

# Senior Management Accountant



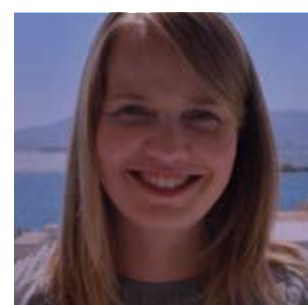
Too many older people have no one to turn to for support. We believe no older person should have to struggle alone. We're Age UK, the UK's leading charity for older people. We provide information, support, friendship and advice when it's needed most. Our services are a lifeline – could you help us reach even more people who need us?

## The job, in a nutshell

The Senior Management Accountant role will support the FP&A team in providing high quality financial planning, reporting and analysis to the Charity divisions within Age UK. This includes not only delivering accurate numbers, but development of reporting, reviewing performance, providing insight and commentary and support on budgeting and forecasting.

## What you'll do for us:

- Posting of month end journals (allocations, prepayments and accruals, allocating restricted funds) to ensure management accounts accurately reflect performance.
- Produce and distribute monthly reporting to budget holders.
- Alongside finance business partners, investigate variances to understand reasons for departures from expectation.
- Prepare reconciliations with appropriate back-up information.
- Produce departmental reporting on a monthly basis. Develop new reports and work on improvements to current reports to add value.
- Contribute to the budgeting and forecasting cycles, being in charge



“Working in the Financial Accounting Team at Age UK has given me a great opportunity to develop my career in Charity finance. Everyone at Age UK is approachable, friendly, and always happy to help. It is very rewarding to know that the work I do supports the frontline services that Age UK provide to older people.”

**Amy Hewitt**  
SENIOR FINANCIAL ACCOUNTANT

## Our values



Collaborative



Impactful



Ambitious



Inclusive

# Senior Management Accountant



- of producing and uploading budget and forecast templates.
- Support in the calculation and agreement on intercompany and shared services recharges.
- Ensure appropriate documentation is retained to support audit requests.
- Alongside the finance business partner, provide incisive financial analysis to support business cases decisions, investment cases and initiatives.
- Ad-hoc reporting and project work as required.

## Must haves:

- Qualified CIMA, ACCA, ACA (or equivalent experience).
- Experience of working to deadlines within a finance department.
- Experience of double entry bookkeeping and account reconciliations.
- Experience of completing financial analysis, including low complexity financial modelling.
- Experience in providing a service to an internal customer, working in collaboration with others to reach common goals.
- Excellent Microsoft Excel skills (Lookups, Pivot Tables & Formulae).
- High level of numeracy and accuracy, attention to detail.
- Aptitude for picking up new IT systems.
- Excellent time management skills, ability to manage own workload and to meet deadlines.
- Analytical, problem solving skills.
- Good communication skills, team player and ability to quickly build relationships within and outside of Finance.
- Someone who likes to take initiative and identify areas for improvement.

## Great to haves:

- Previous experience of working in a Charity and fund accounting is advantageous but not essential.

## Any other details:

- This role is a maternity cover position and will be for 12 months.

## Location

Hybrid

## People management

No

## Division

Group Finance

(Finance, D&T, Strategy)



[ageuk.org.uk](https://ageuk.org.uk)

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