



Community Outreach Officer - Migrant Justice

(full time, 35 hours per week, £32,000, fixed-term for 2 years)

Vision for the role

Migrant Democracy Project (MDP) envisions a society where all migrants at home in the UK hold collective, political power to shape a society rooted in justice, freedom, and solidarity.

We are looking for a full-time Community Outreach Officer to organise first-generation migrants in the UK towards migrant justice by supporting community members to organise events and participate in campaign activities. The work will connect across 3 streams: voter registration; advocacy & campaigns; and political empowerment.

Whether it's engaging migrants at a voter registration stall, supporting migrant leaders to develop activities in their own communities, or sharing stories for the campaign for votes for all - the lived experience of first generation migrants is at the heart of all our activities.

We are looking for a proactive Community Outreach Officer who is passionate about migrants' rights and democracy to start working as soon as possible.

Who funds the role?

The role is funded by a grant from the Esmee Fairbairn Foundation.

Contract

This is a fixed term contract, 2 years (with the possibility of extension depending on future grants), £32,000 pro rata, with an immediate start, including NI and 3% employer pension contribution.

We are looking for a Community Outreach Officer who can work full-time hours flexibly, including evening and weekend time where events require. When work is carried out by any Migrant Democracy Project employee outside normal working hours, time off in lieu is applied.

Location

Migrant Democracy Project does not have a physical office, although the team does meet in person on regular co-working days. The Community Outreach Officer will work flexibly from home on administrative tasks and be expected to work in-person when necessary to deliver voter registration, training, informative, advocacy and campaign activities, as well as representing MDP at relevant community events.

This role will suit someone based in Greater London.

Responsibilities

- Register migrant communities to vote.
- Engage migrant communities in key locations in the UK towards the Our Home Our Vote campaign.
- Plan and deliver outreach events with first-generation migrant communities where there is scope for building power in their local areas.
- Connect community leaders with their elected representatives on the Our Home Our Vote campaign.
- Train and empower migrant communities on UK politics and how to best achieve their campaign aims.
- Identify new local and national migrants' rights groups that can support MDP's campaigns and keep MDP's contact database up to date.
- Organise the logistics behind Parliament tours where migrants without the right to vote visit their MPs to ask for their right to vote.
- Share physical and digital materials on democratic rights and participation at relevant community events.
- Assist MDP's Digital Organiser in collecting digital material from community events, which can be shared on MDP's platforms.
- Keep track of community engagement and assist with report writing for our projects' evaluation.

Qualifications

We are looking for a proactive and confident Community Outreach Officer with the following **essential** skills:

- Passionate and excited to work with local communities at the grassroots level.
- Strong commitment to social justice, anti-racism, feminism and LGBTQIA+ equality.
- Event administration skills, including booking venues, inviting speakers and communicating event programmes, as well as dealing with last-minute event changes.
- Good people skills and ability to manage the needs, priorities and differences of a diverse range of communities.
- Knowledge of and interest in the UK political system, in particular of voter eligibility.
- Problem-solver who is able to work both independently and collaboratively in a startup environment.
- Excellent verbal and written communication skills.

The following experiences would be helpful, although not necessary:

- Knowledge of languages other than English.
- Experience working with migrant communities in the UK.
- Experience working in the UK political space, such as voter registration drives or campaign support.
- Experience facilitating training sessions.
- Experience using design tools (e.g. Canva), editing websites (e.g. Squarespace) and digital organising tools (e.g. Action Network).

Application submission format

[APPLY USING THE APPLICATION FORM HERE.](#)

MDP is dedicated to the kind of diversity and inclusion that makes our organisation thrive. We highly encourage people to apply who identify as women, trans or nonbinary; LGBTQIA+; Black or BIPOC; migrants and refugees; and disabled.

Decision-making timeline

We are looking for a Community Outreach Officer to start as soon as possible. The applications will be reviewed on a rolling basis.



Shortlisted candidates will be invited to an in person interview online and/or in central London. Interviews are likely to take place in early January. There will be a practical assessment part of the interview process, sent by email in good time.

Further information

Please note, MDP cannot offer visa sponsorship. Applicants must have the right to work in the UK.

If there are any questions about the role, please contact us on info@migrantdemos.org.uk

You can find our values statement [here](#).