

MHF Treasurer – Main Responsibilities

- Oversee, approve and present budgets, accounts and financial statements.
- Assure that the financial resources of MHF meet its present & future needs.
- Ensure MHF has appropriate financial policies incl Reserves etc.
- Prepare & present financial reports / overviews at trustee meetings.
- Ensure appropriate accounting procedures & controls are in place.
- Liaise with any paid staff (MHF has 1 FTE = CEO) about remuneration & expenses.
- Advise on the financial implications of MHF's strategic plans.
- Ensure that the accounts are prepared and disclosed in the form required by funders and the relevant statutory bodies, e.g. The Charity Commission.
- If external scrutiny of accounts is required, ensure accounts are scrutinized in the manner required (independent examination or audit) and any recommendations are implemented.
- Keep MHF's board informed about its financial duties in a timely manner.
- Contribute to the fundraising strategy of the charity.
- Make any informal and/or formal presentation of the accounts when required, drawing attention to key points in a coherent and easily understandable way (using plain English).

How do Trustees benefit from Volunteering?

- You will have an opportunity to help improve the lives of children, young people and their families
- Be part of an incredible team all rowing in the same direction
- Contribute to the governance of a small, dynamic, multi award-winning national charity
- Have your voice heard and listened to
- An opportunity to work closely with one of Britain's most influential people with a disability (aka our CEO & Chief Muscle Warrior)
- Attend events, meet beneficiaries & families and by default, witness the impact of our work
- Plus have strategic responsibility for a skill area i.e.. finance (in the key role as Treasurer)
- Network with other like-minded individuals with common values
- Receive induction, support and training
- And so much more...