

RECRUITMENT PACK

VETERINARY SURGEON

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JOB DESCRIPTION





INTRODUCTION TO THE CLINIC DEPARTMENT

Throughout our 160 year history, Battersea has always welcomed every animal in need of our help, whatever their condition, and this means that we deal with challenging and complex cases on a daily basis.

The team provide the highest standards of care in all clinical procedures, surgery, preventative medicine and infection control, observing the best principles of shelter medicine and working in our newly refurbished facilities.

Our clinic is RCVS accredited with dental radiography, digital radiography and high-quality ultrasound. We perform a wide range of surgeries and have a high throughput of cases.

We have a wider clinic team working at our London and Brands Hatch sites, creating the opportunity to discuss and share cases to enable the animals to get optimal care. At the London site we have more intensive hospitalization facilities along with hydrotherapy and physio services, for those animals that require it.

KEY INFORMATION



Job Title and Code

Veterinary Surgeon (BOW4051)



Department/Team

Clinic



Location

Old Windsor



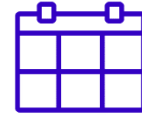
Salary & Grade

Veterinary surgeon grades, dependent on experience



Hours

35h per week, plus the provision of some weekend cover and emergency cover on a roster basis



Duration

9-month fixed term contract

ABOUT THE ROLE

35 hours per week, 9am to 5pm, Monday – Friday, including some weekends/bank holidays and emergency cover on a roster basis, for which appropriate TOIL will be provided.

Main Purpose: To provide a high standard of cost-effective clinical care and customer service, treating Battersea inpatients and outpatients across all Battersea sites where required.

RESPONSIBILITIES

Estimated
% time

Responsible for medical and surgical procedures for BDCH inpatients and outpatients at all Battersea sites, including disease prevention and promotion of animal health and welfare. Tasks to include:

- Ensure accurate recording of veterinary records, reports and certificates in compliance with current legislation
- Understand and comply with legal obligations in relation to the prescription, safe-keeping and supply of veterinary medicinal products
- Responsible for security and control of all drugs, vaccines, veterinary supplies and equipment
- Manage cases cost-effectively, ensuring BDCH resources are used appropriately
- Provide emergency cover on a roster basis

Communicate effectively with the public, clients and colleagues

- Foster and endeavour to maintain good relationships with members of the clinic team and your professional colleagues
- Share knowledge and experience with others
- Liaise effectively with other departments. This may include contributions to Communications and Fundraising teams where appropriate

- Complete regular CPD as appropriate for use within the Charity's environment
- Assist in the supervision and training of nursing staff in the performance of their duties
- Keep abreast of legislation relating to the welfare of animals and medicines

ACCOUNTABILITIES

- Veterinary Surgeons have professional responsibilities with regards to the animals under Battersea's care, the organisation, the clinic team, the profession and the public.
- Veterinary Surgeons are accountable for their conduct and standards, as defined in the RCVS Code of Professional Conduct.

PERSON SPECIFICATION

ESSENTIAL

- Member of the Royal College of Veterinary surgeons (MRCVS).
- Extensive small animal knowledge and experience with diagnostic, medical and surgical (routine and emergency) caseloads (minimum one year post qualification).
- Ability to work calmly and effectively under pressure and to meet deadlines, including the ability to prioritise and manage conflicting demands.
- Flexibility in work commitment; work extra hours if required and participate in an out of hours rota to provide emergency cover (with time off in lieu).
- Good communication skills, both written and verbal, and the ability to adapt your communication style.
- Proven experience of delivering high quality work with minimum supervision.
- Proven experience of good organisational skills to successfully manage high workloads.
- Proven experience of working constructively and collaboratively with colleagues from different teams.
- Good customer service skills, including the ability to use tact and diplomacy when necessary.
- IT literate with good experience of MS Office and other relevant IT systems as appropriate for the role.
- Understanding of, and a commitment to the vision, mission and values of Battersea Dogs & Cats Home.

DESIRABLE

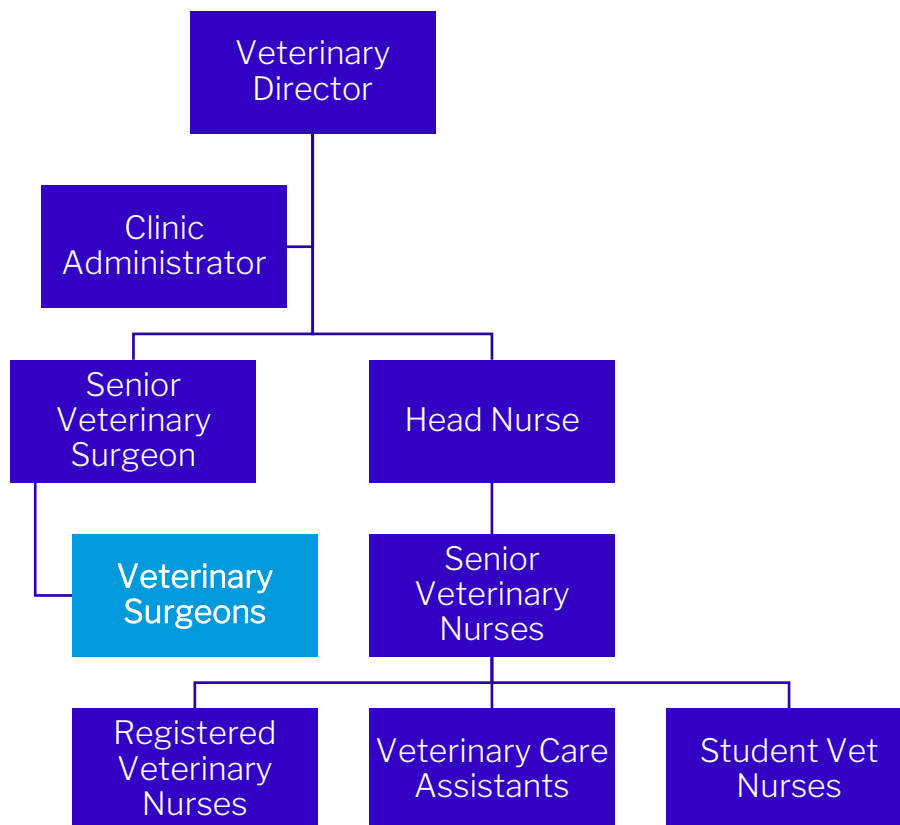
- Experience of working in a rescue environment.



WORKING IN OUR CLINIC TEAM

You'll have plenty of time to provide hands-on care for our animals and to support them on their whole journey through Battersea, from arrival to rehoming. What's more, you'll be working alongside colleagues across the charity to make a difference for every animal that comes through our gates, whether that's our large volunteer and fostering team or helping out at events. We are all here to champion rescue animals when it comes to finding the best possible outcome and there are no financial constraints to the care that we provide. We are also official partners with StreetVet, providing them with kennel space, clinical and fundraising support.

POSITION IN THE TEAM



YOUR APPLICATION



KEY DATES



Closing Date

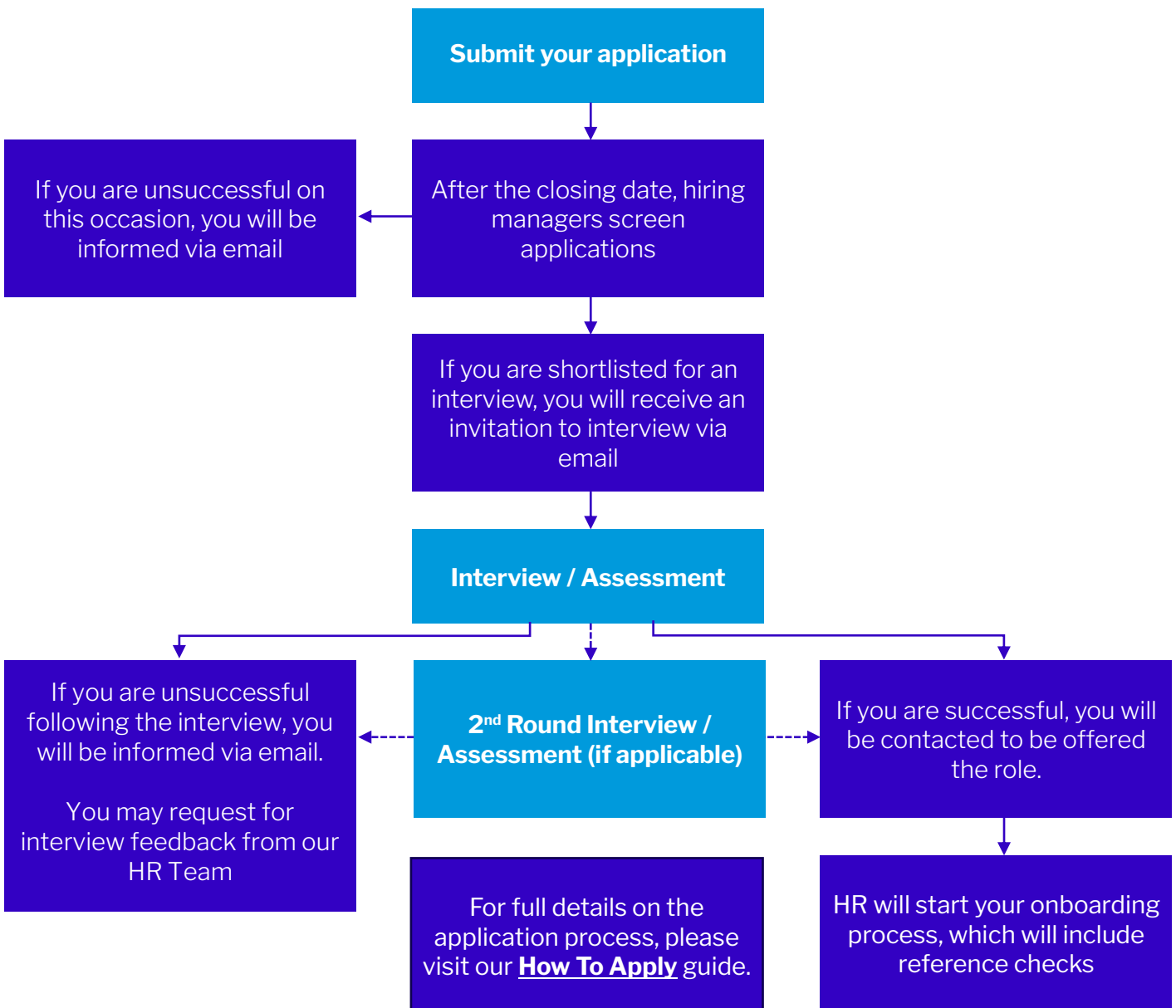
5th January 2025



Interview Date

w/c 13th January 2025 – w/c 20th January 2025

APPLICATION PROCESS





COMPLETING YOUR APPLICATION

The information below is provided to support you with completing your application.

- Our application forms will ask you for:
- Employment History
- Educational History (which is non-mandatory)
- Either a supporting statement of no more than 1000 words; or
- Responses to short-answer questions.

The supporting statement, or short-answer responses, are a very important part of your application. This is your opportunity to showcase your knowledge, skills and experience, and how this relates directly to the person specification for the role.

Please provide specific examples where possible and demonstrate your key achievements. You might also consider referencing Battersea's key values in your application (for more on these values, please see the Life at Battersea document).

Once your application is complete, we encourage you to provide your diversity monitoring information. Whilst this is entirely voluntary, completing this information will form part of an anonymised data set to help us understand, measure and take action to ensure our processes are inclusive. Your information will remain confidential, be held in line with GDPR requirements and will not be used to determine whether you are shortlisted for any role (s) you apply for.



DIVERSITY AND INCLUSION

OUR COMMITMENT

We are committed to providing a welcoming and inclusive experience for all staff, volunteers and trustees and those hoping to join us. We operate an anonymised shortlisting process and actively seek to ensure our process is fair and equitable for all.

We understand the value of diverse voices, perspectives, and experiences to help us deliver even more for our dogs and cats, and we welcome applicants from all sections of the community.

WORKPLACE ADJUSTMENTS

As a Disability Confident Committed Employer, we will also ask about any adjustments you may need at the application and/or interview stage. And, if you are offered a role with us, we'll talk to you about any workplace adjustments you may need to help you perform at your best. If you would like to talk more about this, please contact 020 3887 8341 or email jobs@battersea.org.uk

REQUIREMENTS FOR WORKING AT BATTERSEA

Please note that all offers of employment require:

- References deemed satisfactory by Battersea
- Proof of eligibility to work in the UK. For details on which documents can be used to certify your right to work, please refer to [Prove Your Right to Work](#)

DATA PROTECTION

The information you provide in your application will be used by Battersea Dogs and Cats Home to assess your suitability for the role you have applied for.

Any special category information (such as information relating to ethnicity or sexual orientation) you choose to provide will only be used by Battersea to monitor and report on diversity and equality of opportunities. The provision of this information is entirely voluntary and will not be used in determining whether you are shortlisted for the role you have applied for.

Further information about how we protect and use your personal data is set out in our [Job Applicant Privacy Notice](#) or contact our Data Protection office at DataProtection@battersea.org.uk



BATTERSEA

HERE FOR EVERY DOG AND CAT

BATTERSEA DOGS & CATS HOME

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Battersea is a charity registered in England and
Wales (206394)

Patron HRH The Duchess of Cornwall GCV
President HRH Prince Michael of Kent GCV

