



Official

Power to Connect Trustee Role Description

Role Title: Trustee

Term: Two-year term, subject to review, with no exclusion from being re-elected

Time Commitment: Attending monthly board meetings. Meetings are currently held on the second Tuesday of the month (5:30pm – 7pm) online.

Total estimated of time needed: 4-5 hours a month with opportunities to get further involved dependant on skills, experience and time.

Location: Mainly remote, with occasional attendance at Power to Connect events and operations sessions in Wandsworth, such as observing the laptop updates at The Rose Community Centre or a Digital Skills session.

ABOUT POWER TO CONNECT

Power to Connect is dedicated to promoting digital equality and reducing the digital divide in Wandsworth. We are committed to ensuring that every resident has access to technology, connectivity and essential digital skills. Our mission is achieved through:

- Sustainably collecting, refurbishing and redistributing unused digital devices to individuals facing disadvantages in our local community.
- Providing free training on digital skills and online safety to enhance digital skills and confidence.
- Conducting free digital drop-in sessions to offer IT maintenance and digital support.

We are proud to work alongside dedicated local volunteers who contribute to every aspect of our operations, from refurbishment and distribution to supporting our Digital Skills and Digital Drop-in sessions.

THE ROLE

We are a small, friendly, experienced board seeking additional trustees who bring energy, enthusiasm and commitment to the role, who broaden the diversity of thinking on our board. Our trustees play a vital role in ensuring that Power to Connect achieves its core purpose. They oversee the strategic direction of the charity, ensuring effective management and alignment with our vision.

We are particularly interested in candidates with the following experience, though we welcome applicants from diverse backgrounds to support our work:

- Charity fundraising experience
- Outreach and communications experience
- Business Development Experience



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- Charity management or governance experience, either through a previous trustee role or as a senior leader in a relevant charity

DUTIES

- Help set Power to Connect's purpose, vision, goals and activities.
- Provide creative and innovative ideas and input into forward planning.
- Approve operational strategies and policies and monitor and evaluate their implementation.
- Provide oversight and scrutiny of financial plans and budgets and monitor and evaluate progress.
- Ensure the effective and efficient administration of the organisation.
- Identify, monitor, and control key risks.
- Stay informed about changes in the operating environment.
- Contribute to regular reviews of the charity's governance.
- Attend monthly board calls, prepared to contribute to discussions.
- Use independent judgment, acting legally and in good faith to promote and protect the charity's interests, excluding personal or third-party interests.

PERSONAL SPECIFICATION

- Passion for our cause
- Willingness and ability to understand and accept responsibilities and liabilities as trustees
- Ability to think creatively and strategically, exercise good judgment, and work effectively as a board member.
- Effective communication skills and active participation in discussions
- Strong personal commitment to equity, diversity, and inclusion
- Strong networking capabilities that benefit the charity
- Understanding and acceptance of the legal duties, responsibilities, and liabilities of trusteeship
- Strong interpersonal and relationship-building abilities with all stakeholders, including staff and volunteers
- Personal gravitas and ability to influence
- Willingness to devote necessary time and effort to fulfil the role effectively

HOW TO APPLY

To apply, please send an email to hello@powertoconnect.co.uk by **1st August 2024 at 5pm** and include:

- Your up-to-date CV
- A covering note containing a brief personal statement detailing why you are interested in the position and what you feel you can bring to the role

If you have any questions at all about the role or about Power to Connect, please contact us at the above address.