

Everything you need to know about being our Senior Data Quality Analyst

As the Senior Data Quality Analyst at Parkinsons UK, you'll play a critical role in ensuring the integrity, accuracy, and reliability of data across the organisation. Your primary responsibility will be to identify data quality issues and their causes, and implement appropriate solutions. You'll use a combination of strong technical skills and business analysis techniques as well as good stakeholder management and communications skills to increase understanding and resolution of data quality and governance issues across the organisation.

What you'll do

- Assess data quality across multiple systems and data sources.
- Identify data inconsistencies, duplications, inaccuracies, and other data quality issues.
- Collaborate with relevant teams to understand data entry processes, validation rules, and data usage patterns.
- Develop data quality action plans based on findings.
- Work closely with stakeholders to prioritise data quality issues.
- Implement data governance policies, procedures, and standards to maintain high data quality levels.
- Create and maintain data quality metrics to measure improvements and monitor progress over time.
- Apply business analysis techniques to translate business needs into data quality improvement initiatives.
- Engage with cross-functional teams, including IT, operations, and data management teams, to promote data quality awareness.
- Communicate effectively with stakeholders to present data quality insights, progress, and recommendations.

What you'll bring

- Proven experience as a Data Quality Analyst or similar role. **A, I**
- Proficiency in SQL for data exploration and analysis. **A, T**
- Experience with large data migrations
- Familiarity with business analysis techniques and requirements gathering. **A, I, T**
- Knowledge of data governance principles and best practices. **I, T**
- Excellent analytical skills with a keen eye for detail and accuracy. **I**
- Exceptional problem-solving abilities to address complex data quality challenges. **I**
- Strong interpersonal and communication skills to effectively engage with stakeholders. **I**
- Ability to work independently and collaboratively in a team-oriented environment. **I**
- Understanding of data protection regulations and data privacy considerations. **I**
- Familiarity with data visualisation tools and techniques. **A,**
- Knowledge of data integration and ETL processes. **A**
- Certification in data management, data quality, or related fields **desirable A**
- Data Management platform (e.g Aperture/Data Cloud) experience **desirable A**

A bit more about the role

You'll report to the **Data Operations Lead**

Your contract will be **permanent**

You'll work **35 hours a week**

You'll be based at a **combination between the UK office, London (Victoria) and home (minimum of 2 days per week in the office)**

You'll be paid **£45,000 per year** (Travel expenses to the UK office are not covered by the charity)

Your main relationships will be with:

- The Data Engineering team
- Technical services team
- Supporter Engagement and fundraising teams
- Audience communication staff across the organisation

Be part of the **Finance and Operations** directorate

We enable, build and develop strong foundations that deliver a clear vision and strategy, expertise in people, technology and innovation, all underpinned by comprehensive insights and data.

In partnership we'll continually inspire, collaborate and make the charity the best it can be, by focusing on our culture, ways of working and delivering a robust technology infrastructure. We'll work across the organisation to realise our shared ambitions and deliver on those plans.

What we offer

Flexi-time – The scheme offers employees flexibility on start and finish times, and the ability to take back time you have worked above your contracted hours.

Annual and Christmas leave – We offer 25 days, rising by an additional day after two years and then another day after four years' service, taking you to 27 days. We also close for three days between Christmas and New Year, and you don't need to book this using your allowance.

Our UK Office - Take advantage of our UK office based in London, Victoria, which offers a great space to work with sit-stand work desks, touch points, collaboration spaces and private working booths. Most of our meeting rooms are now equipped with new Google Meet devices which let you easily conduct hybrid video conference calls and collaborate with both colleagues in the room and those joining remotely.

Interest-free season ticket loan – This will enable you to purchase an advance ticket more cheaply, once or twice a year, and benefit from the savings. You can apply after you're confirmed in post

Pension – You'll be eligible and auto-enrolled into a pension scheme. We'll double your contribution up to 6% - so if you contribute 2%, we'll contribute 4% etc.

Salary Exchange - The scheme offers you to exchange part of your gross salary for pension contributions. Salary exchange is linked to our auto enrollment pension scheme and is operated on an opt-in basis.

Sabbatical Leave - The charity is committed to supporting our people in their personal and professional aspirations and offers sabbatical leave for up to six months after three years continuous service.

Interest-free educational loan – This is our commitment to invest and support employees with continued learning.

Death in service cover – From your first day of service, we'll pay four times your salary, if you're aged between 16 and 70.

Ride2work programme – This is another scheme that enables employees to get tax incentives from cycling to work.

Employee assistance programme – A free and confidential service which ranges from emotional support to financial advice.

Learning and development – A key part of our People Strategy is to continue to develop and enhance the learning experience during your time at Parkinson's UK, and we are proud to offer many learning opportunities.

Maternity, adoption and shared parental pay – we offer an enhanced arrangement on the statutory entitlement. This is 8 weeks at full pay and 18 weeks at half pay dependent on your qualifying service.

Paternity pay – we offer up to 2 weeks full pay dependent on your qualifying service.

Family leave – these policies include compassionate, dependents, carers and bereavement leave that support the lives of employees who have additional commitments

What we do and how we do it

Our vision • our ultimate aim

Together we will find the cure, and improve life for everybody affected by Parkinson's.

Our social mission • what we deliver

We're a people-powered movement. On the verge of major breakthroughs in Parkinson's. By uniting we will find a cure. Together, we will help people get the best care and will ensure everyone sees the real impact of Parkinson's.

Our values • the way we work

- **People-first:** We're a strong movement for change, informed, shaped and powered by people affected by Parkinson's. We value and support each other.
- **Uniting:** We're people with Parkinson's, scientists and supporters, fundraisers and families, carers and clinicians. We're working, side by side, to improve the lives of everyone affected by Parkinson's
- **Pioneering:** We innovate across everything we do. Creative, courageous and with pioneering spirit, we strive to continually improve.
- **Driven:** We live and breathe our purpose. We set clear goals and strive to deliver the greatest impact for people affected by Parkinson's.