



RESIT LEAD TUTOR RECRUITMENT PACK

Location	In-person at partner locations across Manchester, including Rochdale (OL126RY) and Middleton (M246XH). Possibility of some online tuition.
Hours	Full and part time applications welcomed (minimum 15 hours per week).
Contract	Fixed Term Contract with start date September 2024 and end date May 2025.
Salary	£23,600 per year (based on a full-time contract of 37.5 hours, part time contracts will be prorated).
Other Benefits	3% employers pension contribution, 36 days annual leave (pro rata, inc bank holidays) and ongoing learning and development opportunities.

OUR MISSION

One in three students leave school without a pass in GCSE English and maths each year, and this rises to over one in two for young people from disadvantaged backgrounds. Without these qualifications, students are locked out of many opportunities for further study and are significantly more likely to drop out of education altogether.

Get Further exists to change this story. We are an award-winning charity that supports students to secure the maths and English qualifications they need to unlock their potential and progress onto higher level courses, apprenticeships and into the workplace.

We do this by forming strong partnerships with FE providers and employers, collaborating with them to deliver innovative GCSE and Functional Skills tuition programmes and supporting them with research-informed professional development sessions and curriculum resources.



To help more students **get further**, we are seeking **passionate and dynamic Lead Tutors**, who will be responsible for delivering our bespoke tutoring resources at our partner colleges, sixth forms, and education providers. We are a fast-growing charity, so this role is a fantastic opportunity for someone who is ambitious and committed to improving social mobility and tackling educational inequality.

OUR TEAM, CULTURE AND BENEFITS

Our central team comprises some 21 members, all motivated to reduce educational disadvantage and ensure young people get the gateway qualifications they need to succeed. Our main office is in London, and we also have team members based across the country. We promote a supportive, collaborative, and positive working environment.

We enjoy:

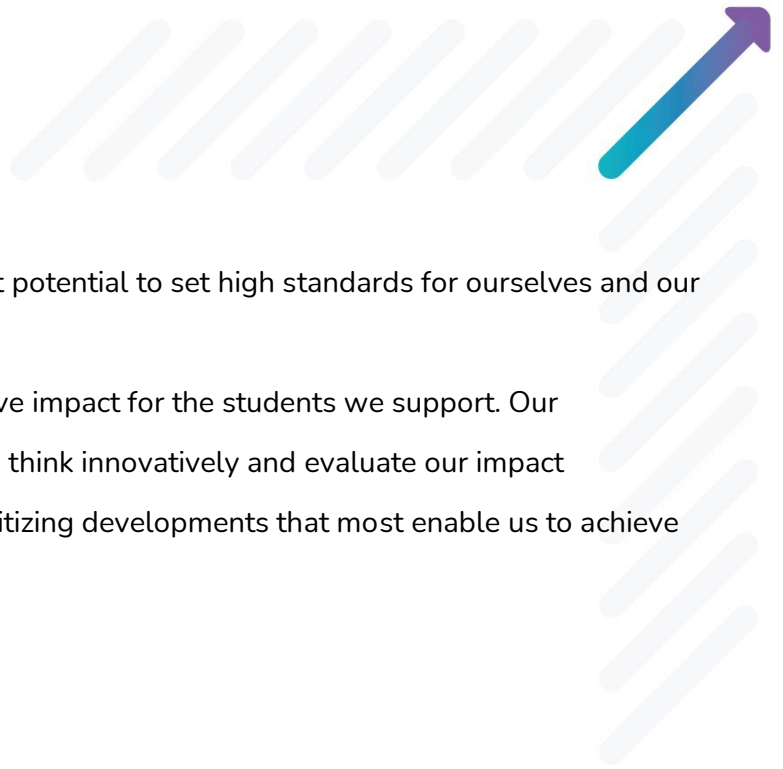
- 36 days of holidays per year (including bank holidays). This is based on a full-time contract (37.5 hours) and will be adjusted pro rata depending on the contract type. Holidays must be taken during term breaks with some flexibility if advance notice is given.
- ongoing learning and development opportunities.
- flexible hybrid working.

At Get Further, we embody **four core values** that shape everything we do:

Bold: We focus on students facing challenges in further education and are unafraid to go against the grain in supporting them. We understand that meaningful change requires courage and innovation, and we're committed to stepping outside our comfort zones to achieve this impact

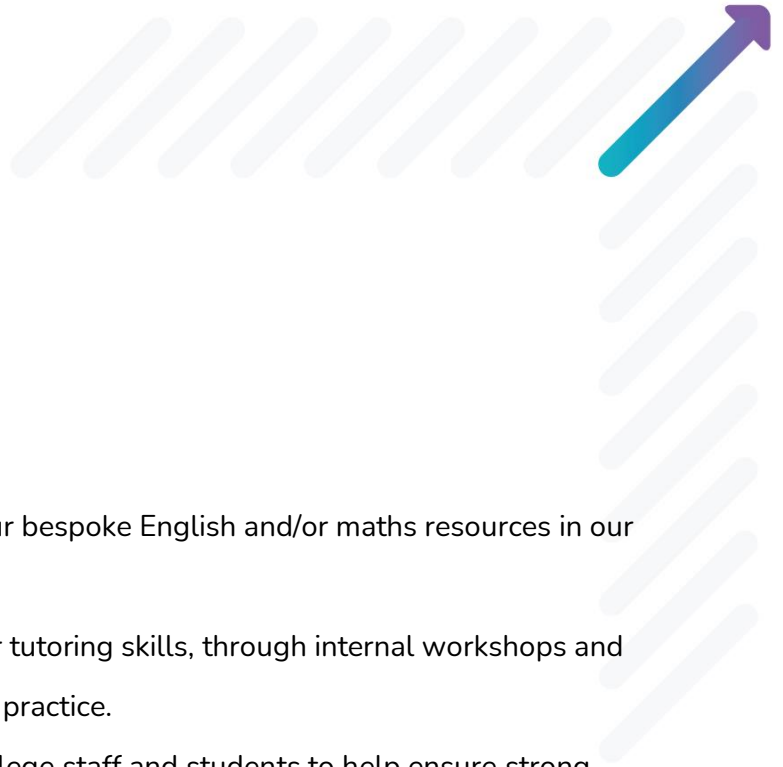
Optimistic: We retain a sense of possibility in the face of challenges and setbacks. Just as we encourage students to hold high expectations for themselves, we maintain optimism in striving to achieve our ambitious goals. Challenges are opportunities for feedback and reflection, and we approach them with relentless determination and focus.

Ambitious: We are ambitious for students who are yet to achieve gateway English and maths qualifications. We empower one another and all our stakeholders to hold high expectations for



educational goals, harnessing our belief in student potential to set high standards for ourselves and our tutors.

Tenacious: We are relentless in our drive to achieve impact for the students we support. Our unswerving belief in student potential drives us to think innovatively and evaluate our impact continuously, striving for improvement while prioritizing developments that most enable us to achieve our mission.



ROLE DESCRIPTION

Your primary responsibilities will be:

Delivering high-quality tuition

- Deliver high-quality tutoring sessions using our bespoke English and/or maths resources in our partner colleges and sixth forms.
- Be proactive in developing and improving your tutoring skills, through internal workshops and resources, and through personal reflection and practice.
- Develop strong working relationships with college staff and students to help ensure strong attendance to maximise the impact of tutoring.

Supporting the wider delivery of quality tuition

- Demonstrate high quality tuition sessions and professionalism as a standard for other tutors, setting a benchmark as a role model within the team.
- Under the guidance of Curriculum Managers and Programme Coordinators, work with fellow Lead Tutors to share advice and effective tutoring strategies, undertake observations of tuition sessions and engage in coaching conversations to enhance delivery.
- Support Curriculum Managers to develop tutor training sessions and student resources to further enhance the quality of tuition.

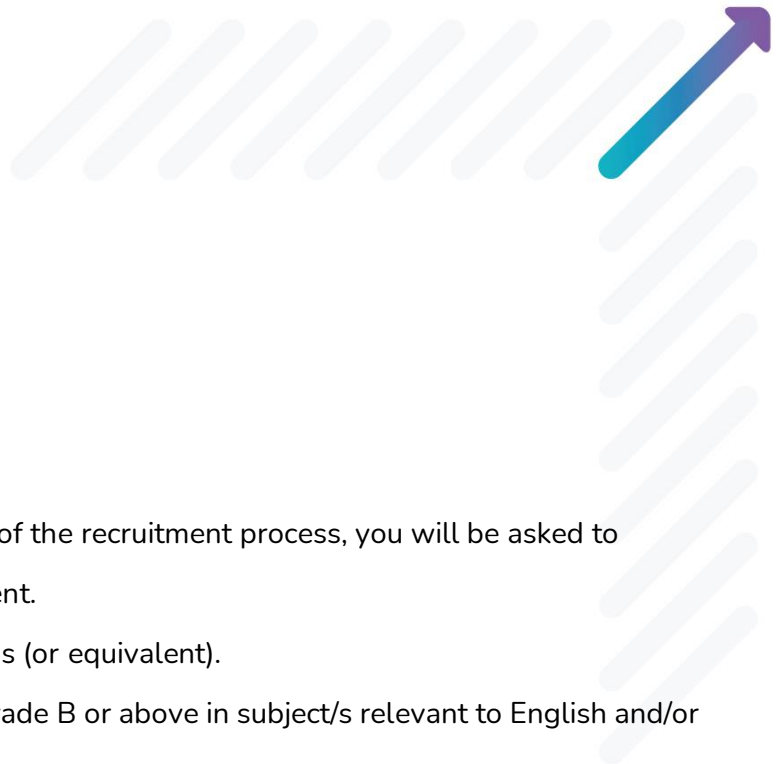
Administrative duties

- Maintain registers for your sessions to ensure attendance and student progress is recorded accurately and is up to date.
- When required, support Programme Coordinators with student enrolment and attendance through onsite and classroom promotion of the programme and coordinate with students to schedule their tuition sessions.

Any other reasonable duties which may occur from time to time, such as support with completion of session registers or logistical support on-site and via WhatsApp. This is to ensure sessions run smoothly and development opportunities such as webinars are promoted widely.

WHAT WE'LL OFFER

- Get Further provides you with all the resources for delivering the programme to your students – giving you the time to prepare yourself to tutor them.
- We'll provide you with expert training in how to engage and motivate your students, and tutor with impact – allowing you to develop transferable skills to launch your career.
- You'll receive ongoing support, professional development and networking opportunities within the education sector to advance your career.
- Around 20% of the role will be non-tutoring, providing you with the opportunity to work closely with students to support motivation and engagement, engage in professional development, and contribute to the general improvement of Get Further's programmes.
- You may occasionally be offered the opportunity to work across the wider team, supporting Programmes, Recruitment, External Engagement, and Operations.
- Should you wish to stay in the education sector beyond the programme, we provide you with support and advice for pursuing a teaching career.
- An opportunity to work closely with a specialist English or Maths curriculum manager, developing a transferable skillset to drive the delivery and impact of quality tuition.
- You will become part of a vibrant tutor community with regular social events and networking opportunities.
- You'll gain a unique insight into tackling educational inequality while making an immediate difference to the lives of your students.
- Travel expenses for any travel outside of your regular weekly commute, such as travel to the central team office or a college event.



CORE REQUIREMENTS:

- Eligibility to work in the UK.
- Ability to tutor English and/or maths – as part of the recruitment process, you will be asked to complete a short subject knowledge assessment.
- Minimum C/4 grade in GCSE English and maths (or equivalent).
- Minimum A-level/equivalent qualification at grade B or above in subject/s relevant to English and/or maths.
- Have obtained a minimum 2:2 undergraduate degree.
- Must share Get Further’s commitment to Safeguarding and protecting the wellbeing of children and young people.
- If successful, your employment will be subject to a DBS check, Right to Work check, social media check, and 2 suitable references.
- A police check, or police letter of good conduct, may be required for applicants who have lived overseas for longer than 3 months in the last 5 years.
- Ability to travel to your placement colleges – for some locations this may require you to have a UK driving license and access to a car.

PERSON SPECIFICATION

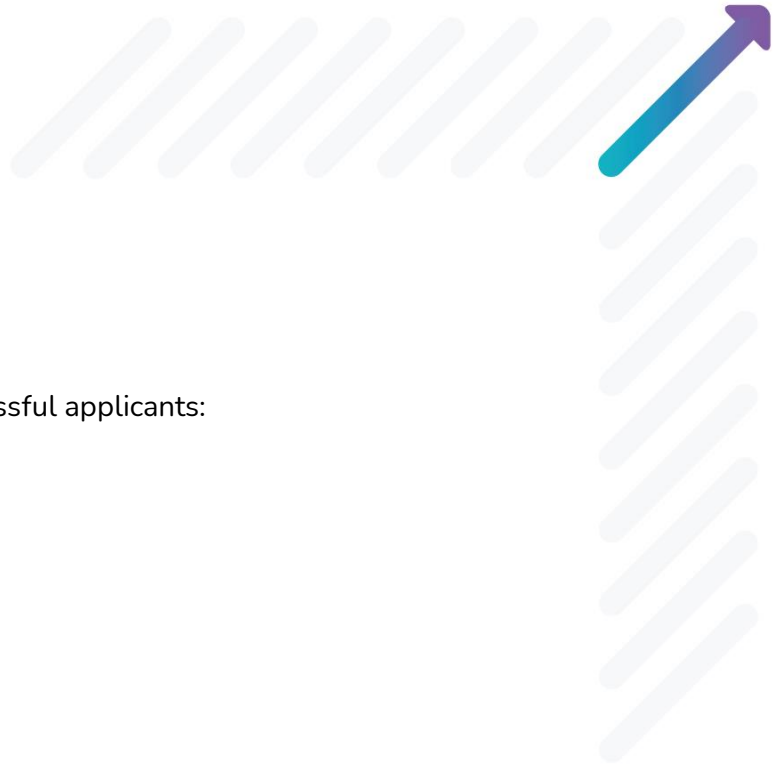
ESSENTIAL	DESIRABLE
<ul style="list-style-type: none"> • Commitment to Get Further’s mission and values, including passionate about tackling educational inequality • Resilience and the ability to react to quickly changing priorities 	<ul style="list-style-type: none"> • Familiarity with the Further Education and/or Apprenticeships sector • Experience, interest in or commitment to a career in the education or charity sector • Experience in education and programme delivery



<ul style="list-style-type: none">• Excellent interpersonal and communication skills• Proactive, enthusiastic, with the ability to work independently• Excellent spoken and written English language skills• Commitment to fostering a positive maths learning experience and delivering quality tuition• Planning and time management skills• Able to demonstrate a clear level of insight, understanding and empathy for students facing challenges today• Previous experience in education e.g tutoring, teaching• Having a UK driving license and access to a car (location dependant)	<ul style="list-style-type: none">• IT skills – experience of MS Office, particularly Word and Excel• Administration skills
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HOW TO APPLY:

- Go to getfurther.info/applynow and fill out the online application
- Suitable candidates will be required to complete a **subject test** in their selected subject(s) within **3 days** of submitting their online application.
- Shortlisted candidates are invited to attend an online assessment centre.
- Applications will be reviewed, and interviews conducted on a rolling basis so the role may close early if a suitable candidate is found.
- There will be a final interview for candidates successful at assessment centre if there is a requirement for Lead Tutor in their area.
- For any questions regarding applications, contact tutorapplications@getfurther.org.uk.



TUTOR TRAINING:

Please note the following training dates for successful applicants:

September Programmes:

27th and 28th August **in-person in London**

3rd and 4th September **in-person in Manchester**

10th and 11th September **virtual**

- Training is paid at a flat rate
- There will be additional induction for Lead Tutors, alongside the above tutor training dates.

*This is a UK-based post and applicants **must be living in and have the right to work the UK**; if applicable please detail your visa status in your application. Due to our status as a charity, we regret that we are unable to provide visa sponsorship for this role. Get Further is an equal opportunities employer and will not discriminate against any candidate on the basis of any characteristic protected by the Equality Act 2010.*