

## Job description

### Flood Engagement Officer for London and the Home Counties

We are looking for an enthusiastic and motivated individual to join the London and Home Counties community engagement team to support our exciting work with communities at risk of flooding. If you have excellent communication skills and a desire to work with people in a collaborative way to address flooding inequality using a community-based approach, then apply today!

**Location:** Home-based, as part of the London and Home Counties team, however, regular national travel will be required as part of this role including evening meetings with communities, training days or other work-related activities.

**Hours:** Full time 37.5 hours per week

**Salary:** initial salary of £24,500 to £25,500 per annum plus discretionary London weighting may be applied in accordance with where you live

**Contract:** Permanent, initially to provide maternity cover in Slough/Bucks but with an expectation that you will transition to work regionally once this has been completed

**Benefits:** 30 days annual leave including bank holidays plus a day off on your birthday, learning and development and the company operates an auto enrolment pension scheme.

**Closing Date:** 22<sup>nd</sup> September 2024 (midnight). We reserve the right to close these vacancies early if we receive sufficient applications for the role. Therefore, if you are interested, please submit your application as early as possible.

Interview Date: w/c 30<sup>th</sup> September 2024

### The Role

Reporting to a Community Engagement Manager, the Flood Engagement Officer will work with colleagues across the area to deliver against engagement activity.

### Key responsibilities will include:

- Delivery of community projects
- Engaging and empowering communities
- Managing key stakeholder relationships
- Providing data to support activity
- Supporting the senior team with other activities as required

## About You

You will be:

- Able to empathise with those at risk of flooding
- Able to prioritise and focus to increase impact and reach
- Willing to travel extensively including evenings and occasional overnight stays
- Flexible and organised
- A team player with a solution focused mindset

This role requires extensive travel across London and the South to visit communities and our professional partners and will require regular travel outside of the locality for away days, meetings and training. Candidates must be able to demonstrate how they can meet this requirement of the role including a full driving licence and access to a car.

To fulfil the role, you must be a resident of the UK and have the right to work in the UK.

When you click to apply, you will be able to see the full responsibilities and person specification for further information on the role.

Please submit your CV, (including details of your current address), and a supporting statement of no more than two pages, demonstrating how you meet the person specification and what you bring to the role in terms of your skills and experience.

## About the Organisation

The National Flood Forum (NFF) is the only independent national charity dedicated to supporting and representing people at risk of flooding. Established in 2002 by those affected by flooding, we passionately put people at the heart of flood risk management. Our goal is to empower individuals and communities to recover from flooding and get the best possible outcomes. We put people first. We act as an honest, trustworthy and independent broker on behalf of flooded people.

We strongly encourage people from all backgrounds to apply. And we're particularly looking to increase the number of applications from those with lived experience of flooding.

You may also have experience in areas such as Community Engagement, Engagement Officer, Engagement Assistant, Community Engagement Lead, Community Engagement Coordinator.

### To apply -

- Please send a CV (maximum 2 sides)
- A supporting statement (maximum 1 sides) demonstrating how you meet the requirements.
- Please tell us how you heard about this position on your application.
- Please complete the equal opportunities form via this link <https://forms.gle/azbqv3yT54JwcsW59>

Send to Jean Timmins, - [jean.timmins@floodforum.org.uk](mailto:jean.timmins@floodforum.org.uk)