

OBESITY ALLIANCE CYMRU OFFICER

12 Month Fixed Term Contract



WHO WE ARE

For nearly 5 million people with diabetes in the UK, there's no day off. At Diabetes UK, we fight day in, day out for better care, treatment and support. We won't stop until diabetes can do no harm. With more people than ever living with diabetes and millions more at risk of developing type 2, our work has never been more needed.

We can't do any of this without you. Our staff are passionate and determined about helping everyone affected by diabetes. For over 85 years, they've been behind vital policy changes, as well as new treatments and technologies to make living with diabetes easier every day. But there's more to do. And you can be part of it.

We're a really diverse bunch and we recognise and respect your value as an individual.

As well as helping people with diabetes, you'll be part of one of the top 30 Best

UK Charities to Work For, and one of the top 75 Best Large Companies in London.

Tackling inequality is part of our mission, and we're committed to being a diverse and inclusive organisation, for all of our people and volunteers. We have a friendly and inclusive culture, with a range of staff networks and ways to get involved. You can find out more about our approach to equity, diversity and inclusion in our strategy here [EDI Strategy Branded version 22 March 2023.pdf](#).

Our vision is a world where diabetes can do no harm. Join us today, and together, we can make that a reality.



JOB DESCRIPTION

Role title: OAC Officer, Wales

Contract type: Full-Time Fixed Term Contract

Hours: 35 Hours

Band: 6 (£30,804 - £34,227)

Key relationships:

Key working relationships internal

Wales Team; other National and Regional Office teams; Policy, Campaigns and Improvement Directorate; other staff as appropriate. Diabetes UK Trustees, Welsh Advisory Council and volunteers.

Key working relationships external

OAC chairs, OAC members and prospective members; civil servants, ministers and politicians; senior leaders in the health service; media; other voluntary organisations, partner organisations; and people living with diabetes.

Key focus of the role:

As the Obesity Alliance Cymru Officer, you will support the Obesity Alliance Cymru (OAC) The OAC is a coalition of leading charities and health organisations in Wales that aims to influence the development of the Welsh Government's obesity strategy, Healthy Weight: Healthy Wales, to ensure it is as effective as possible. The OAC's work focuses on influencing key policies and campaigns with the overall aim of reducing obesity in Wales.

As the key contact for the OAC, the role will engage with stakeholders and decision-makers on its behalf. You will build an excellent understanding of the landscape and legislation relating to obesity in Wales and support the group in influencing change. You will act as the secretariat for the group, helping to bring the alliance together through meetings, shared positions, and influencing activities.

You will also be expected to represent the OAC at key meetings with the Welsh Government, either in support of the Co-Chairs or in their absence. Stakeholder management will be a key part of the role, both when influencing change and when supporting the membership by keeping them informed and, if possible, maintaining and increasing membership of organisations that would be interested.

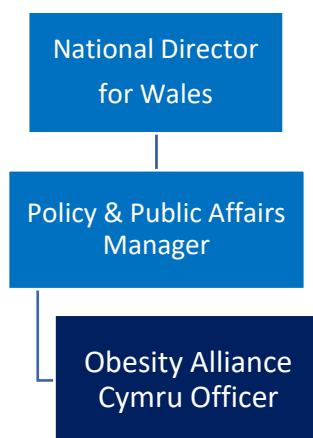
This role is grant-funded by Cancer Research UK for 12 months

The OAC, with the support of Diabetes UK Cymru, will seek to extend the grant funding during the contract period, which, if successful, will extend the current role's contract term.

Directorate and team

Diabetes UK will host this role, which sits in the [Wales Team](#) within the [Regions and Nations Team in the Operations Directorate](#). The role exists to deliver on behalf of the OAC, an external coalition of which Diabetes UK Cymru is a member.

Department: Policy & Public Affairs, Wales.



Person specification

All jobs at Diabetes UK are based on

- The key activities you'll undertake and
- The skills, knowledge, experience and behaviours you need to be successful in this role

You will be able to:

When applying for this role, focus on the bullet points marked with (S) only. We will use these elements for shortlisting purposes.

- Deliver the secretariat to the OAC and support chairs when required.
- Collaborate with chairs and members of the OAC to ensure voices are represented in all outputs.

- Develop evidence-based policy positions, drawing on the knowledge and expertise of OAC Members and relevant external experts. (S)
- Help develop good governance practices within the OAC to support effective collaboration and engagement among members.
- Produce policy reports, documents, briefings, consultation responses and other content to support the OAC (S)
- Engage with MSs to maintain cross-party support for reducing overweight and obesity and their impacts in Wales.
- Undertake data analysis to support OAC campaigning.
- Monitor the Senedd and Welsh Government for updates on the OAC, and be aware of related ongoing work in the UK (S).
- Monitor the progress of relevant plans and pathways in NHS Wales and develop effective relationships that promote the OAC's role in Wales.
- In conjunction with the DUK Policy and Public Affairs Manager and OAC Chairs, develop plans to progress the OAC's manifesto. (S).
- Work with the Policy and Public Affairs Manager and OAC to bring astute political influence and engagement skills to positively work with parliamentarians, civil servants, and other decision-makers.
- Represent the OAC at relevant meetings and committees

You will have experience in:

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- Manage projects, including monitoring and evaluating progress and outcomes, organising and managing a complex workload and prioritising work in a pressured environment.
- Oversee and develop policy positions for the OAC, influence the policy development process and engage with external agencies such as the NHS and the Welsh Parliament.
- An understanding of obesity policy, or of a related field such as prevention or health policy more broadly.(S)
- Analyse information and be able to write high-quality submissions and briefing documents for internal and external audiences. (S).
- Analyse situations thoroughly and creatively, demonstrating a wide range of thinking and good judgement with the ability to help teams in decision making.
- Influence others to progress policies/campaigns and inform decisions being made elsewhere, internally and externally.

- Demonstrate productive relationships and communicate in a compelling way with a wide range of people, demonstrating strong personal credibility and excellent interpersonal skills (S).
- Demonstrate a proven track record of successful partnership working across an organisation or coalition (S).
- Manage and develop relationships with key national stakeholders such as the Welsh Parliament, Welsh Government, Health Boards, Public Health Wales, Healthy Weight Healthy Wales and other key National Agencies.
- The ability to relay policy positions with clarity at various government steering groups and meetings.

Qualifications/Professional Membership

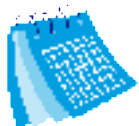
- Willing to work some evenings and weekends (mainly during Conferences)
- Willing to travel frequently within Wales and occasionally across the UK
- Welsh speaker (desirable)
- Membership of Public Affairs Cymru (desirable)

BENEFITS

We know you do more than just work. And that means you might be a parent, carer, friend, volunteer or partner.

We want to make sure that we can help you create a good balance between work and the other parts of your life.

And one way we do that is with benefits we offer you.



Annual leave

We want you to make sure you get time off to rest and relax. So, all full-time permanent employees get 25 days off a year, with bank holidays on top of this.



Connected working

We have adopted a 'connected working' way of working. This means that, for most roles, you are not required to work in an office location every day.



Pension

We enrol everyone into our pension and all new colleagues joining us will get information on the pension scheme. We make an employer contribution of at least 5%.



Healthcare

Our cash healthcare plan that allows you to claim back the cost of regular health appointments and treatment, like the dentist and optician.



Learning and development

We help you to continually develop and achieve your career goals, including offering a wide range of training which happens throughout the year.



Gym membership

We have a gym membership discount scheme through our cash healthcare plan provider. You can use this at a wide variety of gyms around the UK.



Our Networks

A range of active and supportive colleague networks such as the Pride network, Global Majority network and Women's network.



Early finish Friday

Early finish Friday and flexible working as part of our approach to activity-based working (not applicable to roles with fixed shift patterns).



Employee assistance programme

Employee assistance programme to give you support on any issues that come up in life.



Annual season ticket loan

Annual season ticket loan* (on completion of your probation period and if contract is permanent or longer than 12 months).



Cycle to work scheme

Cycle to work scheme.

Get in touch

Email recruitment@diabetes.org.uk

Call **0345 123 2399**

Visit diabetes.org.uk

Search **Diabetes UK** on Facebook, Twitter, YouTube and Instagram

