

Job Description

Job Title	Senior Partnerships Officer
Based In	Hybrid working with a minimum of two days a week to be worked in our Covent Garden office in London
Reporting To	Strategic Partnerships Lead
Hours	37.5 hours per week with a daily one-hour lunchbreak, worked flexibly to include evening and weekend work where necessary.
Leave	25 days holiday per annum plus bank/public holidays
Contract	1 Year Fixed-Term Contract
Travel	Regular travel nationally and internationally as required

Overview

Race Against Dementia is a global charity founded by three-time Formula 1 World Champion Sir Jackie Stewart OBE to find preventions, treatments and cures for dementia – faster.

We fund and support pioneering early-career scientists around the world, giving them the tools, mentoring and Formula 1-inspired mindset to accelerate breakthroughs. From the UK to the USA, Australia to South Africa, our researchers are rethinking how dementia research is done – applying data science, AI and engineering to neuroscience in bold, collaborative ways.

Purpose of the role

Race Against Dementia is seeking a proactive and relationship-driven Senior Partnerships Officer to support the delivery of our ambitious fundraising strategy. You will play a key role in managing and developing partnerships that generate income and increase global awareness of our work.

Working closely with the Strategic Partnerships Lead, you will support the stewardship and growth of corporate and strategic partnerships, with an additional focus on international fundraising and partnership development. You will help identify and cultivate new opportunities across priority markets, including the USA, Switzerland and other emerging regions.

Formula 1 remains our flagship global partner, and this role will support the activation and maximisation of this and other high-profile relationships to drive fundraising and brand visibility.

Duties and Responsibilities

- Deliver partnerships that contribute to Race Against Dementia's fundraising targets and strategic objectives.
- Support the management of key partnership accounts, acting as a point of contact for partners and maintaining strong, positive relationships.
- Develop tailored partnership plans, ensuring alignment with partner objectives and demonstrating the impact of their support.

- Contribute to new business development by researching, identifying, and engaging prospective partners, including internationally.
- Support international fundraising activity by helping develop opportunities in priority global markets and assisting with partner engagement across different regions.
- Prepare high-quality partnership proposals and presentations, clearly communicating value, impact, and alignment with funder priorities.
- Working closely with the Research team, lead the development and delivery of a strategic partner communications programme, strengthening partner engagement through regular research updates, impact reporting, and organisational news.
- Take ownership of the Partnerships team's use of the CRM system - Salesforce, maintaining accurate records, developing tracking and reporting processes, and supporting prospect research, pipeline management, and new business development activities.
- Collaborate with internal teams to support the delivery of partnership campaigns, activations, and marketing initiatives.
- Monitor and report on partnership performance, tracking income, engagement, and impact against agreed targets.
- Stay informed on trends in corporate partnerships, CSR, and international fundraising to support innovation and growth.
- Support the activation of Race Against Dementia's partnership with Formula 1 and associated global opportunities to maximise fundraising and awareness.

Supporting Events

Provide support for key fundraising events, including partner engagement, stewardship and delivery support where required.

Assist with the coordination of international events and activations linked to partnership opportunities.

Other Duties

Carry out any other duties as required by the Strategic Partnerships Lead, CEO and Board of Trustees including:

- To attend, where appropriate, local, regional, national and international meetings/events.
- To maintain a good knowledge of international, national and local initiatives which are of benefit to Race Against Dementia.
- To administer your own workload, including meeting targets and deadlines in line with the Race Against Dementia appraisal system.
- To attend relevant CPD training events as required.
- To undertake responsibility, as part of the team, for all Health and Safety work related matters.
- To work within the guidelines of Race Against Dementia's policies and procedures.

All team members are expected to uphold and actively demonstrate Race Against Dementia's values and purpose, fostering a culture of integrity, innovation, and shared ambition to accelerate progress in the race against dementia.

This is not intended to be an exhaustive list. Your job description may be subject to change.

Date last updated: June 2026

Person specification

• Proven track record of fundraising over at least three years	Desirable
• Competent and comfortable building relationships with individuals at all levels	Essential
• Knowledge of fundraising regulations, data protection, and GDPR compliance.	Desirable
• Experience of using CRMs (especially Salesforce) to manage data and track supporter behaviours.	Desirable
• Excellent written and verbal communication skills, with the ability to craft compelling supporter stories and content.	Essential
• Strong organisational and time management skills, able to manage multiple priorities and meet deadlines.	Essential
• Extremely resilient. Able to think on your feet and problem solve quickly and effectively.	Essential
• Good attention to detail, particularly in managing data and financial information.	Essential
• Confident using digital tools, platforms, and Microsoft Office (especially Excel).	Essential
• Ability to analyse data and generate insights to inform decision-making.	Essential
• A collaborative team player who can also work independently and take initiative.	Essential

These competencies and behaviours will be used to assess applications and at interview stage. Only candidates who can clearly demonstrate they meet all the essential criteria will be considered.

Your employment

We are a small, ambitious charity with a big mission. Our team works closely with scientists, funders, partners and supporters in the UK and internationally, and we pride ourselves on being collaborative, values-led and outcome-focused.

Working at Race Against Dementia means being part of a passionate, high-performing team where your work has clear purpose and tangible impact.

What can we offer you?

- A meaningful role contributing directly to the race against dementia, with clear sight of the impact of your work.
- You will be joining a team who put people first and will make you feel valued, help you to learn and support you to thrive in your role and within the charity.
- Monthly in person team meeting days where we take a break from the screens, reflect on the last months, plan ahead and use the day to work collaboratively.
- Opportunity to work closely with senior leaders, trustees and high-profile supporters.
- Hybrid working with an office in central London.
- A pension salary sacrifice option.
- Pension contribution.
- 25 days holiday a year, plus eight English public holidays (and we encourage you to use them all!).
- Free health insurance.
- Death-in-service insurance.
- Learning and development budget and support
- A collaborative, inclusive environment where ideas are encouraged and initiative is valued.

Equality, Diversity and Inclusion Statement

Race Against Dementia aims to be an inclusive organisation where the individuality of every person is treated with respect. Race Against Dementia is committed to eliminating discrimination in any form. This means that all staff, volunteers and everyone with whom we come into contact will be treated with dignity, equality, fairness and respect and no one will receive less favourable treatment.

Safeguarding Statement

Race Against Dementia is committed to safeguarding and protecting vulnerable adults, children and young people. All our posts are subject to a safer recruitment process, including the disclosure of criminal records and vetting checks where appropriate. We have policies and procedures in place that promote safeguarding and safer working practices across the organisation.