



Person Specification

Qualifications

Essential

- Leadership/ management qualification/s in a relatable field

Experience, Knowledge & Skills

Essential

- Proven experience in an operations management role or similar.
- Experience in team leadership or supervisory roles.

Desirable

- Experience in the industry specific to the hiring organisation.
- Experience with project management software and Office 365 Suite.

Abilities and attributes

Essential

- Strong leadership and team management skills.
- Excellent organisational and multitasking abilities.
- Proficient in data analysis and performance metrics.
- Strong problem-solving skills and attention to detail.
- Excellent communication and interpersonal skills.
- Proficiency in Microsoft Office Suite and relevant software.
- Knowledge of the organisation values and objectives.

Personal Attributes

Essential

- High level of integrity and professionalism.
- Strong decision-making capabilities under pressure.
- Adaptability and willingness to embrace change.
- Commitment to continuous improvement and learning.

Desirable

- Innovative mindset.
- Strong customer focus and commitment to service excellence.

Please note the successful candidate will be required to complete an Enhanced DBS check.