

Person Specification

Job Title	Research Assistant
Service	Coram Research Impact & Evaluation Team
Reporting to	Senior Research and Evaluation Officer
Salary range	£28,000 (or pro rata)
Work pattern	Full time or 0.8 FTE (for flexible working, including term time working)
Location	Flexible, with an expectation of working at Coram's campus in London on average at least once a week and at home
Contract type	Fixed Term for 12 months with possibility of the role becoming permanent. Start date: As soon as possible.

Qualifications, Knowledge, Skills & Experience

A formal qualification (such as a degree, masters or PhD) which included research methods OR experience supporting research and evaluation projects.	E
Strong organisational skills including the ability to work independently on projects and to demanding deadlines.	E
Well-developed interpersonal skills including the ability to build good relationships with a wide range of people.	E
Strong written and verbal communication skills including copy editing, presentational skills and the ability to produce accurate and clear outputs.	E
An understanding of and commitment to issues related to equality, diversity and inclusion in research and in the workplace.	E
Experience of applied evaluation or research.	D
Experience of evaluation or research with children and young people, or services for children and young people.	D
Experience and knowledge of quantitative AND/OR qualitative data collection and analysis using quantitative and qualitative analysis software (such as Nvivo, Excel, SPSS, R etc.).	D
Experience of obtaining ethical approval and ensuring projects comply with ethical requirements.	D

Knowledge of issues relevant to UK children's and family policy and practice, including children's social care.	D
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Behaviours and Values

Commitment to Coram Research Impact and Evaluation team values of being child-centred, rigorous, grounded in experience, embedded in practice, collaborative and impactful.	E
Proactive, including being able to work effectively and independently on tasks with limited supervision, responding to both short term and longer term deadlines.	E
Commitment to promote equality, diversity and inclusion in all aspects of work including promoting the voice of children and those with lived experience in research.	E