



BARNET MENCAP PERSON SPECIFICATION

JOB TITLE: Sessional Worker for COPs – Community Opportunities Project

LOCATION: Activities take place at our base in Hendon NW4 3SP and outings to various parts of London and the surrounding areas

POST REQUIREMENTS/ CRITERIA	ESSENTIAL/ DESIRABLE		ASSESSED FROM APPLICATION FORM/INTERVIEW/ TEST
EXPERIENCE RELEVANT TO POST	D	Experience of working directly with people with learning disability and/or autism in a community-based setting	A
	E	Commitment to working positively with people with learning disability to promote their well-being and independence.	A/I
	E	An understanding and commitment to Safeguarding of children and adults at risk	A/I
	D	An understanding of issues faced by people with disabilities and autism	A/I
SKILLS & ABILITIES/ SPECIAL APTITUDES	E	To be able to work with new and current members of the project.	A/I
	E	An understanding of working in community-based projects	A/I
	E	A willingness to attend team and other meetings as required	A/I
	E	Ability to work in partnership with clients and staff to maintain a high-quality service	A/I
	E	Willingness to attend and contribute to supervision	A/I
	E	Good communication skills, both verbal and written	A/I
	E	Ability to support and supervise volunteers as required	A/I
KNOWLEDGE RELEVANT TO JOB:	D	A knowledge of Risk Assessment and knowledge of Health and Safety relevant to the post.	A/I
	D	Knowledge of personal and sexual relationships issues.	A/I
	D	Understanding the role of social services.	A/I
	D	Knowledge of services in Barnet.	A/I

TRAINING	E	To undertake relevant training as required.	A/I
	E	To take part in and contribute to supervision and appraisal	A/I
SPECIAL JOB REQUIREMENTS	E	To be able to assist clients with their mobility e.g. up and down stairs, crossing roads and using Public Transport	A/I
	E	To work with and understand clients who have 'behaviour that challenges'	A/I
	D	To be able to cover at short notice when the need arises	A/I
	E	To accept responsibility for individuals and/or groups of people	A/I
SAFEGUARDING CHILDREN AND ADULTS AT RISK	E	To demonstrate an understanding and ability to follow safeguarding procedures	A/I
EQUAL OPPORTUNITIES	E	To have knowledge and awareness to actively promote anti-discriminatory practice at all times.	A/I

The information on this form will be the basis on which applications will be short-listed. All applicants with a disability who meet the essential criteria to be short-listed/invited for interview.