

THE BRITISH PSYCHOANALYTICAL SOCIETY (INCORPORATING THE INSTITUTE OF PSYCHOANALYSIS)

JOB DESCRIPTION

Job Title:	External Safeguarding Adviser for Children, Adolescents and Adults
Job Purpose:	To advise the Safeguarding Panel and as directed, members, candidates, staff and the Institute Board on matters relating to the safeguarding of children and vulnerable adults across the whole lifespan.
Accountable to:	The Board of the Institute of Psychoanalysis
Appointment:	Appointed by the Board for a term of twelve months in the first instance, with renewal or extension after review
Qualification:	This post must be held by a suitably qualified person with extensive experience of child mental health and current Level 4 training in safeguarding. See Person Specification attached.
Remuneration:	£80 per hour
Working pattern:	4-8 hours per month, as required
Location:	Remote, occasional travel to London as required

If you would like to see a copy of our Safeguarding Policy, please email admin@iopa.org.uk.

Opening Statement about the Principles of Safeguarding Children at IoPA

The Welfare of the Child is of paramount consideration (Children Act 1989, known as the Paramountcy Principle, re-affirmed by Article 3, 1980 UN Convention on The Rights of the Child, to which the UK is a signatory, which states that the best interests of the child must be the top priority in all actions concerning children) of the Safeguarding Policy of the British Psychoanalytical Society. Case Law has established that the UK must be compliant with the law in this respect. This paragraph refers specifically to children but latter principles apply across the lifespan.

Key Responsibilities of the External Safeguarding Role

1. To work with the Safeguarding Lead who reports to the CEO and to the Board, with the aim of supporting and advising the Safeguarding Lead and ensuring that the Board is aware of safeguarding concerns and has the up to date legal advice.

2. To advise the Safeguarding Panel (and where directed, members, candidates, and staff) on safeguarding issues.

3. To support the primary tasks of the Safeguarding Panel which are:
 - a. to provide 'best evidence' advice to members and to confirm the requirement to record all discussions in writing using a pro-forma report
 - b. to provide advice differentiating adult and child safeguarding whilst being aware there may be concurrent worries about a child and an adult;
 - c. to ensure that all members are aware that, if they are in receipt of information leading them to believe that an individual, child or adult, is at risk of harm, they have a responsibility, in compliance with the Data Protection Act, of taking into account the paramount consideration of the welfare of the child as in The Children Act 1989, which states that the best interests of the child must prevail;
 - d. to liaise, as appropriate, with local safeguarding children and adult partnerships and in so doing to advise the CEO of any relevant matters;
 - e. to provide legal or statutory advice only within the remit of safeguarding children and adults and if further legal advice is required, the Safeguarding Panel must revert to the CEO;
 - f. to ensure that members know they are required to be compliant with safeguarding training requirements;
 - g. to make safeguarding advice available throughout the year

4. To work with the CEO and Board to make them aware any matter that would compromise the integrity of the organisation and its safe stewardship.

5. To ensure that the CEO and Board and its committees are kept up to date with adult and children safeguarding developments.

6. To support the Safeguarding Lead to ensure that
 - a. the Board has an annual report on Safeguarding Activity
 - b. there is an annual review and update the Safeguarding Policy
 - c. Safeguarding training is available at an appropriate level to members, candidates, and staff and where appropriate deliver or arrange such training.
 - d. the Clinic and Education Committee, the Child and Adolescent Training Committee and other Committees have advice available to them on safeguarding matters.

January 2024