

Thank you for considering a Social Switch Training Coordinator role with Redthread. We are a team of compassionate, collaborative and courageous professionals committed to empowering young people to change their lives.

Please check out our [website](#) for more information on the services we provide and learn more about us, including our commitment to safeguarding, equity, diversity and inclusion. Here is an [animation](#) that was created with our Youth Ambassadors, and these clips, [C4 News- Young Women's Service](#), [BBC News - YVIP](#) and ['A day in the life'](#) will give you a taste of what we do every day.

Job Description

Post Title:	Social Switch Training Coordinator
Location:	The post will be based primarily at Redthread's head office in Brixton with some days at Catch 22's central office and working from home . However, all Redthread team members must have a flexible approach to working on other sites across London when needed. There will be the need for regular visits to Catch 22's main offices and activities that take place at various locations across London, and the UK.
Hours:	37.5 hours per week. The nature of Redthread's Social Switch work means that occasional evening and weekend work is required.
Salary:	£31.500 per annum + benefits
Contract type:	18-month fixed term, with the possibility of extension subject to funding.
DBS Check Required:	Enhanced with Barring (Child & Adult Workforce)
Work area:	Social Switch Project
Responsible to:	Social Switch Service Manager

Purpose of the Post

- As a Training Co Ordinator you will be the main lead on delivery of accredited training to frontline practitioners, professionals, and community partners.
- To improve professionals' understanding of the challenges and opportunities of the online space for young people, so that they can better support young people to have a safer online journey.
- Be the main contact with professional services/ community groups to review existing training and development of bespoke modules for different audiences, prioritising safeguarding and

contributing to a shared aim of improving online safety for young people.

Main Duties and Responsibilities

- Strand 1: To design and deliver training to Police and NHS professionals, including but not limited to the implications of online exploitation and de-escalation.
- Consult with the Social Switch consortium on developing a bespoke Violence Against Girls and Women (VAWG) module and provide advice and guidance to consortium partners on VAWG issues.
- To create awareness with Professional Networks and provide tools working with vulnerable young people, supporting National Referral Mechanism referrals, adultification of children, removing gender bias and more.
- To facilitate group sessions and interactive workshops for young people on all aspects of violence and exploitation
- To deliver group sessions to parents and professionals as required
- To maintain accurate records of Training sessions and data collection, providing monitoring information assisting the evaluation of the projects
- To actively listen to young people and professionals and appropriately plan structured sessions.
- Remain up to date with the latest developments in social media and its relationship with youth violence, incorporating learning into the training.
- To establish positive and professional relationships with the young people, parents/carers and professionals accessing the service
- To build trust and create a safe space for young people and clinicians in which to explore challenging and potentially traumatic issues and topics.
- To promote the value of lifestyle changes to professionals on young people accessing the service
- To contribute to multi-partnership meetings, utilising expertise around lived experience and local knowledge.
- To ensure a high-quality service is delivered to Police, NHS staff, schools and communities.
- To design and develop new sessions and materials, where required (including for young people, parents and professionals)
- To represent the organisation externally as required. This includes the ability to work collaboratively with external organisations, partners and corporate supporters, adapting to their culture where relevant.
- To comply with relevant safeguarding policies of the provision(s) and Redthread. Ensuring that all systems are in place to protect the confidentiality of who use the service, and appropriate disclosure procedures are followed.
- To attend and engage positively with training as required.

General responsibilities of all Redthread staff

- Actively participate in staff meetings, session evaluations, supervision/reviews and planning sessions and in Redthread’s overall development, including input on the needs of young people, ideas for new projects, and the ongoing development of existing projects.
- Assist where possible with fundraising events and fundraising, including the maintenance and growth of the regular supporter network, and to assist in promoting the organisation’s work with young people to the wider community.
- Assist in maintaining good working relations with Redthread’s stakeholders, project partners and other agencies and represent Redthread at external meetings as required.
- Encourage and enable young people to participate in all forms of decision-making and management of Redthread’s projects, with the ultimate aim of empowering them to shape the services and activities provided for them. To ensure that all young people have equality of access and that the programme promotes opportunities for all young people.
- Assist the team in ensuring that all Redthread policies and procedures are followed, including Health and Safety, Safeguarding, Data Protection and Equal Opportunities. Report any concerns to an appropriate member of the Leadership Team.
- Work as a member of the Redthread team and assist as required across all the organisation’s projects, carrying out any other duties that may be required to meet the needs of the organisation.

This job description is not exhaustive and is subject to review in consultation with the post holder and according to future changes/developments within the organisation.

Person Specification

The criteria below do not necessarily have to have been in paid work. Please think about other experiences such as voluntary, personal experience when considering them.

	Essential	Desirable
Experience	<ul style="list-style-type: none"> ● Demonstratable experience of working positively with socially excluded children and young people able to engage successfully despite ‘challenging’ behaviour. ● Good experience in delivering sessions to groups of young people. ● Proven experience of working in a high-intensity environment, being self-motivating, with an ability to effectively manage your own well-being. 	<ul style="list-style-type: none"> ● Experience of working with young people in a variety of youth work settings. ● Experience of working in the charity sector ● Recognised training qualification. ● Experience in securing accreditation for training
Knowledge	<ul style="list-style-type: none"> ● Substantial knowledge of the issues 	

	<p>facing this young people, social exclusion and isolation, child criminal exploitation, adverse childhood experiences and trauma.</p> <ul style="list-style-type: none"> ● Good knowledge of and commitment to safeguarding practices and policies, and an ability to promote safeguarding among vulnerable young people and staff. ● Knowledge of anti-discriminatory working practices, and the implications of both within the working environment. ● Practical application of diversity awareness and unconscious bias in employment. 	
Skills	<ul style="list-style-type: none"> ● Ability to confidently speak in front of large groups delivering key messages, following a plan and achieving learning objectives. ● Ability to be work remotely and autonomously, effectively communicating to managers by email and phone. ● The ability to use monitoring systems to record all aspects of the work, including action plans, outcomes and session data on a day-to-day basis. ● Strong IT skills including proven experience of using Word, PowerPoint, Excel and Outlook in a similar work environment. ● Ability to work alongside professionals, professionally representing Redthread. ● Ability and willingness to work flexibly across a wide geographical area. ● 	<ul style="list-style-type: none"> ● Ability to coach/mentor colleagues, supervise volunteers or support workers and induct new team members.
Qualifications		<ul style="list-style-type: none"> ● A degree-level qualification in social work, youth work, a social science, education or another relevant field, or a similar counselling qualification. ● Training Facilitator qualification
Professional Attributes	<ul style="list-style-type: none"> ● Enthusiasm for Redthread’s work ● Approachable, self-motivated and committed to continuous personal development ● A commitment to and understanding of equal opportunities as they apply to all aspects of Redthread’s work 	

IMPORTANT INFORMATION

Pre-employment Checks

Any Employment with Redthread will be subject to the following pre-employment checks prior to your start date:

- a satisfactory police record check to include a Disclosure and Barring Service (DBS) check and/or an International Criminal Record Check (If applicable)
- receipt of satisfactory references covering the last 5 years of employment/education
- at least one face-to-face interview for service roles
- proof of and continuous eligibility to work in the UK
- Any hospital based roles will require you to meet any applicable legal vaccination requirements, unless medically exempt, as set by the CQC and NHS Hospital Trust.

How to apply:

If this sounds like the right role and organisation for you, apply by following the link below.

We will accept applications until **10 am on Wednesday, the 5th of June 2024.**

Apply Now: <https://app.beapplied.com/apply/ghgszyb70i>

Please note: If we receive a high number of applications, we reserve the right to close the advert before the closing date. Therefore, early applications are encouraged.

- Shortlisted candidates will be invited to an online interview on the **17th of June 2024.**
- The successful candidates will be invited to an in-person interview at our Head Office in Brixton, London, on the **20th of June 2024.**

We are committed to taking an inclusive approach to recruitment and selection whilst ensuring there is no discrimination in our processes and that our team and prospective employees are treated fairly, with respect and without bias.

Reasonable adjustments to the interview process can be made to accommodate additional requirements. Applicants are encouraged to highlight any specific adjustments needed to enable participation in the recruitment process.

Redthread is not a Home Office-licensed visa sponsor; evidence of the right to work in the UK will need to be provided.

For more information or to request reasonable adjustments please contact applications@redthread.org.uk or call our HR team on [020 3744 6888](tel:02037446888)