



Job Profile

Job title	Senior Practice Tutor - Pg Dip Senior Wellbeing Practitioner
Reporting to	Programme Director - Pg Dip Senior Wellbeing Practitioner
Employer	Anna Freud
Salary	£53,570 FTE per annum, plus 6% contributory pension scheme
Location	Hybrid (a mixture of home/onsite working): staff are working onsite for at least 20% of their working hours at our London site (4-8 Rodney Street, London N1 9JH)
Working hours	7 hours a week. Must be available to work on Thursdays during term-time
Holidays	27 days plus Bank Holidays FTE
Term of contract	Fixed term
DBS level	Standard

About Anna Freud

We are a world-leading mental health charity for children, young people and their families. Our purpose is to take everything that we have learned over the last 70 years, and to transform the mental health of current and future generations of children and young people, to close the gap between mental illness and mental wellness - and to create a more compassionate society for everyone. Our vision is a world where all children and young people are supported effectively to enable them to develop their emotional and mental health, build on their strengths and achieve their goals in life. Our mission is to close the gap in wellbeing and mental health by advancing, translating, delivering, and sharing the best science and

practice with everyone who impacts the lives of children, young people and their families.

Purpose and Overview of the role

The Postgraduate Diploma Senior Wellbeing Practitioner (SWP) programme began in January 2023 and is being delivered part-time, over a two-year duration. The programme aims to offer a career pathway for current Child Wellbeing Practitioners (CWP) and Educational Mental Health Practitioners (EMHP) to develop into more senior roles within their services. The SWP course aims to extend the clinical skillset of EMHPs and CWPs by providing specialist training in a broader range of presentations as well as supervisor training for low-intensity interventions. The curriculum is determined by a national curriculum group for this national programme. The course comprises of four modules:

Year 1

- Module 3 - Enhanced Practice in Early Intervention (*30 credits*)
- Module 4 - Adapting Low Intensity Practice with Children and Young People (CYP) with Neurodiversity including ASC/LD (*30 credits*)

Year 2

- Module 1 - Supervision Theory & Context (*30 credits*)
- Module 2 - Supervision Practice (*30 credits*)
- *Additional formative workshops on advanced clinical skills to continue ongoing skills development for Modules 3 & 4*

In collaboration with UCL as the degree awarding body, Anna Freud is recruiting a Senior Practice Tutor to support the delivery of the Postgraduate Diploma SWP programme. The Senior Practice Tutor role will be part of the teaching staff that support the teaching in year 1. The delivery of the programme is mixed-mode including both online/ remote and some in-person teaching at Anna Freud, with students attending teaching on Thursdays and some other ad hoc days throughout the year.

The Senior Practice Tutor will work closely with the Programme Director and Course Tutors to ensure high standard of teaching and development of the SWP course, according to UCL standards and regulations and in line with course objectives.

The Senior Practice Tutor will be expected to facilitate the delivery of practice tutor groups to enable trainee SWPs to develop their clinical skills and deepen their understanding of the curriculum. They will also contribute to teaching sessions, and undertake marking, personal academic tutoring and make other similar contributions to support the delivery of the programme.

The Senior Practice Tutor will be part of the Workforce Development Programmes pathway within our continually growing Postgraduate Studies Department in our Education and Training Division.

Main responsibilities of the role

Delivery:

- Support development and delivery of year 1 teaching on the course - particularly skills-based workshops;
- Review student feedback, meet with the Programme Director and Course Tutors (and other staff if necessary) to discuss student feedback.

Assessment:

- Mark assignments across modules in line with UCL regulations and timeframes;
- Attend calibration meetings for staff to ensure marker feedback is consistent across markers.

Practice Tutor Groups:

- Facilitate skills practice tutor group sessions of up to 10 trainee SWPs, where case material is presented, with the aim of developing the SWPs low-intensity practice;
- Prepare content for each group session as necessary;
- Monitor levels of trainee progress and bring any concerns to the notice of the Programme Director;
- Be aware of policies on child protection and Anna Freud procedures for reporting any such concerns;
- Contribute to the running of the Programme Team and attend course team meetings as well as other Postgraduate Studies (PGS) Committee meetings and staff meetings as required.

Trainee experience:

- Responsibility for addressing any matters to do with the trainee experience, including making reasonable adjustments for trainees with a disability;
- Undertake personal academic tutoring to support trainees throughout their time on the programme;
- Report trainees of concern to the Programme Director and follow UCL procedures related to this;
- Be available for trainee queries and respond to them.

Continued Professional Development:

- Maintain and develop skills in the area of professional and postgraduate/UCL teaching, training and supervision;
- Take part in Anna Freud's annual Review and Development programme.

All employee responsibilities:

- Maintain an awareness of and actively follow and promote Anna Freud policies, including Equal Opportunities, Health and Safety, Safeguarding and Information Governance;
- Complete all Anna Freud mandatory training, including but not limited to Safeguarding, Health and Safety, Equality and Diversity and Information Governance, within the required timescales;
- The welfare of the children, young people and vulnerable adults who come into contact with our services either directly or indirectly is paramount and all staff have a responsibility to ensure that best practice is followed, including compliance with statutory requirements.

To be noted

This is not an exhaustive list of tasks; the employee will be asked to undertake other ad hoc tasks relevant with the scope and purpose of this role. This job description reflects the present requirements of the role, and as duties and responsibilities change/develop, the job description will be reviewed and be subject to amendment in consultation with the post-holder.

Person Specification

Before starting your application, please read the below in full to understand the requirements of this role. The key criteria which will help us to assess candidates are listed below. There is guidance to highlight at which stage the criteria will be assessed. **Please ensure all criteria listed to be assessed at application stage are evidenced in your supporting statement.**

Criteria	Assessment Method
Qualification/training, experience and/or knowledge	
Recognised qualification in a core mental health profession and clinical training in evidence-based therapies for children and young people.	Application/ interview
Extensive clinical experience of using CBT-informed approaches when working with children, young people and families, and neurodivergent young people (including Autism, ADHD and/or LD), within a CAMHS or similar setting.	Application/ interview
Experience of providing group supervision or facilitating reflective spaces for mental health professionals in CYP mental health and wellbeing services.	Application/ interview

Experience of teaching or providing training to adults and experience of assessing and marking coursework.	Application/ interview
Skills and/or abilities	
Ability to work flexibly and collaboratively in a multidisciplinary setting, while managing own workload and prioritising conflicting deadlines	Interview
Ability to support students and staff/colleagues undertaking a university course	Interview
Ability to be culturally self-aware and to create cultural opportunities for reflection in order to provide high quality teaching and an inclusive learning environment	Interview
Other requirements	
Willing and able to take annual leave outside of university term-time	Interview

During the interview(s), candidates will be asked at least one question regarding our values, and one question regarding equity, diversity and inclusion (EDI). We expect everyone to actively demonstrate our values and inclusive behaviours in all areas of their work. **Our values and EDI statement can be viewed [here](#).**

Equal opportunity

We ask our people to share their diversity dimensions with us as it helps us to identify, tackle and prevent any bias appearing across the employee lifecycle at Anna Freud. Monitoring this information allows us to understand how well our efforts to improve diversity, equity and inclusion are working. Your responses will be held securely by our HR team in accordance with our privacy policy and will not be seen by recruiting managers or the interview panel at any stage of recruitment, therefore your responses will not form part of our selection process.

Further support

We want to ensure all candidates can access and apply for our vacancies equitably, if you require any additional assistance to apply or would like to find out more about the role, please contact us on recruitment@annafreud.org. We aim to provide reasonable adjustments where operationally possible for the work that we do.

Post-interview

If successful after interviewing, you will be notified verbally with a job offer and pre-employment checks will be initiated.