

Lead Youth Worker Job Description and Personal Specification

Contract type: Permanent

Location: Lift Youth Hub

Hours: 35 per week

Practical requirements: evening work is required three times a week

Reports to: Senior Youth Work Manager

Job description

What is the overall purpose of the role?

Promoting the personal, educational, creative and social developments of young people, helping them reach their full potential. Helping to hold a safe, stimulating and supportive environment where young people learn to;

- treat themselves and others with kindness and respect
- discover exciting new ideas and activities they are unlikely to experience anywhere else
- have fun, play, laugh, learn, experiment, make mistakes and thrive
- grow into motivated, positive, resilient and caring citizens

Key activities and responsibilities

- Welcoming young people into the building, ensuring everything is running smoothly and supporting young people engaging with the activities
 - Delivering drop-in sessions for example organising games, positive activities and conversations, taking accountability for security and safe working
 - Delivering positive activities for example sports, arts, cooking, music and media
 - Leading on the development and delivery of specific projects
 - Having conversations with young people, identifying the issues affecting them and giving information and guidance about appropriate services
 - Mentoring, coaching and helping individuals developing personal plans combining positive activities and relevant support services
 - Encouraging young people to develop their self-awareness, independence and individuality
 - Identifying where targeted youth support is needed and facilitate referrals and connections
 - Helping ensure that all evidence of projects is properly documented, and that work is evaluated and reported in accordance with contractual commitments
 - Keeping registers, writing evaluation reports and inputting data into our management information system
 - Taking part in outreach activities, both independently and in partnership with other services
 - Developing and building strong community relationships in particular with local schools
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- Engaging with a wide range of external stakeholders and developing relationships with youth networks in Islington
- Staying informed on legislation, local and national issues, and best practice in youth work
- Ensuring child protection procedures are followed and that the safeguarding of young people is paramount
- Carry out all duties in accordance with Isledon Arts' policies on Health and Safety, Child Protection and Data Protection, and with relevant legislation
- Act as a role model for young people, inspiring them to engage in the services and understand and appreciate the role of youth work as a career opportunity
- Deputising for the Senior Youth Work Manager
- Any other duties as would be expected of a youth worker in a youth-led community hub

Personal Specification

1 You are

- 1.1 Friendly, cheerful, positive and self-driven, able to work independently and as part of a team
- 1.2 Confident and resilient when working with young people who sometimes show challenging or complex behaviours

2 Education, qualifications, or experience

- 2.1 Level 3 JNC qualified or relevant youth work qualification and experience
- 2.2 Experience of working with young people in an inner-city estate-based environment
- 2.3 Experience of organising small scale events and/or project management

3 Knowledge, skills and abilities

- 3.1 Excellent communication skills, with the ability to quickly establish positive relationships with children and young people
- 3.2 Good organisational and administration skills
- 3.3 Experience of supporting young people with challenging behaviour and successfully connecting them with relevant services
- 3.4 Understanding and appreciation of the importance of monitoring and evaluation in a youth work setting
- 3.5 Ability to think strategically using field, desk and academic research to inform views
- 3.6 Sound up-to-date knowledge of the principles of earliest help, early intervention and prevention
- 3.7 Politically and creatively aware and 'plugged in' to emerging youth sub-culture

- 3.8 Positive about embracing challenge and change, open to experimenting, new ideas, reflective practice and working with other organisations in a spirit of partnership
- 3.9 Ability to prioritise effectively and enjoy multi-tasking in a busy environment
- 3.10 A believer in strongly supportive environments, sharing and being open with colleagues
- 3.11 A working understanding of safeguarding children and young people and how to maintain appropriate professional boundaries
- 3.12 A working understanding of equality and diversity with the ability to challenge discriminatory behaviour