

Chief Executive Officer

Permanent part-time role: 4 days per week (28 hours), between Monday-Friday 09:00 – 17:00 with one hour for lunch. Days to be agreed

Salary: FTE £48,000 – 56,000 pa dependent upon skills, experience and knowledge (actual salary pro-rata £38,400 – 44,800 pa)

Location: Solihull plus Agile / Homeworking

Solihull Care Housing Association is a local (not for profit) social housing landlord providing rented, shared ownership and retirement homes within the borough of Solihull for people with a range of special needs including frail elderly persons, people who have learning disabilities and people with mental health needs.

We take care of our affordable homes, invest in creating strong and successful communities and provide services that make a difference to the lives of over 150 people. Our vision is to deliver the best support to our residents and work effectively with partners to help people to live well in their communities.

We have a strong reputation for managing our homes to a high standard. By working closely with our residents, we are continually improving our housing services to offer the best quality, choice and value for money.

We make a difference to people's lives and are committed to safeguarding and promoting the welfare of adults within the communities we work in.

The Role

This vacancy has arisen as the result of the retirement of our current Chief Executive Officer (CEO) in Autumn 2024. We are looking for a new CEO who not only has a record of strategic leadership and operational excellence, but also a true advocate for our social purpose. We are a small association delivering good quality supported housing provision, with a keen eye on growth and development as we enter our next five business planning period. You will be a successful, versatile manager already working in the sector, looking to inspire our dedicated team to meet our strategic objectives and drive social change in our communities.

With a proven track record of senior leadership in the housing sector, you will be able to evidence a strong passion for service development. Working with an established and effective board you will steer our strategic direction, encouraging a positive culture and upholding our values.

You will be an empowering, compassionate, and collaborative strategic leader. With senior leadership experience gained within housing or a similarly complex and community-focused sector, with specific understanding of the operational aspects of the business. You'll bring high levels of personal and professional credibility and a successful track record in managing change and nurturing the strong culture we have established.

Key responsibilities of the role include:

- To lead and inspire staff team
- Working closely with the Board to develop and implement a long term strategy

- Maintaining effective working relationships with partners and stakeholders
- Enhancing SCHA's impact and profile

About You

To fulfil this role, we are looking for an exceptional leader with a CIH Level 5 Diploma in Housing / an appropriate professional qualification.

You will have a diligent, proactive approach, forward-thinking and keen to develop opportunities for our services to make a positive impact to the communities we serve. You'll demonstrate commercial acumen and business planning skills with the ability to think strategically and make critical decisions.

With a desire for building and maintaining strong relationships, you'll naturally have a growth mindset and resilience, with a pragmatic and collaborative approach to challenges. You'll achieve best practice with an informed commitment to equal opportunities and encouraging diversity. This includes a proven track record of managing and developing a cohesive staff team and the provision of high quality customer focused services. You'll have experience of developing effective working relationships at a senior level with local authorities, banks, statutory bodies and other not-for-profit providers, while promoting the work we do.

What We Offer

Actual salary is £38,400 – 44,800 p.a. (pro rata) based on a 4-day week (28 hrs p.w.)

We offer a great benefits package including 20 days annual leave plus bank holidays (pro-rata), a defined benefit pension scheme and an Employee Assistance Programme.

This role is based at our head office in Solihull, plus Agile / Homeworking. The role requires operational travel within the Solihull borough; therefore, the successful candidate will need a full driving licence.

All staff are subject to an enhanced DBS check, paid for by the Association.

To find out more about the role in a confidential, informal discussion, please contact Gurdev Singh, Chief Executive Officer – M: 07970 043123, Email: gurdevsingh@scha.org.uk

To apply, please submit a CV and cover letter concisely detailing “why you want the role and why you think you are the right person” via email to Louise Wilson at louisewilson@scha.org.uk

Closing date: Friday 5th July 2024, 12:00 Noon

We reserve the right to close this vacancy early if we receive sufficient applications for the role. Therefore, if you are interested, please submit your application as early as possible.

Equality, Diversity, and Inclusion

We are keen to reflect the communities we serve and welcome applicants from a broad range of backgrounds and experience. SCHA is a Disability Confident member, with a strong

commitment to supporting disabilities. We will make any reasonable adjustments necessary to help candidates participate in our recruitment processes.

Interviews: Teams Interviews for shortlisted candidates will take place from week commencing 8th July 2024, followed by an in person interview from week commencing 15th July 2024.

For background information on the Association, please visit our website – www.scha.org.uk