

Supporting Information

This appointments process adheres to the Cabinet Office [Governance Code on Public Appointments](#), which is regulated by the Commissioner for Public Appointments.

All applicants are expected to abide by the [Seven Principles of Public Life](#) and the [12 Principles of Governance](#).

Eligibility Criteria

You cannot be considered for an appointment if:

- you are disqualified from acting as a company director (under the Company Directors Disqualification Act 1986);
- have an unspent conviction on your criminal record;
- your estate has been sequestrated in Scotland or you enter into a debt arrangement programme under Part 1 of the Debt Arrangement and Attachment (Scotland) Act 2002 (asp 17) as the debtor or have, under Scots law, granted a trust deed for creditors.

When you apply, you should declare if:

- you are, or have been, bankrupt or you have made an arrangement with a creditor at any point, including the dates of this.
- you are subject to a current police investigation.

You must inform us if, during the application process, your circumstances change in respect of any of the above points.

Time Commitment

The time commitment is expected to be an average of 9 days per year.

Remuneration

The remuneration for this role will be a daily rate of £218, £1,962 per annum, in line with the rate agreed by the Department for Culture, Media and Sport and the Cabinet Office for non-executive roles. The remuneration may be taxable and is not pensionable.

All reasonable and documented expenses incurred in accordance with The Fund's expenses policy will be re-imbursed.

Term of Appointment

The term of appointment is three years.

Location of Meetings

The decision-making Panel meets every three months. The majority of meetings will have the option to attend virtually, but we will ask members to attend a face-to-face meeting bi-annually, including project visits and other associated events such as the CAF Festival, a convening, learning and celebratory event for CAF grant holders which is organised by the programme support and learning partners. The date is tbc but is likely to be in November 2026.

Conflicts of Interests

Holders of public office are expected to adhere and uphold the Seven Principles of Public Life and the Code of Conduct for Board Members of Public Bodies. Before you apply you should consider carefully:

- any outside interests that you may have, such as shares you may hold in a company providing services to government;
- any possible reputational issues arising from your past actions or public statements that you have made;
- and/or - any political roles you hold or political campaigns you have supported;

which may call into question your ability to do the role you are applying for.

You will need to answer relevant questions in relation to these points when making an application. Many conflicts of interest can be satisfactorily resolved and declaring a potential conflict does not prevent you from being interviewed. If you are shortlisted for an interview, the panel will discuss any potential conflicts with you during that interview, including any proposals you may have to mitigate them and record that in their advice to ministers. Alongside your own declaration, we will conduct appropriate checks, as part of which we will consider anything in the public domain related to your conduct or professional capacity. This may include searches of previous public statements and social media, blogs or any other publicly available information. The successful candidate(s) may be required to give up any conflicting interests and their other business and financial interests may be published in line with organisational policies.

Equity and Diversity

We encourage applications from talented individuals from all backgrounds and across the whole of the United Kingdom. Boards of public bodies are most effective when they reflect the diversity of views of the society they serve and this is an important part of the Government's levelling up agenda.

We collect data about applicants' characteristics and backgrounds, including information about people's educational and professional backgrounds, so that we can make sure we are attracting a broad range of people to these roles and that our selection processes are fair for everyone. Without this information, it makes it difficult to see if our outreach is working, if the application process is having an unfair impact on certain groups and whether changes are making a positive difference.

When you submit your application, your responses are collected by the Cabinet Office and the government department(s) managing your application. The data is used to produce management information about the diversity of applicants. You can select "prefer not to say" to any question you do not wish to answer. The information you provide will not be seen by the Advisory Assessment Panel who review applications against the advertised criteria and conduct interviews.

Disability Confident

We are a member of the Government's Disability Confident scheme. We use the Disability Confident scheme symbol, along with other like-minded employers, to show our commitment to good practice in employing people with a disability. The scheme helps recruit and retain disabled people. As part of implementing the scheme, we guarantee an

interview for anyone with a disability whose application meets the essential criteria for the role, set out in the advert, and who has asked that their application is considered under the scheme. Indicating that you wish your application to be considered under the scheme will in no way prejudice your application. By 'essential criteria', we mean that you must provide evidence which demonstrates that you meet the level of competence required under each of the essential criteria, as set out in the job-advert. When you apply you will have the opportunity to select if you would like your application considered under this scheme.

Reasonable Adjustments

We are committed to making reasonable adjustments to make sure applicants with disabilities, physical or mental health conditions, or other needs are not substantially disadvantaged when applying for public appointments. This can include changing the recruitment process to enable people who wish to apply to do so.

Some examples of common changes are:

- ensuring that application forms are available in different or accessible formats; making adaptations to interview locations;
- allowing candidates to present their skills and experience in a different way;
- giving additional detailed information on the selection / interview process in advance to allow candidates time to prepare themselves;
- allowing support workers, for example sign language interpreters;
- making provision for support animals to attend.
- When you apply you will have the opportunity to request reasonable adjustments to the application process.

Annex A – Climate Action Fund – Food Systems

Funding overview

We want to fund projects that strengthen our food system and reduce food insecurity for people and communities.

We want to support ways of producing enough healthy, affordable food without harming the planet.

We will do this by supporting work that:

- works with nature to create resilient, sustainable and equitable food systems (this is called agroecology)
- addresses the root cause of long-term problems, not just the symptoms (this is called systems change)

Projects must meet one or more of our aims

Projects must **work towards systems change** in the way that:

- community organisations grow and produce food - using agroecological methods
- food gets distributed - aiming for equitable access to healthy, affordable food for all
- offers people and communities different food options - especially those experiencing poverty, disadvantage or discrimination

Projects must meet all of these criteria

Projects must show us that they'll:

- work in a partnership
- make a lasting impact on climate change, the environment and nature
- significantly increase access to healthy, affordable food - especially for those experiencing poverty, disadvantage or discrimination
- have firm plans to measure the impact of their work
- have firm plans to tell the story of their project to inspire others
- show how they'll meaningfully involve communities and organisations representing communities in their project

How much can projects apply for

The minimum available is £2.5 million over 3 years.

Most projects we fund will:

- receive between £3 million and £5 million
- run for between 5 and 7 years

We expect to fund up to 10 projects in the first year.