



Recognition - Research - Rehabilitation

## **Role description - Chair of the Board of Trustees**

### **About us:**

Long Covid SOS is a registered charity dedicated to throwing a lifeline to people living with the impact of Long Covid by pushing for greater recognition and awareness, advocating for targeted research and providing support and resources. With a passionate team of volunteers and Trustees, we use our voice to promote recognition and understanding of the experiences of people with Long Covid and its devastating effects on their lives. We advocate for and encourage inclusive and appropriate research into Long Covid and support those with Long Covid to live the best lives they can by providing extensive resources and working with stakeholders to help secure effective and appropriate care and treatment for them.

### **Role overview:**

As the Chair of the Board of Trustees, you will provide pivotal strategic and inspirational leadership and direction to the Board, ensuring that Long Covid SOS is effectively governed, and remains focused on its mission and strategic goals. This is a unique voluntary opportunity for an accomplished leader with strong governance experience to make a significant impact for those with Long Covid. You will act as an ambassador for the charity, fostering relationships with key stakeholders, partners and the wider community. The role is a voluntary position and will require a commitment of 2-4 days per month.

### **Key responsibilities:**

#### **1. Strategic Leadership: -**

- Collaborate closely with the CEO to support the delivery of Long Covid SOS's strategic objectives.
- Provide strategic leadership and direction to the Board of Trustees, ensuring effective governance and oversight.
- Develop and articulate a clear vision for the charity's future.
- Collaborate with fellow Trustees to establish strategic goals and objectives and devise an execution plan to achieve these goals.
- Ensure alignment between the charity's mission and operational activities.
- Contribute to the charity's fundraising strategy and ensure the charity stays on target to achieve its fundraising goals.

#### **2. Trustee Engagement: -**

- Promote a culture of active engagement, collaboration, and transparency within the Board, ensuring all Trustees are effectively contributing to discussions and decision-making.

## **Role description - Chair of the Board of Trustees, contd.**

### **3. Meeting Facilitation: -**

- Lead Trustee meetings in a manner that encourages open dialogue, ensuring that every opinion is considered and respected.
- Ensure board meetings are effective, inclusive, and focused on the charity's key priorities.

### **4. Governance: -**

- Ensure compliance with legal, regulatory, and best practice requirements.

### **5. Ambassadorship: -**

- The Chair will occasionally be asked to attend external events and meetings, enhancing the charity's profile and building relationships with key stakeholders to further our goals.

## **Person specification:**

We are looking for an individual who embodies the spirit of Long Covid SOS and has:

- Proven experience in a significant leadership role within the charity, public or private sectors.
- Strong understanding of governance and board management, with experience in chairing meetings and committees.
- Exceptional communication and interpersonal skills, with the ability to inspire and motivate others.
- A strategic mindset and commitment to Long Covid SOS's mission and values.
- Strong networking abilities, with experience building relationships with key stakeholders, partners, and donors.
- An interest in a broad range of health areas, such a public health, healthcare and disability.

## **What we offer:**

- The opportunity to make a significant impact on the future direction of Long Covid SOS.
- A collaborative, inclusive, and dynamic environment working alongside passionate Trustees and volunteers.

**Role description - Chair of the Board of Trustees, contd.**

**Why join us?**

As the Chair of Trustees of Long Covid SOS, you will have the opportunity to make a significant impact on the Long Covid community while working alongside a dedicated CEO, volunteers and Trustees, who share a passion for health advocacy.

You will be instrumental in shaping the future direction of the charity, driving positive change and enhancing the lives of those we serve.

**Application process:**

To apply for this position or inquire further about the role, please send your CV (maximum 3 pages) along with a cover letter (maximum 2 pages) outlining your motivations, experience, how you fulfil the person specification, and what you will bring to the role, to [recruitment@longcovidsos.org](mailto:recruitment@longcovidsos.org). Applications will be accepted until noon on Monday 4 November 2024.

***Join us in making a difference - your leadership could be the key to unlocking new possibilities for our community!***