

Job Description

JOB TITLE: Senior Global Advisor, Education

LOCATION: UK wide. (Some short overseas trips as required)

We operate a hybrid working model if based in London or within travelling distance with a minimum of 2 days per week in the office. Our office is based near Regent's Park and the tube station.

SALARY: £38K (National) £42K (London based)

RESPONSIBLE TO: Head of Digital and Design

About King's Trust International

Founded by HM The King, our Royal Founding President, to tackle the global crisis of youth unemployment, King's Trust International (formerly Prince's Trust International) has been supporting young people worldwide since 2015.

Our **vision** is that every young person should have the chance to succeed.

Our **mission** is to empower young people to learn, work and thrive.

Our programmes and interventions are now present in 20 countries within the Commonwealth and beyond, across Asia, Africa, Caribbean and the Americas, the Middle East and Europe.

We are committed to amplifying the voices of young people on the global stage and putting their needs at the very heart of the design and delivery of our work. This complements global efforts to deliver the Sustainable Development Goals, particularly those relating to quality education and decent work.

King's Trust International is committed to representing, at all levels, the global communities, and young people that we serve. We seek to work to the highest quality standards and to ensure the health and safety of all the young people we work with as well as the well-being of our colleagues and partners.

Ways of working

King's Trust International works with local partners around the world to deliver education, employment and enterprise programmes that empower young people to learn, work and thrive. We provide opportunities to develop the skills and confidence to succeed and deliver tangible employment outcomes, supporting young people to build their own futures.

We work with a mixture of governments, NGOs, and corporate partners and employers on our programmes and are increasingly thinking about how we can support the creation of green jobs to help deliver the low carbon transition.

See our website for details of our programmes and case studies celebrating some of the amazing achievements of a selection of young people: [Home | The King's Trust International \(kingstrustinternational.org\)](https://www.kingstrustinternational.org)

Purpose of the Role

This role will be responsible for ensuring programme quality and excellence is paramount in the delivery of our education projects and programmes.

You will play a leadership role in the ongoing development of King's Trust International's education strategy and priorities. You will lead on embedding our global educational quality frameworks and developing and testing new methods for supporting our programme managers, local partners and teachers in delivering impactful education programmes.

You will provide technical support to regional teams on proposals, funded programmes, education strategies and design and M&E tools.

As well as ensuring excellence in our existing delivery, this role is central to the scoping and development of new King's Trust International's Projects and Programmes. You will support fundraising with necessary materials and information to support our growth ambitions. You will be expected to deliver scoping, to engage with potential partners, action design activities and deliver project plans and budgets for the launch and/or growth of projects that support young people to excel in their education.

As a technical expert, you will also be expected to proactively share evidence and learning from our educational projects, internally as well as with peer organisations and donors. This may include taking part in inter-agency groups, webinars, events, and conferences.

Key Relationships

- Design and Digital Team (which this role sits within)
- Programmes Team including Heads of Regions and Programme Managers and Executives
- Impact and Safeguarding Teams
- King's Trust International SLT
- Other King's Trust International Head Office Functions and Departments as required
- In-country stakeholders, employers, and potential partners as required

Key Areas of Responsibility

Programme Design

- Lead in the development of KTI's education approaches, specifically within our Achieve and Enterprise Challenge models, with a view to improving the quality and scale of interventions.
- Work closely with impact team colleagues on innovative strategies to measure the effectiveness of KTI's education activities.
- Scope and assess feasibility of education programme delivery in new markets, researching and writing detailed country-by-country reports and recommendations.
- Contribute to regional education strategies in collaboration with regional Heads of Delivery
- Provide technical assistance in developing high-quality concept notes and proposals, with a focus on education and teacher development, to secure potential funding.
- Create robust M&E frameworks in new proposals, working alongside the central impact team.
- Represent KTI to potential funders.

Programme Implementation

- Provide technical assistance in the delivery of funded education programs, addressing specific challenges within regions.
- Develop content to support the specific aims of education projects and programs.
- Strengthen the capacity of education staff in delivery countries through training and mentoring, especially in trainer/mentor development.
- Lead and contribute to the delivery of education approaches and training packages, particularly those enhancing teacher capacity.

Organisational Strategy and Planning

- Own and provide guidance on KTI's global education plan, with a focus on teacher training, girls' and refugee education.
- Stay updated on global education policy and programming in KTI's delivery regions.
- Facilitate sharing of experiences and learning about education across KTI and the wider sector.
- Collaborate effectively with key colleagues to support strategic fundraising and secure financial support for our education work.
- Represent KTI within the KT Group network, sharing and capturing key global learnings.
- Represent KTI on relevant education networks and support the Head of Digital and Design in advocating for the growth and development of King's Trust International programs and projects as required.

PERSON SPECIFICATION			
Criteria	Essential	Why is this needed?	How will this be assessed? Shortlisting (S), Interview (I)
Skills and Knowledge	Expertise in education programme design and delivery	You will be the lead for all of KTI's education programming and will need to have an in-depth understanding of education best practice.	(S) (I)
	Understanding of training best practice for education settings	You will be responsible for the redevelopment of our teacher training package of support.	(S) (I)
	Excellent interpersonal, written, and verbal communication skills, including the ability to work with internal and external stakeholders from different countries and cultures	You must be able to write clear content in plain English which is informed by evidence, data and user-centred research. You may be required to write content for KTI youth programmes including creating session plans, toolkits, and templates. You will need to communicate effectively and build strong and collaborative relationships across different teams and with partners and other stakeholders	(S)
	Understanding of Design Thinking and Human Centred Design and its practical application	You will need to understand how to effectively design programmes and lead others in doing so. You should have experience taking design information and developing outputs such as logic models.	(S) (I)
	Advanced project management skills, utilising tools to ensure work is tracked according to set timelines	You will be leading on projects to redesign how our education programmes are delivered and must be able to manage the project team and its outputs.	(S)
	Understanding of evaluation tools and techniques (working with specialist staff to apply)	You will need to work closely with the Impact Team to ensure our programmes and frameworks are informed by data and evidence and that our global education framework has robust evaluation tools and frameworks in place.	(S)
	Strong awareness and understanding of equality, diversity and inclusion and the ability to translate these into effective action	King's Trust International have strong ambitions to produce programming that promotes Equality, Diversity and Inclusion, and hope to exemplify these values across all our work including content.	(S)

Experience	Experience leading the design and piloting of new programmes or services focused on education	You will be responsible for the strategy and quality of KTI's education portfolio	(S) (I)
	Experience of designing and delivering training curriculum	You will be responsible for the redevelopment of our teacher training package of support, as well as other training as required.	(S) (I)
	Experience in project management including successfully leading project teams	You will be leading on projects to redesign how our education programmes are delivered and must be able to manage the project team and its outputs.	(S)
Criteria	Desirable	Why is this needed?	
Skills and Knowledge	Understanding of GDPR and safeguarding best practices	All staff are required to have basic knowledge of GDPR and safeguarding best practice. Additionally, in the development of our global education framework you need to work with the Safeguarding Team to ensure that our programmes are safer by design.	
Experience	Experience working in other countries and/or cultures and developing programmes for different contexts, especially experience working in the regions or communities for which KTI are currently delivering programmes (see website for details)	You will need to build relationships and lead, support or co-create programmes in up to 13 countries	
	Fundraising pitch development	You will be responsible for supporting the Fundraising Team in developing funding proposals for education programmes.	

KTI is committed to ensuring its workforce is inclusive and diverse and has an equitable and accessible work environment that fosters a culture of belonging and support. If this role is of interest to you but you think your current skills or experience may not align perfectly with the criteria below, we encourage you to still apply.

Essential criteria describe the skills, knowledge or qualifications that are necessary to be able to do the role. Desirable criteria are skills or experience that would be advantageous to have but are not viewed as essential for the role. Some of the criteria shown below will be assessed at the shortlisting **(S)** stage, based on the information you have provided. Skills or experience can be gained in a variety of ways, in your personal life as well as professionally, so do add any experience that you feel is relevant, gained outside of your professional life. In describing your experience, provide as much detail as possible. If you are shortlisted, other criteria may be assessed as part of an assessment **(A)** or at interview **(I)**.

OUR VALUES

Our values are at the heart of everything we do – they articulate who we are and how we work together to achieve our aims to help young people.

 Youth-centred	 Nurturing partnerships	 Impact	 Diversity	 Honesty	 Integrity
We believe in placing youth at the centre of all activities and decisions	We value robust relationships based on mutual trust and respect	We focus our passion and attention on what we believe will create a positive impact	We understand, value, and promote diversity of experience and thought to enable our staff, partners, and young people to thrive and achieve their full potential	We value sincere, authentic, and straightforward communications and behaviours	We believe in applying strong morals, high standards and ethical principles to our work

King's Trust International is committed to equality, diversity, and inclusion. We are committed to having an organisation that is representative of the communities we serve and are committed to our workforce being diverse in age, gender identity, sexual orientation, physical or mental ability, ethnicity, socio-economic background, and perspective. We want to ensure that everyone can be their authentic selves at work.

We are a Race at Work signatory and a Disability Confident employer. Our staff and volunteers are supported by various groups in conjunction with King's Trust (PT): KT CAN (our Cultural Awareness Network), KT GEN (our Gender Network), KT DAWN (Disability & Wellbeing Network) and Pulse (LGBTQ+ Network).

THE WELFARE OF OUR YOUNG PEOPLE

King's Trust International is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. This post is subject to a basic Disclosure and the successful applicant will be asked to undertake this as part of our onboarding. We will also require the successful applicant to complete a medical questionnaire. Having a criminal record will not automatically exclude applicants.