Volunteer Role Profile

Volunteer Role	**Lewes HofF Volunteer Meal Delivery Driver**
Volunteer Manager	**Jane Clarke**
Where you will be based	**Outdoors**

Why we want you

We deliver freshly cooked hot meals to members of Lewes House of Friendship (LHOF) who aren't able to come into the House to eat.

As a volunteer delivery driver, you'll be presenting a smart and professional image with a welcoming approach. You will have a sociable attitude, be reliable and honest, empathic, and love of meeting new people.
We will provide you with all the training and support required for the role.

What you will be doing

- You'll arrive at LHOF at 12.00pm and will be finished by approximately1.00pm
- You will be given the meals on your round for you to put in insulated bags in the order in which you will deliver them
- You will be given the list of members on your round
- It is important that the meals are delivered quickly enough to ensure that the meal for the last person on the round is still hot
- If you have any concerns about any of the members you deliver to, you will report them to the kitchen staff or the manager

The skills you need

- A driving licence and your own mode of transport
- Friendliness, reliability, and honesty
- An interest in working with and for the benefit of people in later life
- Listening and communication skills
- Remaining calm when under pressure during busy periods
- Pleasant and professional manner

What's in it for you

- An induction and initial training
- Ongoing training relevant to your role
- Reimbursement of out-of-pocket expenses
- Work experience and reference after six months volunteering
- Regular support and communication
- Appreciation of your commitment and time given to Age UK East Sussex
- An opportunity to meet other volunteers socially and for training

- Appropriate insurance cover - to protect you whilst you are acting on behalf of Age UK East Sussex (Please note our insurance covers volunteers from the age of 16 – 85 years of age)

Disclaimer

Age UK East Sussex reserves the right to review this role description from time to time to best suit the changing nature of the role in line with service needs. Any changes to this document will be made by mutual agreement.