

BECOME OUR
SPORTS &
CHALLENGE
EVENTS
PORTFOLIO
MANAGER

YOUNG LIVES

vs CANCER

When a child is diagnosed with cancer it threatens everything, for them and their family.

At a time when they should be busy being children, enjoying their rollercoaster teenage years or finding their feet at uni, life becomes full of fear. Fear of treatment, but also of families being torn apart, of overwhelming money worries, mental health stretched to breaking point, of having nowhere to turn, no one to talk to.

At Young Lives vs Cancer, we get that. We are the charity that helps children and young people (0-25) and their families find the strength to face whatever cancer throws at them.

YOUNG LIVES

VS CANCER

We know everyone's different, so we work hard to make sure each family has what they need to get through cancer. It could be a financial grant for a parent struggling to keep their child warm through their treatment or for a young person who can't afford to get to hospital. Or helping a family stay together at one of our free Homes from Home close to the hospital where their child is having treatment.

And if we think families aren't being heard by the whole system, we're not afraid to raise their voices or shout on their behalf. Children and young people with cancer deserve the same opportunities as anyone else, and we'll always have their back.

A WORD FROM US

Hi, my name is Ruth

I'm the Sports and Challenge Events Team Manager here at Young Lives vs Cancer and I manage the role that you're applying for. My job is to recruit and lead a high performing team, to attract supporters to take part in sporting challenge events for Team Young Lives and make sure they have a stand out supporter experience.

The Sports and Challenge Events Team is part of the wider Mass Participation Team, sitting alongside our Virtual Challenges and our Fundraising Events Engagement Teams. We're part of Income Generation here at Young Lives vs Cancer and are focused on growing sustainable income to support children and young people with cancer, and their families.

We're experts at selecting and marketing the best third party events out there to new and existing supporters - it could be a skydive, a 24 hour trail run, a mountain trek or a half marathon. We keep our fingers on the pulse of event and fundraising trends, chatting to other charities and event organisers to discover new and innovative products to offer our supporters. You'll work with our Brand and Digital specialists to create inspiring adverts and assets that entice supporters to come and join our team and you'll be hooked to our website to see those sign ups coming in.

Stewardship is where we want to shine. You'll work with our specialist fundraising teams to devise and deliver incredible stewardship activities that make our supporters feel super engaged and motivated throughout their journeys. And you'll be tracking how they respond and listening to their feedback, making improvements to help supporters raise as much as they can.

We're there with our supporters at the big events; cheering them on and making sure they know the impact that they're making with every mile. So I'm looking for someone who is super organised and thrives on the buzz of events, loves a creating and nurturing a thorough event plan and is a confident user of a cable tie or two.

We're looking for someone proactive, who can spot opportunities and who wants to constantly evolve with our event portfolio. If that sounds like you then that's brilliant, look forward to meeting you!

Thanks

Ruth

Sports and Challenge Events Team Manager

THE SIX WAYS WE HELP

We work hard to help when each child and young person needs it most. We shape the work we do around six core principles.

When the doctor says cancer

“It’s like you’re in a bubble and you’re screaming but no one hears.” Those first days, weeks and months after a cancer diagnosis are overwhelming, when young cancer patients are confused, scared and anxious. From the moment of diagnosis, we’re there and ready to help families cope, keeping them strong mentally when cancer threatens to ruin everything.

Cancer costs

As if a cancer diagnosis isn’t tough enough, the financial impact of cancer can be devastating. Our research shows parents spend an average of £700 more every month when their child has cancer. We give grants, and we help young people and families to access other benefits and support they’re entitled to.

If you want to know the finer details, have a read of our [Impact Report](#) and [Annual Report and Accounts](#).

There’s no place like home

Treatment is exhausting and often happens for months at a time, far away from home. Travelling for treatment not only adds to the exhaustion, it’s expensive too. We help to reduce that burden. We have Young Lives vs Cancer Homes from Home close to hospitals where families can stay during treatment for free, keeping families together when it matters most.

We help them thrive, not just survive

Cancer shatters young cancer patients’ education, social lives and future prospects. They need support not just to survive cancer but to finish treatment with a positive future ahead of them.

When a child dies

Hearing your child isn’t going to get better is every parent’s worst nightmare. We help young cancer patients and families prepare for death, if the unthinkable happens.

Making change happen

Too often, young cancer patients and their families don’t get the support they need. We listen to families, basing our research and campaigning on what they tell us to make sure we fight for what they need most. We work with and challenge the NHS and the government to ensure young cancer patients get the best service and benefits they’re entitled to.

OUR VALUES

Our values are at the heart
of everything we do.

WE ARE BRAVE
WE ARE CONFIDENT
WE HAVE INTEGRITY
WE ARE ONE TEAM

WHAT YOU WANT TO KNOW

We often get asked in interviews what we enjoy about the this role, or why we work for Young Lives vs Cancer, so we thought you might like to hear from some of the team...



After six and half years, I feel so fortunate to still love my job. You can really make a difference, simply by getting to know our incredible supporters and volunteers and supporting them to be amazing. The longer you work here, the more families you meet who will tell you that they couldn't have coped without the support of the charity. This is the biggest motivator of all and makes it a very special place to work.

Liz, Senior Fundraising Engagement Manager



I love the variety in my role as Sports and Challenge Events Portfolio Manager. Portfolio planning, building stewardship journeys, creating marketing plans, setting budgets, planning logistics. No day is ever the same. And I'm incredibly proud of how brave our team is. Our portfolio is ever evolving and we're always searching for new ways to go above and beyond for our supporters. We're not afraid to test and trial and that makes work really exciting.

Kat, Sports and Challenge Events Manager



I work closely with the Sports and Challenge Events Team and they are some of the most passionate, genuine and enthusiastic people I have ever met. There's real community spirit and camaraderie with colleagues and fundraisers alike - especially at events like the Great North Run and London Marathon. Speaking to our supporters and understanding the reason for taking on these wild challenges really drives home why we're all here; for children and young people with cancer.

Sophie, Fundraising Events and Engagement Executive

KEY THINGS YOU NEED TO KNOW

Reports to: Ruth Bowen, Sports and Challenge Events Team Manager

Hours: 35 hours per week

Salary: £35,882

Location: Hybrid / 2 days in Bristol Office and 3 days home based

What next?

We'll let you know as soon as we can if we'd like to invite you to the next stage of recruitment - a face to face panel interview.

We will send you an exercise and activity to prepare, so you can put your best foot forward! You may be wondering why we're sending you the exercise and activity in advance. Well, it's because we understand that not all of us can think on our toes, particularly during an interview, so giving you the chance to prepare will allow you to share your very best examples with us.

We hope you've enjoyed reading more about Young Lives vs Cancer and specifically our team.

We hope you'll consider applying to become our next Sports and Challenge Events Portfolio Manager - and thank you for all the time you're putting towards being successful in this process.

We have great ambitions for Young Lives vs Cancer – to limit the isolation, debt and fear of the future cancer can cause. But we can't do any of it without people like you.

Diversity declaration

At Young Lives vs Cancer, we recognise that opportunities for too many people remain a condition of their race, class, gender identity, disability, sexual orientation – or a combination. This has never been acceptable to us as an organisation. At Young Lives vs Cancer, we do not just accept difference — we value, embrace and nurture it. We positively welcome your application irrespective of your background.

Accessibility

We're committed to providing reasonable adjustments throughout our recruitment process and we'll always endeavour to be as accommodating as possible.

A FEW PERKS OF THE JOB

Taking time off

Annual leave

We offer 27 days' leave a year plus bank/public holidays. You can also increase your holiday by up to five days or reduce it by two days once a year through our salary exchange Holiday Trading scheme. These entitlements are pro-rated for part time staff.

Family leave

Whether you're about to have a child or you already have family or caring responsibilities, we have a range of policies that offer enhanced pay and leave to support you in different circumstances.

Your financial future

Enhanced pension scheme

We offer a competitive pension scheme where we contribute of 8% as long as you give 3% or more of your salary for pension through salary exchange.

Life cover

Our group life assurance scheme will provide a lump sum payment of two times salary to your beneficiaries in the unfortunate event that you were to die while employed by us. This can bring great peace of mind whatever your stage of life.

Professional development

We are committed to supporting the professional development of our team members. A dedicated People Development Team will support you to be the best you can be and maximise your talents for the benefit of children and young people with cancer.

Hours of work and flexible working

Our standard working week is 35 hours. Where possible, we look to accommodate flexible ways of working for all staff and recognise the need for balancing work and your personal life.

Looking after your health

Sick pay

We provide enhanced sick pay which increases with length of service when you are off work due to ill-health.

Employee assistance programme

We provide you with a free, independent advice and counselling service by phone – 24 hours a day, 365 days per year.

Health Cash Plan

You can buy a health cash plan and save money on everyday health costs. The plan helps with the cost of dental check-ups and treatment, new glasses and contact lenses, therapy treatments, specialist consultations and more. Four levels of cover are available to choose from.

To see all the benefits of working at Young Lives vs Cancer, [visit the Careers section of our website.](#)