

Job Description



Policy and Advocacy Manager

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Job Title: Policy and Advocacy Manager

Salary: £46,413 per annum

Location: Hybrid, London

Company overview:

We want to see a social investment ecosystem that works for all charities and social enterprises.

Through our programmes and our advocacy work, we ensure that charities and social enterprises can access the finance they need to sustain or grow their impact.

We target those most in need of patient and flexible investment through:

- Funding enterprise development and blended finance programmes in England.
- Sharing knowledge and data and translating it into practical insight that others can use.
- Mobilising others who share our goal of making capital work for communities.

We are a relatively small but collaborative and dedicated team.

Our values:

- We're part of a much bigger team – we work alongside our partners, strengthening collective efforts to accelerate change
- We are curious, open and honest – our knowledge is for sharing and we don't shy away from difficult questions
- We are not looking for quick fixes – we focus on the deep work of long-term systemic change



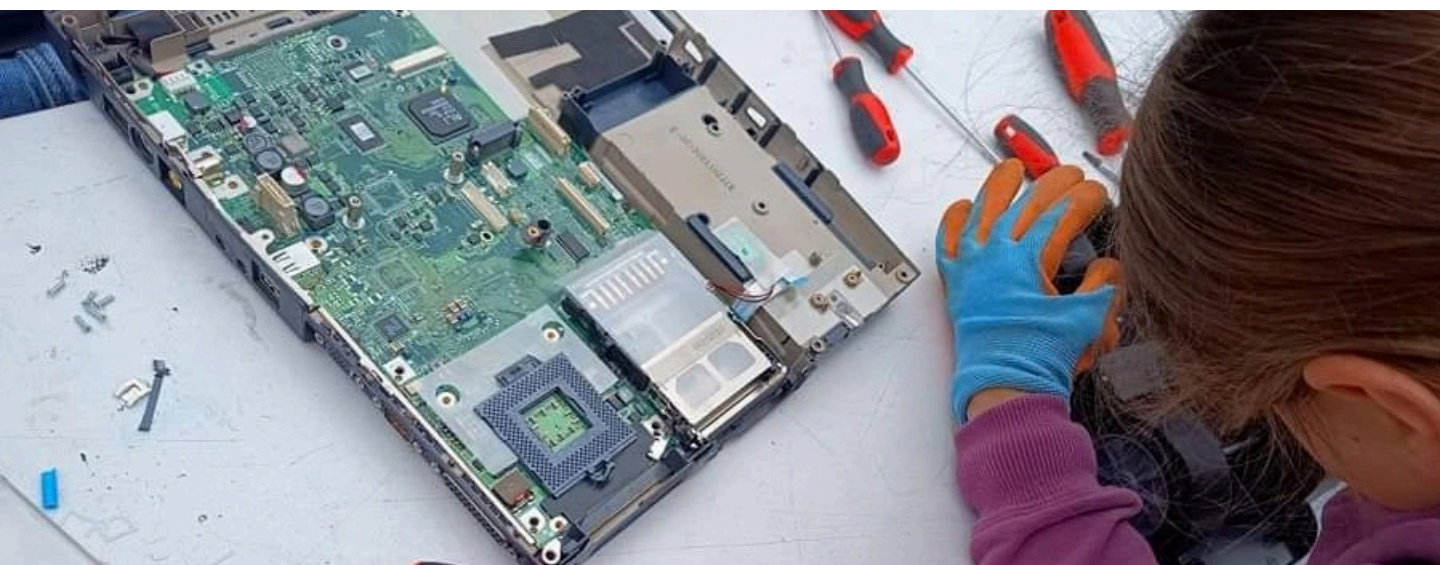
Purpose of the role:

We are looking for an experienced Policy and Advocacy Manager to take forward our work with Central Government and other Non-Departmental Public Bodies.

You will play a critical role in shaping and deepening our relationships with these key partners. By working together, we can expand the support available to community-based charities and social enterprises, helping them become more resilient through enterprise.

Key Responsibilities:

- Policy development - You will lead on developing clear and actionable policy recommendations to Government and relevant NDPBs that expand the funding and support available to charities and social enterprises looking to build their resilience through enterprise.
- Public affairs - Advocate for policy and funding models that create long-term, meaningful support for charities and social enterprises. Represent Access at various policy forums, meetings, and events to influence public policy and engage directly with decision-makers such as MPs.
- Partnership working - Actively contribute to relevant campaigns, policy forums, and advocacy groups to strengthen Access's influence on policies that impact the social economy and the policy and regulatory environment for social investment.
- Communications - Write clear, engaging, and persuasive policy briefs, reports, and position papers to communicate Access's policy priorities to government and other stakeholders. Contribute to Access's wider communications strategy by developing blogs, reports, press releases, and speeches to amplify the organisation's role in shaping public policy.
- Evidence and storytelling - Use data, sector insights, and compelling case studies to create narratives that not only advocate for policy change but also strengthen Access's position as a thought leader.



Key Requirements:

Essential

- Proven experience in policy development.
- Strong understanding of government policy-making processes and experience influencing or shaping policy decisions.
- Ability to develop clear, actionable policy recommendations and translate complex issues into easily understandable language for diverse audiences.
- Extensive experience in public affairs and working closely with government officials, MPs, and decision-makers.
- Proven track record of successfully building and maintaining relationships with a broad range of stakeholders, including government departments and NDPBs.
- Strong analytical skills and the ability to use data, sector insights, and case studies to support policy recommendations and advocacy efforts.
- Ability to identify and use evidence to build a compelling narrative for policy change.
- Experience in developing and using measurement frameworks to track progress and assess the effectiveness of policy and advocacy work.

Desirable

- Familiarity with the challenges and opportunities facing charities and social enterprises seeking to build resilience through enterprise.
- Familiarity with social investment and social enterprises and its policy landscape.



Next Steps

Ellwood Atfield recruits for organisations that are seeking to influence their external and internal environments. We are specialist head-hunters recruiting communications, policy, and advocacy experts.

All reasonable adjustments will be considered for applicants with disabilities or special requirements under the terms of the Disability Discrimination Act 1995 and 2005.

Please apply with your CV and a supporting statement.

Following interviews with Ellwood Atfield, successful candidates will be invited for interviews with Access.



Jules is responsible for leading the EA team, overseeing the company's financial and operational management and ensuring we deliver an exceptional service to customers. With two decades of experience in the headhunting and corporate affairs space, Jules leads EA's Coaching & Mentoring network and Talent Partnership Programme. She has also completed a course in Counselling and Psychotherapy at Birkbeck.



Alex specialises in mid-senior level recruitment for policy, public affairs, and communications roles in health and life sciences. With three years of experience, he has built strong connections with regulators, membership bodies, and charities. Before this, he worked as an educator and academic mentor in the UK and Korea.