

**Job Title – Chief Finance Officer / Company Secretary**

**Essential Experience**

- Senior finance leadership experience, ideally within a regulated financial services environment (e.g., banking, building societies, credit unions, specialist lenders).
- Experience preparing statutory accounts and managing external audits.
- Demonstrated ability to operate effectively in a small organisation with hands-on responsibilities.
- Experience advising Boards and fulfilling governance or Company Secretary functions.

**Desirable Experience**

- Finance services experience.
- Strong understanding of PRA/FCA regulatory frameworks and prudential requirements.
- Experience of church / charity finance.
- Prior involvement in strategic planning or acting as deputy to a CEO or equivalent.
- Staff development and supervision.

**Skills and Attributes**

- Professionally qualified accountant (ACA, ACCA, CIMA, or equivalent).
- Strong analytical, financial modelling, and problem-solving skills.
- Excellent communication skills, with the ability to explain complex financial matters clearly.
- Commitment to good governance.
- Comfortable balancing strategic thinking with hands-on operational work.
- Collaborative, adaptable, and motivated.

**Additional Information**

- The role is full time and based on-site at the Company's office in York.
- Occasional travel may be required for meetings, regulatory engagement, or sector events.
- As part of a small team, flexibility and willingness to support colleagues across functions is essential.