



0808 802 0300

JOB DESCRIPTION

JOB TITLE	Stalking Advocate – please note we are recruiting a number of these posts
Contract Type	Permanent
Salary range (for full time hours)	£27,295 to £29,700 per annum, depending on experience (pro rata for part-time hours)
Hours/FTE	35
Reports to	Team Leader
Location	The post holder will be required to be office-based initially to support their induction and integration with the service. Thereafter, a blended model (40% office/60% home), with office working in London and home working (must have adequate and confidential workspace when remote working). Candidates should ideally be in London or immediate surrounding area (but locations outside of these areas may be considered).

Please send CV and covering letter to recruitment@suzylamplugh.org Applications without a covering letter will not be considered.

If you do not receive a response within 3 weeks, please assume that on this occasion your application has not been successful.

Background: Suzy Lamplugh Trust is the UK’s pioneering personal safety charity and leading stalking authority, established in 1986 following the disappearance of 25-year-old Suzy Lamplugh whilst at work. We work towards creating a society in which people are safer - and feel safer - from the prevalence of stalking, harassment, aggression, and violence, achieved through Supporting people; Education; and Campaigning. Our stalking helpline advice and advocacy service offers support and advice to thousands of victims of stalking every year. Caseworkers advocate on victims’ behalf with police, social services and other statutory or victim support agencies.

We are recruiting Advocates for a number of our services including:

- National Stalking Helpline and Advocacy Service which offers support and advice to thousands of victims of stalking every year. Caseworkers advocate on victims' behalf with police, social services and other statutory or victim support agencies.
- London Stalking Support, a specific service to provide advice and advocacy for victims in London, including the development of a trauma-led approach to advocacy.
- London Stalking Threat Assessment Centre, we are a key partner in this intervention programme for stalking perpetrators, in an interdisciplinary setting involving partners from the health and criminal justice services. We provide victim centred advocacy.

Overall purpose of role:

The overall purpose of the role is to provide expert advice and advocacy to victims of stalking.

- To give guidance and information by telephone, email and face to face to those affected by stalking.
- To provide casework support and advocacy to victims of stalking, liaising with both voluntary and statutory services to ensure positive outcomes for victims.
- To support the operational Team Leaders where required.

Main Duties and Responsibilities:

Service Delivery

- To deliver robust risk assessment and safety planning for clients, along with advice and information regarding stalking legislation.
- To manage a caseload and provide expert advocacy support to victims of stalking - including carrying out initial assessments, risk assessments, devising support plans and liaising with appropriate agencies.
- To deliver client work which adheres to high service standards, ensuring compliance with all policies and procedures.
- To keep and maintain accurate and confidential records of all work undertaken using our case recording system.
- To work professionally and effectively with a range of multi-agency partners and organisations.
- To identify and maintain appropriate boundaries for all enquiries and recognise when and where to signpost enquirers for further help/information as appropriate.
- To proactively continue to develop appropriate knowledge, attitudes and skills through regular reading of information and attending training courses.

Other

- To attend supervision meetings and appraisals.
- To attend case management and training sessions for staff and actively contribute to these meetings.

- To attend and participate in team meetings and strategic away days.
- To undertake any other appropriate duties as requested by the operational Team Leaders.
- To always work within the policies and procedures of Suzy Lamplugh Trust.

Person Specification – please make sure that you address the criteria that needs to be evidenced by your CV and Cover Letter as these will be used to shortlist.

Experience & Qualifications	Essential	Desirable	Evidenced
Experience of working with people affected by gender-based violence, including risk assessment and safety planning	✓		CV & Cover Letter
Experience of managing own case load, working under pressure and prioritising workload	✓		CV & Cover Letter
Experience of working with people affected by stalking, including risk assessment and safety planning		✓	CV & Cover Letter
A formal qualification in gender-based violence advocacy – such as an IDVA or ISAC qualification		✓	CV & Cover Letter
Experience of working with children, young people and their families		✓	Interview & Exercise
KNOWLEDGE & UNDERSTANDING			
A working knowledge of the criminal and civil justice system, housing, welfare and policy relating to stalking and other forms of gender-based violence	✓		CV & Cover Letter
A sound working knowledge of the practical, emotional, social and economic issues facing people affected by stalking and other forms of gender-based violence	✓		CV & Cover Letter
Knowledge of Safeguarding (adults and children)	✓		CV & Cover Letter
An enhanced understanding of cyber harassment and stalking		✓	Interview & Exercise
Detailed knowledge of typologies of stalkers, their motivation, and how this affects risk		✓	Interview & Exercise
PERSONAL ATTRIBUTES/BEHAVIOURS			
Commitment to the work of Suzy Lamplugh Trust	✓		CV & Cover Letter
Ability to manage and prioritise workload	✓		Interview & Exercise

Calmness and confidence to influence external stakeholders, whether collectively or individually (e.g. when advocating on behalf of service users)	✓		Interview & Exercise
Good attention to detail	✓		Interview & Exercise
Reliable and resilient	✓		Interview & Exercise
Empathy with issues relating to stalking	✓		Interview & Exercise
Ability to maintain boundaries	✓		Interview & Exercise
Willing to work within the policies and procedures of Suzy Lamplugh Trust, including equality and diversity	✓		Interview & Exercise