://www.rights-practice.org>
- * decisions are taken in the best interests of the charity, particularly in matters of potential conflict of interest
- * relevant information is reported to the Charities Commission
- * safeguarding
- * good management of risk and finances

Time commitment: Board meetings are held four times a year. Meetings are generally 1½ to 2 hours with dates agreed with Trustees at the beginning of every calendar year. Trustees will receive papers for the meeting one week in advance which they are expected to review. Trustees are also expected to join an annual discussion on strategy with senior staff and to participate in any subcommittee meetings (normally held online). Trustees also have the opportunity to attend occasional TRP events where these may be of interest.

Term: The Articles of Association are under review and we expect to establish three-year terms. We will be encouraging Trustees to serve two terms.

Location: The Rights Practice has offices in Vauxhall, London. We encourage trustees who live in or near London to attend meetings in person, whenever possible. Trustee meetings are usually held in the early evening to accommodate the various commitments of Trustees and staff attending. All Trustees should aim to attend at least two meetings in person a year.

Remuneration: This is a voluntary role without remuneration. Travel expenses as well as other reasonable and necessary costs incurred (for example, to meet caring responsibilities) to attend Trustee meetings may be reimbursed.

Person Specification

We are looking for individuals who share our values and are motivated and committed to the work and mission of The Rights Practice, with:

- a strong commitment to equity, diversity and inclusion.
- strong person skills and willingness to work with others and express your opinion while also listening to and respecting the views of others.
- sound independent judgment, strategic vision and ability to think creatively.
- honesty, integrity and commitment to act in the best interests of the charity at all times.
- people of all ages, including younger people from 18 and above are encouraged to apply (by UK law you must be at least 18 years old to be a charity trustee).

Specific experience

- We particularly welcome and encourage applications from individuals with a combination of any of the following skills and knowledge: charity finance, fundraising and grant-making
- strategic communications, including social media, digital technology and journalism
- knowledge of human rights issues in Asia and or NGO/charity operations
- prior Trustee or board experience is preferred.

Application and Further Information

Please send your CV and a cover letter explaining your interest in joining the board to the Executive Director, Nicola Macbean. If you are interested in the role of chair, please indicate this in your letter.

You are also welcome to contact Nicola if you have any questions. A call can be arranged.

The deadline for this round of applications is 10th January 2025.

Contact:

Nicola Macbean

Email: nmacbean@rights-practice.org or nmacbean@protonmail.com