

## Peace Brigades International (PBI) UK

### Fundraising Manager

**£33,808 - 37,028 per annum**

#### About us:

Peace Brigades International (PBI) is an international NGO with 45 years' experience providing life-saving protection and support to hundreds of frontline human rights defenders who face reprisals because of their activism for social justice. PBI's trademark *protective accompaniment* teams in Colombia, Honduras, Guatemala, Mexico, Nicaragua, Kenya and Nepal are supported by PBI's International Headquarters in Brussels, and offices elsewhere in the world, such as [our UK section](#). The UK office engages in high-level advocacy with a variety of stakeholders for improved government and other support for human rights defenders, as well as stronger regulation of transnational business behaviour. The UK office fundraises for its own functions as well as for other parts of PBI.

- More about [our international work](#)
- More about [our UK strategy](#)
- Read [PBI's Global Strategic Plan \(2025-2030\)](#)

#### About the Role:

PBI UK is looking for an ambitious and proactive Fundraising Manager. This role will manage its own portfolio of low to mid-level trusts and foundations and individual donor relationships and will play a key role in supporting the Director and wider team on the engagement and stewardship of our high-level partnerships. The role will also take a lead organisationally on prospect research and the delivery of a high-quality supporter experience.

#### Main responsibilities:

##### Strategy, fundraising and stewardship

- Lead and oversee the fundraising strategy and ensure its implementation, including lead on implementation of the individual giving strategy 2026-2028.
- Manage a portfolio of low to mid-level Trusts and Foundations and individual donor relationships.
- Support and, where appropriate, lead on the development and execution of strong cultivation and stewardship plans, taking responsibility for keeping these updated and reviewed.
- Draft grant applications and project proposals (grant writing) for private philanthropy.
- Ensure current partners are stewarded to a high standard.
- Lead effective communication and reporting of project implementation to existing donors, with support from PBI UK's advocacy focal points.
- Represent PBI UK in meetings of PBI's international Fundraising Working Group.

##### Prospect Research and fundraising systems

- Manage a robust pipeline and a calendar of opportunities for grant submissions.
- Undertake detailed prospect research and identify the most appropriate funding and fundraising opportunities, with a focus on trusts and foundations and individual philanthropy.

- Ensure that PBI UK’s contact management system is kept up-to-date within the scope of the role.
- Keep PBI UK’s fundraising pipeline updated and ensure its implementation.

**Fundraising events, campaigns and communications**

- Lead on organisation of fundraising-focused events and support donor engagement at policy and advocacy-focused events.
- Manage and oversee PBI UK’s fundraising campaign strategies, including the biannual online match-funding campaigns.
- Keep PBI UK’s website up-to-date and draft online content including legacies and individual giving-focused social media posts, pages and articles.
- Design campaigns and draft content for social media.

**About you:**

<b>Essential</b>	<b>Desirable</b>
<ul style="list-style-type: none"> <li>• Minimum 5 years of experience working in a fundraising capacity within an NGO.</li> <li>• Proven track record in Trusts and Foundations fundraising, as well as demonstrated experience with individual giving.</li> <li>• Proven track record of developing impactful and engaging proposals and communications to generate income and build relationships.</li> <li>• Demonstrated experience in event organisation and management.</li> <li>• Excellent stakeholder and relationship management skills.</li> <li>• Proven prospect research skills and experience.</li> <li>• Confidence using digital tools for project and contact management.</li> <li>• Excellent attention to detail and ability to proof-read.</li> <li>• Excellent written communication in English.</li> <li>• Proactivity and an ability to work independently to solve problems.</li> <li>• Good diary and time management with ability to juggle multiple deadlines.</li> <li>• Online and digital communications experience and skills.</li> <li>• Cultural understanding and experience of working with colleagues across multiple locations.</li> <li>• Commitment to PBI's principles.</li> </ul>	<ul style="list-style-type: none"> <li>• Working knowledge and understanding of fundraising strategy and systems e.g. fundraising databases, contact management systems.</li> <li>• Knowledge and experience of human rights, environmental issues and/or international development.</li> <li>• Working knowledge of the Spanish language.</li> <li>• Experience applying feminist, intersectional and de-colonialist approaches to work.</li> </ul>

**Other information:**

<b>Title:</b>	Fundraising Manager
<b>Reports to:</b>	PBI UK Director
<b>Commitment and location:</b>	<p>Permanent. Full-time.</p> <p>We are open to requests for part time and flexible working arrangements.</p> <p><b>Candidates must have the right to work and reside in the UK.</b></p>
<b>Salary:</b>	£33,808-37,028 per annum dependent upon experience.
<b>Benefits:</b>	<p>Multiple benefits in line with PBI UK's Compensation Principles, including:</p> <ul style="list-style-type: none"> <li>• 28 days leave plus public holidays (or pro rata equivalent).</li> <li>• 4-6 days of additional office shutdown or annual collective leave per year.</li> <li>• Time Off In Lieu (TOIL) Policy.</li> <li>• Access to wellbeing support in line with PBI UK's Wellbeing Support Policy.</li> <li>• Access to the Government's Cycle to Work scheme.</li> <li>• Career development support through 1:1s, training and appraisal processes.</li> <li>• Pension contributions with option of additional contributions.</li> <li>• PBI UK is committed to ensuring work-life balance for our employees, and will give due consideration to all reasonable flexible working requests.</li> </ul>
<b>How to apply:</b>	<p>Please send us a copy of your CV, as well as a cover letter of <b>no more than two pages</b>, addressing how you meet the essential attributes and telling us about your skills and experiences.</p> <p><b>Send to:</b> <a href="mailto:advocacy@peacebrigades.org.uk">advocacy@peacebrigades.org.uk</a></p> <p><b>Closing date:</b> 5pm GMT, 24 June 2026</p> <p><b>Provisional timetable:</b></p> <ul style="list-style-type: none"> <li>• W/C 13 July - first round interviews</li> <li>• 14th or 15th July - written test</li> <li>• W/C 20 July - second round interviews, if necessary</li> </ul> <p><b>Start date:</b> ASAP after 1 September 2026</p> <p>We expect a high volume of applications for this role and don't have the resources to reply to everyone. We aim to give our shortlisted candidates the best experience possible; therefore we will only get in touch if you have been shortlisted for the role.</p> <p><i>Please also note that we reserve the right to close this vacancy early.</i></p>