

JOB DESCRIPTION

Job title: Senior Investigator

Reporting to: Campaign Strategy Lead, Transition Minerals

Location: London with overseas travel as required. We operate a hybrid working model with two days a week in the office.

Team purpose

The campaign will focus on the challenges presented by the rush for extraction of critical minerals as part of the global green transition and specifically the lack of attention being afforded to key questions in this transition. Who suffers, whilst who benefits? Whose power is being reinforced and who is being exploited?

The Transition Minerals team is aiming for a just and equitable energy transition centred on the priorities, expertise and experience of those in the Global South. It supports the creation of the right conditions for activism to flourish and the rights of people to be upheld through legal mechanisms or accountability structures.

About the role

As a Senior Investigator in Global Witness' Transition Minerals team you will work as an investigator to develop high quality investigations that support our campaign and advocacy goals by demonstrating the inequities in current models of extracting strategy minerals for global energy transition and makes compelling cases for shifts in power.

Key Responsibilities and accountabilities

Developing and delivering investigations

- Develop investigation plans aligned to Transition Minerals team's campaign strategy, and deliver high quality investigations based both on desk and field-based research, using a variety of sources, data, and relevant information
- Builds, develops, influences, and maintains a strong network of relevant sources and contacts globally including government, industry, media, NGOs, and civil society
- Undertakes rigorous factual analysis, evidence gathering and other investigative journalism techniques in line with Global Witness practice
- Ensures work is organised for fact checking, libel checks and for reference purposes e.g., writing footnotes and publishing documents online
- Works with campaigns staff to assist them with the development and implementation of investigations, fact checking and drafting
- Produces investigative reports to a publishable standard

- Produces a broad range of documents – ranging from notes and internal briefings to press releases and longer reports – to near-final standard, ensuring tone is tailored for the audience
- Signs off content e.g., facts, findings, letters, briefings, and press releases
- Supervises the production and proof-reads translations of written materials in English and other languages

Communications

- Works proactively with our advocacy and communications teams to ensure that investigations and products are designed to further our advocacy and organisational goals
- Represents Global Witness in the media including undertaking interviews
- Leads and oversees the production of reports, films, policy documents, blogs, and press releases for a variety of audiences to deliver campaign messages
- Edits material from campaign teams in line with Global Witness' writing/publication style as and when required

External relationships

- Identifies, develops, and maintains external relationships with a broad and diverse range of stakeholders
- Builds and maintains relationships with key funders as appropriate
- Develop and maintain a strong network of contacts in the media, government, industry, civil society, regulatory and NGO sector
- Externally represent the Transition Minerals team and, where appropriate, other aspects of our work at the highest level
- Manage consultants to assist with investigations where necessary
- Manage source protection and trip security for team members, and consultants

Team working and Management

- Provide line management, oversight, and support to staff you manage
- Undertake annual performance appraisals and regular one to one meetings for your line report(s)
- Accountable for ensuring that team members have the skills and capabilities and are engaged and motivated to deliver high quality campaigns and investigations
- Contributes to cross team learning reviews
- Regularly supports the Development Team on funding applications and reporting requirements, attending existing and prospective donor meetings and other activities which support our ability to achieve funding for our work
- Proactively maintains knowledge of donors supporting the area of work
- Works openly and co-operatively with other team members and communicates effectively
- Responds to challenges, explores new ideas and takes initiative in all aspects of teamwork
- Supports other members of the team for example, during busy periods and by sharing own knowledge
- Manages investigations and other projects on time, within budget and to a high standard

Ways of working and collaborating

- Work proactively to support the organisation in meeting its purpose, strategy, and priorities
- Works in line with the Global Witness values of courage, inclusion and belonging, kindness and collaboration in all interactions internally and externally
- Work collaboratively and positively across the team and whole organisation contributing to cross organisation projects, key events, and initiatives
- Responds to challenge, explores new ideas and takes initiative in all aspects of teamwork
- Builds and maintains positive relationships with diverse range of external allies and colleagues
- Demonstrates an active commitment to creating a diverse and inclusive workplace
- Work within Global Witness policies and procedures at all times, including confidentiality, source protection and security, legal and contractual requirements, and general office procedures.

Other

- Where appropriate, oversee and co-ordinate the work of other team members, interns or consultants
- Any other duties equal to the skills and responsibilities required for this role as directed by the Campaign Strategy Lead
- This role is based in London with regular travel overseas, sometimes to high-risk environments

Person Specification

- Significant experience in journalistic or investigative i.e. developing and delivering desk-based and field research investigations using a variety of sources, complex data, and relevant information.
- Proven ability to scan the external environment and deliver quick turnaround and audience friendly publications
- Working knowledge and experience of issues around transition minerals particularly in Sub-Saharan Africa, and/or knowledge of governance and just issues concerning critical minerals and energy transition
- Displays the ability to work openly and collaboratively with other team members to achieve shared goals and objectives
- Substantial experience of working in and communicating with contacts in high-risk environments
- Demonstrable experience of maintaining the highest standards of confidentiality, particularly with confidential sources and source material
- Excellent written and spoken communication skills including writing, editing, and producing a range of materials for a variety of audiences
- Excellent IT skills including experience in using large databases in research, analysis and encryption or data-scraping
- Exceptional organisational and project management skills
- Fluency in written and spoken English and the ability to work in French would be advantageous.
- Proven ability to work in partnership with Global South alliances and networks
- You display self-awareness understanding your strengths, limitations, and your impact on others
- You display an affinity to the Global Witness values and actively participate in Global Witness' diversity and inclusion journey