

St Helena Volunteers

**VOLUNTEER ROLE DESCRIPTION**

<b>Role Title</b>	<b>Volunteer Gardener</b>
<b>Department/Shop</b>	<b>Estates &amp; Facilities</b>
<b>Location</b>	<b>Myland Hall, Barncroft Close, Colchester</b>
<b>Reporting To</b>	<b>Facilities Lead</b>

**Volunteering at St Helena Hospice**

We ask that all volunteers support and reflect the vision and values of St Helena Hospice, helping us provide a welcoming and caring environment for everyone who visits.

**The benefits of being a St Helena volunteer include:**

- The opportunity to develop new and existing skills and gain experience in the workplace
- The opportunity to make new friends with your peers and local communities
- The satisfaction of knowing you are making a difference to people facing incurable illness or bereavement
- Full support of a specified line manager within a dedicated team
- Volunteering has been proven to help improve mental and physical health and wellbeing and is therapeutic by keeping you active
- Regular news and updates about what's happening at St Helena so you feel part of the team
- Gives you a sense of purpose – the feel good factor!

**Role Summary**

Working alongside fellow volunteers and staff, you will help keep our gardens and outdoor spaces attractive, safe and well maintained. Our gardens provide a place for reflection, comfort and enjoyment, making your contribution an important part of the experience we offer.

Gardening volunteer opportunities are currently available on Mondays, Tuesdays and Fridays. We offer a flexible approach to volunteering, and the time commitment is largely at the volunteer's discretion. Whether you can give a few hours occasionally or volunteer more regularly, we would be delighted to hear from you.

**Main duties of this role may include any of the following:**

- Helping to keep gardens and outdoor areas tidy, welcoming and well cared for.
- Weeding, planting, digging, edging, pruning and sweeping pathways as required.
- Assisting with the care and maintenance of flower beds and planted areas.
- Watering pots, containers and garden areas when needed.
- Supporting the upkeep of composting areas.
- Mowing lawns and helping maintain grassy areas.

- Reporting any larger gardening or maintenance requirements to your line manager, such as hedge cutting or tree work.
- Informing your line manager if tools require replacement, repair or sharpening.
- Helping to keep the gardening shed and storage areas organised and tidy.

### **Training & Supervision**

- Mandatory online training for health & safety
- Dedicated line manager

### **Experience & qualifications required**

- Volunteers will be expected to work independently and should be comfortable undertaking gardening duties with minimal supervision.
- This role does not provide hands-on gardening instruction or training so previous gardening experience is preferred.

### **Personal Qualities**

We are looking for volunteers who are:

- Enthusiastic and supportive of the organisation's mission and values.
- Friendly, approachable and able to work well with others.
- Reliable, conscientious and committed to their volunteering role.
- Comfortable communicating with staff, volunteers and visitors.
- Able to take pride in maintaining high standards within the gardens.
- Positive, adaptable and willing to get involved.
- Someone with a good sense of humour and a team-focused attitude.