

Finance and Corporate Services

Senior Internal Auditor

The job, in a nutshell

We are seeking an experienced Senior Internal Auditor who will play a critical role in providing independent assurance that the charity's risk management, governance and internal control processes are operating effectively.

The successful candidate will be responsible for evaluating the effectiveness of systems and procedures; compliance with regulations and policies and recommending improvements, with direct and open reporting and escalation to the CEO and Chair of FRAC.

Financial audits are around 25% of the planned audit activity, the majority of the work will be non-financial.

Reporting to the Senior Risk Manager, the Senior Internal Auditor will work closely with several key stakeholders across Age UK Group. The postholder will also engage external internal auditors for specialist audits as required, within the budget allocated for internal audit work.

www.ageuk.org.uk

Age UK, 7th Floor, One America Square, 17 Crosswall, London EC3N 2LB.
Registered charity number 1128267. Company number 6825798.

Our values

-  Collaborative
-  Ambitious
-  Impactful
-  Inclusive

Senior Internal Auditor

What you'll do for us:

- Develop and deliver a risk-based internal audit plan aligned with organisational priorities.
- Conduct internal audits across operational, financial, and compliance areas.
- Identify control weaknesses and make practical, proportionate recommendations for improvement and track to completion.
- Prepare clear, concise audit reports with actionable recommendations.
- Monitor implementation of audit recommendations and follow up on progress.
- Liaise with external internal auditors for specialist audits and ensure quality and consistency.
- Provide advice and guidance to teams on internal controls and risk mitigation.
- Support the development of a culture of continuous improvement and assurance.
- Present findings to senior stakeholders and contribute to governance reporting.
- Maintain the Age UK wide internal audit register.
- Utilise the use of data analytics and technology in audit processes.

Location

Hybrid/London

People management

No

Division

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We're an
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Employer**



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Must haves

The letters after each competency indicates at what stage in the selection process this area will be assessed.

Application = A, Interview = I, Test = T, Presentation = P

Experience

- Prior experience of engaging with specialist external auditors. **A, I**
- Experience of presenting and reporting to the board or CEO equivalent.

A, I

- Experience of risk based audit planning and delivery. **A, I**

Skills and knowledge

- Strong understanding of internal control frameworks, risk management, and governance. **A, I**
- Be confident in leading all audit processes independently from creation of the audit plan to follow up actions. **A, I**
- Excellent analytical, investigative, and report writing skills. **A, I**
- Knowledge of charity governance and regulatory requirements. **A, I**

Personal attributes

- Demonstrate the gravitas and confidence required to navigate major assurance processes and influence senior stakeholders. **I**
- High integrity, objectivity, and professional curiosity. **I**
- Ability to build effective relationships across diverse teams. **I**
- Proactive and solutions focused mindset. **I**
- Ability to present findings to senior stakeholders with objectivity and independence. **I**

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Great to have

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Experience

- Experience in internal audit within a large, complex charity. **A, I**
- Experience with audit software or data analytics tools. **A, I**
- Experience of federated charities. **A, I**
- Experience of CQC and regulated service delivery. **A, I**

Skills and knowledge

- Understanding of quality assurance. **A, I**
- Professional qualification (e.g. IIA) or equivalent experience. **A, I**

Personal attributes

- Commitment to the values and mission of the charity. **A, I**

Any other details

- Willingness to travel occasionally to regional offices or partner sites.
- This role description is not intended to be exhaustive in every respect, but rather to clearly define the fundamental purpose, responsibilities and dimensions for the role.
- In addition to the contents of this role description, employees are expected to undertake any and all other reasonable and related tasks allocated by line management.

Age UK acknowledges that some groups are less likely to apply for roles and we welcome applications from anyone who feels they have the skills, time and energy to commit to us.

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