



Part time Community Outreach Gardener
Fixed-term contract for 23 months
based in Painswick, Gloucestershire

Role summary

A new role in our small and friendly team, our part-time Community Outreach Gardener will bring the health, wellbeing and resilience benefits of gardening to people who may not previously have had access to it, including groups of neurodivergent young people. Establishing and running a fixed-term community outreach gardening programme within our eighteenth-century garden, the postholder will be well-organised with winning project co-ordination and communication skills and gardening experience, able to enthuse, energise and educate.

Occasionally situations may arise that require the post holder to perform other duties or tasks as may be reasonably requested by the Charitable Trust which operates the Garden.

Key responsibilities

- set up, manage and operate a community outreach gardening programme, working closely with the existing staff and volunteer team and building on the work of previous pilot projects and community consultations. The postholder will deliver activities, workshops and other training on gardening, green skills and other topics related to Painswick Rococo Garden, enabling the greatest possible impact for the project.
- establish good working relationships with local community groups with the aim of developing healthy partnerships and learning opportunities based on community and project needs.
- develop and manage a team of Garden education & outreach volunteers as required.
- working alongside our fundraiser, supporting the efficient administration of the project, including the necessary monitoring and evaluation processes.

- risk-assess activities as necessary and work within the organisation’s safeguarding policies.
- support the delivery of a high standard of visitor experience and provide outstanding customer service at all times.
- be prepared to manage and resolve visitor feedback, including dealing with and responding to visitor comments.
- take reasonable care for the health and safety of themselves and of others who may be affected by their acts or omissions at work.

In addition, all employees are expected to work within the terms of their contract of employment.

Person specification

	Essential	Desirable
Qualifications and Experience:		
Demonstrable knowledge of horticulture and passion for sharing this with others	X	
Recognised qualification or equivalent experience in horticulture	X	
Knowledge of relevant health and safety and safeguarding regulations	X	
Experience of working in a community outreach setting	X	
Experience of successful community partnership working	X	
Experience of working with neurodivergent young people	X	
Good level of skill with Microsoft software	X	
First aid qualification		X
Personal Qualities:		
Well-organised and confident	X	
A natural communicator	X	
Amiable and agreeable	X	
Dependable and professional	X	
Effective working as part of a team	X	
Able to work effectively unsupervised	X	
Excellent attention to detail	X	
Resilient	X	
Caring yet efficient	X	

Hours of work

24 hours per week for 23 months.

Place of work

Painswick Rococo Garden

Salary

£28,350 per annum pro rata plus discretionary benefits.

Holidays

28 days paid holiday pro rata (including bank holidays) per annum.

References

Two professional references will be required, including one from a current or most recent employer.

Probation period

Three months.

Notice period

Six weeks.

Line Manager

Head Gardener.

Dominic Hamilton

24 July 2024