



FINANCE BUSINESS PARTNER

Role Purpose	To provide strategic finance business partnering to senior leaders, supporting decision-making through robust planning, forecasting and insight.
Pay Band	3
Office attendance / travel requirements	Regular attendance at our London office will be required for stakeholder meetings and team collaboration, approximately once a week. There may also be occasional travel for internal and external meetings and events, plus an annual organisational away day.
Reports to	Head of Financial Planning & Analysis
Line management responsibilities	This role does not have any direct line management responsibilities
Key relationships	Internal contacts: Directors to provide information and insight to inform decision making and manage organisational risk. Deputy Directors, Heads of Service and budget holders to gather information and provide financial information and insight. Lead FBP Fundraising to deliver finance business partner service aligned across the organisation. Finance operations team to ensure that reporting is accurate and consistent. External contacts: Sector peer groups to gather benchmarking information, understand sector trends and share best practice.
Financial Responsibility	This role does not have any direct financial budget responsibility

CONTEXT

The Finance directorate ensures Blood Cancer UK is financially sustainable, well-governed and equipped to make informed decisions in support of its mission through providing financial stewardship, strategic insights and rigorous risk and legal oversight. Through accurate financial control, collaborative business partnering and planning, we ensure every pound is used effectively and responsibly – empowering the entire organisation to achieve sustainable impact for the blood cancer community.

The Financial Planning & Analysis and Business Partnering team plays a key role in delivering this by leading the organisation's budgeting, forecasting and performance reporting, and by providing strategic financial insight across all directorates.

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The Finance Business Partner leads financial processes for their area, ensuring financial sustainability, compliance and effective use of restricted income. They support leaders in one or more directorates to plan effectively, understand financial performance, and make decisions that maximise impact for people affected by blood cancer.

MAIN ACCOUNTABILITIES

1. Partner with senior leaders in the directorates to provide financial insight and challenge, enabling informed decision-making and alignment with strategic goals.
2. Act as the finance lead for procurement and tender processes organisation-wide, working with stakeholders to assess costs, affordability and value for money and provide sound financial advice.
3. Lead budgeting, forecasting and long-term planning processes for the directorates to ensure accurate, sustainable financial plans that support delivery of organisational objectives.
4. Support with the development and oversight of restricted income reporting and processes to ensure donor and statutory compliance and integration and work with mission and fundraising teams to develop long-term funding propositions and proposals that support sustainable income generation.
5. Support the delivery of monthly financial reporting for the directorates, providing timely insight and driving improvements to reporting.
6. Monitor and analyse performance for the directorates against budget to identify risks and opportunities and advise senior stakeholders on mitigations and investment decisions.
7. Improve financial systems, tools, processes and controls to increase efficiency, enhance data quality and strengthen financial insight across the directorates.
8. Support year-end reporting and audit processes by preparing reconciliations and analysis to ensure accurate statutory reporting and audit readiness.
9. Contribute to organisation-wide financial planning by supporting the Head of Financial Planning & Analysis on cross-directorate projects, consolidated modelling and planning initiatives.

Commented [NW1]: Do we want to say organisation-wide?

All employees at Blood Cancer UK promote the organisation's vision, mission and core values and are committed to actively promoting equality, diversity and inclusivity. This includes attending and assisting at Blood Cancer UK events and activities as required, including occasional evening and weekend work. We take a positive attitude to technology, insight and data, including an enthusiasm to use new technologies and ways of working to deliver objectives. All employees are expected to follow Blood Cancer UK's policies and procedures and do any reasonable thing required by their manager.

KNOWLEDGE, SKILLS & EXPERIENCE

Knowledge
Qualified or Part qualified (ACA/ ACCA/ CIMA/ CIPFA), actively working towards

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qualification
A thorough understanding of the basic, and a good understanding of the more advanced, accounting concepts relevant for a charity
Skills
Ability to communicate confidently with stakeholders at all levels within and outside finance
Significant and creative problem-solving skills, based on the analysis of complex data, and with a focus on driving value
Ability to present and interpret financial data objectively in a way that is practical and understood by the business whilst providing constructive challenge
Confident excel user, with enthusiasm to improve skills, including VBA.
Willingness to work both independently and collaboratively on projects, as best suits the task, within a broad and diverse team.
Capacity to manage multiple deadlines and discrete pieces of work simultaneously and the willingness and ability to change direction on a piece of work and / or priorities at short notice.
Experience
Experience in finance business partnering or a similar role.

COMPETENCIES

Core Competency	Level required for role
Collaborative working	Practicing
Being innovative	Developing
Being high performing and accountable	Practicing
Stakeholder and blood cancer community led	Practicing
Leadership skills	Developing
Professional and technical expertise	Practicing