



## Main terms of employment

### Prospect Research Manager

Reporting to:	Philanthropy Lead
Grade:	G
Salary:	£42,029 per annum inclusive of London weighting
Location:	We are currently working under a hybrid model where you are based in our London office and can work from home on occasion.  Our office location is: 4 <sup>th</sup> Floor, Queen Elizabeth House, 4 St Dunstan's Hill, London EC3R 8AD.
Hours:	Full-time, 35 hours per week (Monday-Friday).
Tenure:	Permanent
Holidays:	28 days per year, plus bank holidays. The holiday year runs from 1 April to 31 March. (Pro-rata for part-time and part year start)
Pension:	Auto-enrolment into our Royal London pension scheme, with 5% employer contribution and 3% employee contribution, paid through salary sacrifice. You can opt out of the scheme at any time.

#### Benefits:

- Life assurance at 4 x annual salary
- Income protection
- Season ticket loan
- Cycle to Work scheme
- Enhanced Maternity, Partner, Shared Parental and Adoption pay for eligible employees.
- Employee assistance programme offering a free, confidential helpline on work and personal matters.

We also offer a range of non-contractual benefits which are subject to change:

- Access to a portal to purchase discounted gift cards at a variety of retailers!
- Discounted Gym memberships
- Annual health check
- Access to a digital GP



**Pancreatic**  
CANCER UK

- Access to discounted tickets for music, theatre, comedy, and sports events across the UK