

MOVE Europe Chair of Trustees Induction Pack



Enabling disabled children to gain independent mobility

What we do

Our vision is for every disabled young person to have choice and opportunities by learning independent movement.

Our mission is to enable disabled young people to gain independent mobility.

We work towards our vision and mission through these **activities**:

- **Training:** we deliver high-quality training that empowers teams across the UK to use the MOVE Programme with the disabled individuals they support.
- **Support:** we provide high-quality support services for the teams that use the MOVE Programme to ensure best practice and great outcomes for the disabled individuals they support.
- **Growth:** we develop the MOVE Programme across the UK and Europe to reach as many disabled young people as possible who could benefit.

What we stand for

Our values underpin everything that we do and how we do it. They truly embody everything



Dare to dream

We set our sights and expectations high, placing no limits on disabled young people, the people who support them or our-



Better together

We believe in the power of the team to achieve great outcomes, valuing everyone's input and working holistically.



Pursue excellence

We strive to deliver the best possible services, empowering teams to develop their MOVE Programme provision and achieve best practice.

Where are we now?

Location: The MOVE Programme is currently used in settings across England, Scotland, Wales, Northern Ireland, Ireland, Denmark, Germany and Austria.

Types of setting: Currently the MOVE Programme is used in Special Education Need settings, Paediatric Physiotherapy Teams, Health Boards and some Mainstream settings.

Facts into Figures:

- **Schools:** 160 Settings use the MOVE Programme across the UK.
- **Children and Young People:** Over 1600 individuals are accessing the programme.
- **Health Boards:** 5 Health boards are trained in using the MOVE Programme. Cwm Taf Morgannwg University Health Board, Aneurin Bevan University Health Board, Swansea Bay University Health Board, OXLEAS Physiotherapy Team, North Tees Health Board.
- **Associate Trainers:** 27 Associate Trainers are upskilled to deliver our training to a nationwide standard.

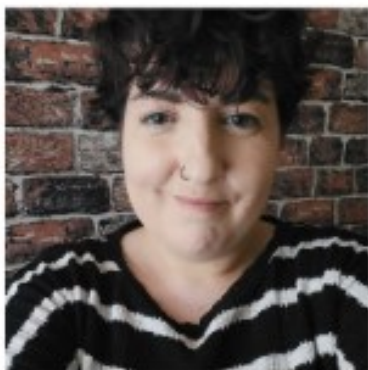
Meet the Team



Emma Dyer
Charity Manager



Chloe Plummer
Events and Programme
Coordinator (South)



Kerry Langsdale
Training and Programme
Coordinator (North)



Vivian Black
Business & Finance Administrator



Our Projects!

Beyond the MOVE Programme our small but mighty team are working on projects that ensure children and young people across the UK continue to access opportunities.

Family Support Project: Currently we are developing a wider family support offer to encourage families to feel confident in providing movement opportunities at home, whilst developing a family network environment.

Mini MOVE: A pilot project that MOVE Europe are committed to developing, encouraging early intervention and engagement for children between the ages of 18 months—5 years old. A physical development project encouraging movement for children with physical disabilities at an earlier age.


Training Development: As a charity in its 27th year it is important that our training offer remains up to date. We are in a window of time where this refreshment is required, taking into consideration, school friendly approaches, up to date knowledge and information whilst keeping our holistic approach at the very centre.

Your role and qualities as a trustee

Your statutory duties

- To ensure that the organisation complies with its governing document, charity law, company law and any other relevant legislation or regulations.
- To ensure that the organisation pursues its objects as defined in its governing document.
- To ensure the organisation uses its resources exclusively in pursuance of its objects for the benefit of the public.
- To contribute actively to the board of trustees' role in giving firm strategic direction to the organisation, setting overall policy, defining goals and setting targets and evaluating performance against agreed targets.
- To safeguard the good name and values of the organisation.
- To ensure the effective and efficient administration of the organisation including having appropriate policies and procedures in place.
- To ensure the financial stability of the organisation.
- To protect and manage the assets of the charity and to ensure the proper investment of the charity's funds.
- To follow proper and formal arrangements for the appointment, supervision, support, guiding, appraisal and remuneration of the Charity Manager on a regular basis. (once a month minimum).

Your overall qualities

- A commitment to MOVE's vision, mission and values
 - A sufficient devotion of time to carry out responsibilities (4-8 hours a month max)
 - A commitment to safeguarding children and young people.
 - Strategic and forward-looking vision in relation to the charity's objectives and aims
 - Adherence to Nolan's seven principles of public life: selflessness, integrity, objectivity, accountability, openness, honesty and leadership
 - Good, independent judgement, political impartiality and the ability to think creatively in the context of the organisation and external environment
 - Good communication and interpersonal skills and the ability to respect the confidences of colleagues
 - Experience of working with a diverse trustee board and chairing/vice chairing trustee boards.
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Trustee meetings

Meetings and preparation

- Trustee meetings take place quarterly on a virtual platform (e.g. Teams). Each meeting usually starts at 5pm, lasts up to two hours and covers People, Operational, Financial and Strategic updates.
- Agenda items can be added up to one week before the meeting by contacting Emma Dyer.
- A meeting pack with the agenda and relevant reports will be sent out to read and consider ahead of each meeting.
- An annual strategy afternoon is held in person; usually between Jan -March. Every effort will be made to ensure these are in a convenient location for trustees. Attendance is strongly advised where possible and reasonable travel expenses will be re-imbursed.



Contact details

Name	Role	Email
Nic Lowry	Trustee (Fundraising)	Nic.lowry@moveeurope.org.uk
Paula Barnes	Trustee	Paula.barnes@moveeurope.org.uk
Sara Bradbury	Trustee	Sara.bradbury@moveeurope.org.uk
Louise Huddleston	Trustee	Louise.huddleston@moveeurope.org.uk
Wendy-Anne Wright	Trustee (Finance)	Wendy-anne.wright@moveeurope.org.uk
Robin Morris Denholm	Trustee	Robin.morris-denholm@moveeurope.org.uk
Emma Dyer	Charity Manager	Emma.dyer@moveeurope.org.uk

Regulation

The core purpose of the Board of Trustees is to determine vision and strategy, direct, control, and scrutinise the organisation's affairs. Responsibility for the operational management of the organisation is delegated to the Director.

MOVE Europe is both a registered charity and a company. MOVE Europe is regulated by the Charity Commission (no. 1062307) and the Office of the Scottish Charity Register (OSCR, no. SC039267). As a Trustee you are legally a Director of the organisation. The Company Secretary will register you as a Director of MOVE Europe with Companies House and the Charity Commission. You will be notified when this has happened via email.

Further Reading

Must reads

[Charity Commission: The essential trustee: what you need to know](#)

[Charity Commission: Conflicts of interest: a guide for charity trustees](#)

Useful reads

[Charity Commission: 5 minute guides](#)

[Charity Commission: The Move Partnership](#) (see annual accounts in particular)

Next Steps

Complete

- Trustee skills matrix
- Trustee declaration of interests form
- Trustee eligibility form

Provide

Personal information for the Charity Commission

- title (optional) and full name
- suffix (optional)
- Contact Details: (Home Address, Email and Phone Number)
- Date of Birth
- Date you started as a trustee

