

Safeguarding Implementation Manager



Too many older people have no one to turn to for support. We believe no older person should have to struggle alone. We're Age UK, the UK's leading charity for older people. We provide information, support, friendship and advice when it's needed most. Our services are a lifeline – could you help us reach even more people who need us?

The job, in a nutshell

As Safeguarding Implementation Manager you will work closely with the Head of Safeguarding, supporting them and the broader organisation to effectively safeguard our People in line with all relevant legislation, regulatory requirements and best practice. You'll be the point of escalation for serious safeguarding concerns and contribute to our strategic response to safeguarding. You'll be responsible for the use of data and analytics to develop and support the professional practice and resilience of your colleagues.

What you'll do for us:

- Provide advice and assurance to support the organisation to meet all regulatory and statutory standards in Safeguarding Children and Adults at Risk, applying best practice in this area. Ensure colleagues across the charity have access to relevant information.
- Develop and deliver an approach that allows Age UK to learn from experience, in relation to safeguarding, through the development and delivery of a quality assurance framework and ensure compliance with



'It's been a learning curve which has sometimes been challenging but has great rewards and means that I love logging on each day.'

Sam
SAFEGUARDING
TEAM LEADER

Our values

WE ARE BOLD

In doing what's right for older people - We are unafraid in standing up for older people and in seeking support for our work with them.

WE ACT TOGETHER

With and for older people - We act as one team, collaborating to get things done.

WE ARE FOCUSED

On what makes most impact for older people - We never forget that older people are at the heart of everything we do.

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internal and external standards.

- Manage and oversee the review, development, implementation and communication of safeguarding policies and procedures across Age UK.
- To develop and oversee Safer Recruitment practices for both onboarding volunteers and recruitment of staff, including DBS checks and voluntary declarations of unspent convictions.
- Working closely with HR colleagues, own the process for safeguarding-related allegations against Age UK colleagues; advising on approach, ensuring beneficiaries are safeguarded, and completing investigations as required.
- To line manage the Safeguarding Team Leader and support them to embed efficient procedures and best practice.
- Delivery of training and briefings in line with the Safeguarding Learning pathway
- Ensure data collection and analysis that meets audit requirements is available to inform practice, initiate change and for Senior Leadership and Board reports.
- Provide support to, and deputise for the Head of Safeguarding & HR Compliance.

Must haves:

- Extensive experience of providing specialist knowledge and expertise in response to operational safeguarding incidents for adults and/or children in a charity or statutory organisation
- Detailed knowledge of legislation and best practice in relation to safeguarding adults and children, the Mental Capacity Act and Safer Recruitment legislation
- Ability to develop and implement a safeguarding quality assurance framework.
- Significant experience and expertise in safeguarding including development of policy and procedures, reporting, and developing good practice.
- Able to effectively present information to a range of audiences, both

Location

Hybrid

People management

Yes

Division

People



ageuk.org.uk

Age UK, 7th Floor, One America Square, 17 Crosswall, London EC3N 2LB.
Registered charity number 1128267. Company number 6825798.

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visually and audibly, including developing and delivering training and report writing.

- Proven ability to manage deadlines and be able to work autonomously, but also collegiately with colleagues across the Charity.
- Experience of leading a team and providing strong and effective leadership in change management.
- Proven ability to network, build relationships and to challenge senior managers appropriately and with a view to improving safeguarding practices. Good influencing/diplomacy skills and the ability to balance competing interests and objectives, whilst supporting others to do the same.

Great to have:

- Knowledge of trauma informed practice.
- Knowledge of LEAN methodology.
- Knowledge of project management methodology.

Any other details:

- This is a permanent contract.
- Occasional overnight stays.
- Travel to UK destinations – including regular travel to Blackpool, Retail shops and occasional travel to London and Devon.
- Occasional (planned) out of hours work.
- This role description is not intended to be exhaustive in every respect, but rather to clearly define the fundamental purpose, responsibilities and dimensions for the role. Therefore, this role description does not describe any individual role holder.
- In addition to the contents of this role description, employees are expected to undertake any and all other reasonable and related tasks allocated by line management.

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